

**THE STATE OF TEXAS  
CITY OF BALCONES HEIGHTS  
COUNTY OF BEXAR**

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Suzanne de Leon, Mayor  
Stephen Lara, City Council Place 1  
Jesse M. Pacheco, Council Place 2

Jack Burton, Mayor Pro Tem  
Lamar Gillian, City Council Place 4  
Charles White, City Council Place 5

**REGULAR CITY COUNCIL MEETING  
AGENDA**

**NOTICE IS HEREBY GIVEN THAT THE ABOVE CALLED MEETING OF THE GOVERNING BODY OF THE CITY OF BALCONES HEIGHTS, TEXAS, WILL BE HELD ON **Monday, November 19, 2018 at 6:00 P.M.**, IN THE JUSTICE CENTER, LOCATED AT 3300 HILLCREST DRIVE, BALCONES HEIGHTS, TEXAS, 78201 TO CONSIDER AND ACT UPON ANY LAWFUL SUBJECT WHICH MAY COME BEFORE SAID MEETING, INCLUDING, AMONG OTHERS, THE FOLLOWING ITEMS TO BE DISCUSSED AND ACTED UPON:**

**CALL TO ORDER AND RECORDING OF QUORUM**

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS**

**Here are the words to the Texas pledge:**

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God,  
one and indivisible."

**PUBLIC COMMENT PERIOD**

At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the Citizens to be Heard section no council action may take place and no council discussion or response is required to the speaker. A time limit of three minutes per speaker is permitted; the council may extend this time at their discretion.

**1. PRESENTATIONS:**

- a. Certificate of Appreciation – Years of Service at Fire Department

**2. CONSENT AGENDA ITEMS:**

- a. Approval of minutes for Regular meeting of October 22, 2018
  - b. Finance Report for the month of October 2018
3. Consideration and **ACTION** to approve a nominee application submitted for appointment to the Board of Adjustments and Appeals. (Mayor)

4. Consideration and **ACTION** to approve funds for repairs on Babcock Road and appropriate budgetary transfer. (Hoyl)
5. Consideration and **ACTION** to approve bid for IT services. (Messick)
6. Consideration and **ACTION** to approve an Interlocal Agreement with SAWS. (Messick)
7. Discussion and possible **ACTION** to approve adjoining or connecting unenclosed carports. (White)
8. Discussion regarding last year's ad valorem tax freeze for 65 and over. (White)
9. Department Report and Q&A (Police Department, Fire Department, Community Development, Finance, and Economic Development & Public Affairs)

**ANNOUNCEMENTS AND REQUESTS:**

10. Announcements by City Administrator
11. Announcements by Mayor and Council Members
12. Agenda Item Requests by Mayor and Council Members to be placed on a future City Council agenda.

**EXECUTIVE SESSION:**

13. Discussion pursuant to §551.086 (Economic Development) of the Texas Government Code regarding a possible agreement with GFR Development Services.
14. Discussion pursuant to §551.086 (Economic Development) of the Texas Government Code regarding a possible 380 agreement with Wonder Plaza.
15. Discussion pursuant to §551.076 (Deliberations about Security Devices) in regards to security at Justice Center.
16. Discussion pursuant to §551.074 (Personnel Matters), of the Texas Government Code, regarding City Administrator's evaluation.

**RE-CONVENE IN OPEN SESSION:**

17. Council may act in open session on items discussed in Executive Session.

**ADJOURNMENT:**

<b>DECORUM REQUIRED</b>
Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

The Balcones Heights City Council reserves the right to adjourn into **executive session** at any time to discuss any of the matters listed above, as authorized by Texas Government Code § 551.071 (Consultation with Attorney) § 551.072 (Deliberations about Real Property) § 551.073 (Deliberations about Gifts and Donations) § 551.074 (Personnel Matters) § 551.076 (Deliberations about Security Devices), and § 551.086 (Economic Development)

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETING**

The City of Balcones Heights City Council meetings are available to all persons regardless of disability. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at (210) 957-3542 or write to 3300 Hillcrest Drive, Balcones Heights, Texas 78201

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the bulletin board, at the Justice Center/City Hall of Balcones Heights, Texas, in a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: **November 16, 2018 at 4:30 p.m.** and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

**City of Balcones Heights, Texas**

**DELIA R. SANCHEZ**  
**City Secretary**

**The City of Balcones Heights  
Regular City Council Meeting  
3300 Hillcrest Drive  
Balcones Heights, TX 78201**

**Minutes**

**DATE: October 22, 2018**

**TIME: 6:01 p.m.**

Members Present:	Suzanne de Leon	Stephen Lara (6:14 p.m.)	Jack Burton
	Lamar Gillian	Charles White	Jesse Pacheco

Members Absent: None

Sign in Sheet:	Coral Lising	Johnny Rodriguez
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**CALL TO ORDER AND RECORDING OF QUORUM**

Meeting was called to order and quorum was present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS**

Councilmember Gillian gave the invocation and led pledges.

**PUBLIC COMMENT PERIOD**

Johnny Rodriguez – Carports, Internal Affairs, and Pot Hole on Glenarm  
Mike Guerrero – Carports

**1. PRESENTATIONS:**

- a. Update – Walter Serna

Mr. Serna was not present for update.

- b. Recognition – GFOA Certificate of Achievement for Excellence in Financial Reporting

Mayor de Leon recognized Finance Director Floyd Messick, Finance Clerk Lisa Merlo, and City Administrator David Harris.

**2. CONSENT AGENDA ITEMS:**

- a. Approval of minutes for Special meeting of September 17, 2018
- b. Approval of minutes for Special meeting of September 20, 2018
- c. Approval of minutes for Regular meeting of September 24, 2018
- d. Finance Report for the month of September 2018

MOTION: Motion to approve 2a, b, c, and d and approve 2e. separately.

Motion by: Councilmember Gillian    Second: Councilmember Pacheco    4/0/0    PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES		X	X	X	X
NAYS					
ABSTAIN					
ABSENT	X				

e. Resolution – Municipal Court Week – November 5-9, 2018

MOTION: I make a motion to approve the recognition of Municipal Court Week, Nov. 5-9, 2018.

Motion by: Councilmember White Second: Councilmember Pacheco 4/0/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES		X	X	X	X
NAYS					
ABSTAIN					
ABSENT	X				

Councilmember Lara arrived at 6:14 p.m.

### **PUBLIC HEARINGS:**

**3. PUBLIC HEARING:** Special Use Permit request to operate a combination warehouse/juice production at 581 Spencer Lane.

Public Hearing opened at 6:19 p.m.

Director of Community Development Rita Hoyl gave background on this item and informed council of the unanimous planning and zoning recommendation for approval.

Chris Hinojosa came up to speak to council and answer questions.

Public Hearing closed at 6:26 p.m.

**4. PUBLIC HEARING:** on the following city-initiated amendments to Chapter 153 of the Zoning Code:

Public Hearing opened at 6:26 p.m.

Mrs. Hoyl gave background to Items 4a, 4b, 4c, and 4d separately and there were questions and answers on each item.

- a. Amending Use Table 3.5-1 Use Matrix to read: Financial Services Banks – **S** (Special Use Permit) in O-1, O-2, C-1, C-2, MXD Districts
- b. Amending 4.4(C) Industrial Buildings, (D) Commercial Buildings, (E) Office/Public Buildings, (F) Multifamily Buildings by adding a new subsection that reads: Colors
- c. Amending Table 12.15 to read: Hillcrest District – 8' Amending 12.15(C) by adding the following language - Exception: Hillcrest District maximum is 48 sq. ft.

- d. Amending Chapter 153 Zoning Code, Article II (Administration and Procedures), Section 2.1.3 Creation of Board of Adjustments to appoint citizens as members and City Council as alternates.

Public Hearing closed at 7:14 p.m.

5. Consideration and **ACTION** on the Special Use Permit application submitted by Chris Hinojosa to operate a combination warehouse/juice production at 581 Spencer Lane. (Hoyl)

MOTION: I make a motion to approve the juice warehouse on Spencer Lane with condition, that if they decide to go retail, they need to come back to council for approval.

Motion by: Councilmember White Second: Councilmember Burton 5/0/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

6. Consideration and **ACTION** to adopt an ordinance amending Chapter 153 of the Zoning Code:

- a. Use Table 3.5-1 Use Matrix to read: Financial Services Banks – **S** (Special Use Permit) in O-1, O-2, C-1, C-2, MXD Districts. (Hoyl)

MOTION: I make a motion that we approve Item 6a Use Matrix.

Motion by: Councilmember Pacheco Second: Councilmember White 5/0/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

- b. Section 4.4(C) Industrial Buildings, (D) Commercial Buildings, (E) Office/Public Buildings, (F) Multifamily Buildings by adding a new subsection that reads: Exterior Colors (Hoyl)

MOTION: I make a motion to approve new subsection that reads exterior colors on Industrial, Commercial, Office/Public and Multifamily Buildings.

Motion by: Councilmember Pacheco Second: Councilmember Lara 3/2/0 PASSED

*Councilmember Pacheco stepped out and Mayor de Leon broke tie by voting Aye on Item 6b*

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES	X			X	
NAYS			X		X
ABSTAIN					
ABSENT		X			

- c. Amending Table 12.15 to read: Hillcrest District-8' and 12.15(C) by adding the following language - Exception: Hillcrest District maximum is 48 sq. ft. (Hoyl)

MOTION: Motion to approve.

Motion by: Councilmember Lara      Second: Councilmember Gillian      4/0/0      PASSED

*Councilmember Pacheco was not present and did not vote on this item*

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 – Gillian	Council Pl. 5 – White
AYES	X		X	X	X
NAYS					
ABSTAIN					
ABSENT		X			

- d. Article II (Administration and Procedures), Section 2.1.3 Creation of Board of Adjustments to appoint citizens as members and City Council as alternates. (Burton)

Councilmember Lara and Councilmember Gillian volunteered to serve as Alternates.

MOTION: I make a motion to approve Item 6d and to appoint Councilmember's Stephen Lara and Lamar Gillian as Alternates.

Motion by: Councilmember Lara      Second: Councilmember Gillian      5/0/0      PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 – Gillian	Council Pl. 5 – White
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

7. Consideration and **ACTION** to approve nomination applications for appointments to the Planning and Zoning Commission. (Mayor)

Nominee applications were submitted by John Halpin and Coral Lising for appointments to the Planning and Zoning Commission. Both of the nominees came up to introduce themselves.

MOTION: I make a motion to approve both people (John Halpin and Coral Lising).

Motion by: Councilmember Pacheco      Second: Councilmember Burton      5/0/0      PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 – Gillian	Council Pl. 5 – White
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

Mayor de Leon recessed at 7:30 p.m. and reconvened at 7:40 p.m.

8. Consideration and **ACTION** to adopt an ordinance authorizing and allowing, under the act governing the Texas Municipal Retirement System, updated Service Credits in said system on

an annual basis for service performed by qualifying members of such system who at the effective date of the allowance are members of the City of Balcones Heights. (Messick/Harris)

Finance Director Floyd Messick gave background on this item.

MOTION: I make a motion to approve. (TMRS Ordinance)

Motion by: Councilmember Burton Second: Councilmember Pacheco 5/0/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

9. Consideration and **ACTION** to adopt an ordinance to amend the budget for FY 2017/2018 end of year close out. (Messick)

Finance Director Floyd Messick gave background on this item.

MOTION: Motion to approve. (Ordinance amending FY 2017/2018 budget)

Motion by: Councilmember Burton Second: Councilmember Gillian 5/0/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

10. Consideration and **ACTION** to approve a Community Development Block Grant Program Intergovernmental Cooperative Agreement for Glenarm Phase II and appropriate budgetary transfer. (Hoyl)

Mrs. Hoyl gave background to this item.

MOTION: So moved. (to approve CDBG Cooperative Agreement)

Motion by: Councilmember Gillian Second: Councilmember White 5/0/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

11. Consideration and **ACTION** to approve funds for repairs on Babcock Road and appropriate budgetary transfer. (Hoyl)

Mrs. Hoyl gave background to this item. There was discussion and suggestion on looking into another vendor that was present at the TML Conference Exhibit Hall.

MOTION: Motion to table.



Motion by: Councilmember Pacheco Second: Councilmember Burton 5/0/0 PASSED

RECORD VOTE	Council Pl. 1 – Lara	Council Pl. 2 – Pacheco	Council Pl. 3 – Burton	Council Pl. 4 - Gillian	Council Pl. 5 - White
AYES	X	X	X	X	X
NAYS					
ABSTAIN					
ABSENT					

**ANNOUNCEMENTS AND REQUESTS:**

12. Department Report and Q&A (Police Department, Fire Department, Community Development, Finance, and Economic Development & Public Affairs)

- Police Chief – Report changes
- Fire Chief – Safety Event
- Economic Development – Mayor de Leon gave highlights of report

13. Announcements by City Administrator

- a. Citizen Kudos
- b. Recognition of City employee actions
- c. New Departmental Initiatives

14. Requests by Mayor and Council Members for items to be placed on a future City Council agenda.

- Scooters left all over the city – Ordinance to address issue (Burton)
- Committee Assignments (White)
- Tax Freeze (White)
- Carports (White)

15. Announcements by Mayor and Council Members

- a. City and community events attended and to be attended
  - b. City Council Committee and Liaison Assignments
  - c. Continuing education events attended and to be attended
  - d. Recognition of actions by City employees
  - e. Recognition of actions by community volunteers
- TML Conference – Great breakout sessions
  - Cultural Arts – Local Art
  - Meeting with Mayor and City Administrator
  - Hispanic Trail Event – Success
  - Coffee with Cops

**EXECUTIVE SESSION:** (Council did not convene in Executive Session)

16. Discussion pursuant to §551.086 (Economic Development) of the Texas Government Code regarding possible business development near or around Fredericksburg Road.

**RE-CONVENE IN OPEN SESSION:**

17. Council may act in open session on items discussed in Executive Session.

No action.

**ADJOURNMENT:**

Meeting adjourned at 8:42 p.m.

**Submitted by:**

**DELIA R. SANCHEZ**  
**City Secretary**

## Check Register History

Vendor # Invoice #	Description	Date Due	Total Amount	Check-Acct	Inv Date
Vendor Name	PO Number 1099	Date Paid	Transaction #	Trans-MMY	Claim-Number
CC-Transaction CC-Vendor	CC-Name	CC-Card Number	CC-Invoice		Project-Number
Account Number	Account Description	Amount	Action		
2903 20181004-1	CITY CONTRIBUTN NATIONAL NIGHT OUT	10/04/2018	500.00	1	10/04/2018
BHPOA*	No	10/09/2018	26519 C	10/2018	
No					
Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\BHPOA.pdf					
21-514-325	OPERATING SUPPLIES	500.00	Expense		
*** Check-Number=	26519 Vendor Name= BHPOA*	Check Date= 10/09/2018	Check Amount=	500.00***	
4794 20181009-1	FINANCE TRAINING FMESSICK	10/09/2018	1100.00	1	10/09/2018
TEXAS TECH UNIVERSITY*	No	10/09/2018	26520 C	10/2018	
No					
Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\TEXAS TECH.pdf					
10-410-490	TRAINING	1,100.00	Expense		
*** Check-Number=	26520 Vendor Name= TEXAS TECH UNIVERSITY*	Check Date= 10/09/2018	Check Amount=	1,100.00***	
2946 20181004-1	TML REGION 7 SPONSORSH PASS THRU	10/04/2018	2000.00	1	10/04/2018
TML REGION 7*	No	10/09/2018	26521 C	10/2018	
No					
Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\ATS SPONSORSHIP.pdf					
10-210-400	REGION 7 TML PASS THRU	2,000.00	Liability		
*** Check-Number=	26521 Vendor Name= TML REGION 7*	Check Date= 10/09/2018	Check Amount=	2,000.00***	
220 418656	PAYROLL WITHHOLDINGS	10/12/2018	35.36	1	10/12/2018
AFLAC*	Yes	10/12/2018	26522 C	10/2018	
No					
Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\AFLAC.pdf					
10-120-300	INS. WITHHOLDING RECEIVABLE	35.36	Asset		
*** Check-Number=	26522 Vendor Name= AFLAC*	Check Date= 10/12/2018	Check Amount=	35.36***	
1895 493153	56 BAGS ASPHALT PATCH	10/12/2018	647.86	1	10/12/2018
ASPHALT PATCH ENT. INC.*	Yes	10/12/2018	26523 C	10/2018	
No					
Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\ASPHALT PATCH.pdf					
14-640-442	REPAIR/MAINTENANCE EXPENSE	647.86	Expense		
*** Check-Number=	26523 Vendor Name= ASPHALT PATCH ENT. INC.*	Check Date= 10/12/2018	Check Amount=	647.86***	
4465 46905	UNLIMITED COMBO SUPPRT OCT-2018	10/12/2018	4230.00	1	10/12/2018
BARCOM TECHNOLOGY SOLUTIONS*	No	10/12/2018	26524 C	10/2018	
No					
Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\BARCOM.pdf					
10-415-408	IT SERVICES	4,230.00	Expense		
4465 46906	OFFSITE BACKUP & MONITORING OCT-18	10/12/2018	1392.40	1	10/12/2018
BARCOM TECHNOLOGY SOLUTIONS*	No	10/12/2018	26524 C	10/2018	
No					
Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\BARCOM.pdf					
10-415-408	IT SERVICES	1,392.40	Expense		
4465 47533	CI LAPTOP SCREEN REPAIR	10/12/2018	255.00	1	10/12/2018
BARCOM TECHNOLOGY SOLUTIONS*	No	10/12/2018	26524 C	10/2018	
No					
Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\BARCOM.pdf					
10-415-408	IT SERVICES	255.00	Expense		

## Check Register History

Vendor # Invoice #	Description	Date Due	Total Amount	Check-Acct	Inv Date
Vendor Name	PO Number 1099	Date Paid	Transaction #	Trans-MMY	Claim-Number
CC-Transaction CC-Vendor	CC-Name	CC-Card Number	CC-Invoice		Project-Number
Account Number	Account Description	Amount	Action		
4465 47551	DATA DROP PTRL ROOM	10/12/2018	120.00	1	10/12/2018
BARCOM TECHNOLOGY SOLUTIONS*	No	10/12/2018	26524 C	10/2018	
No					
	Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\BARCOM.pdf				
10-415-408	IT SERVICES	120.00	Expense		
*** Check-Number= 26524 Vendor Name= BARCOM TECHNOLOGY SOLUTIONS* Check Date= 10/12/2018 Check Amount= 5,997.40***					
2664 SEP-2018	MONTHLY INSPECTIONS SEP-2018	09/30/2018	1170.00	1	09/30/2018
BRUCE BEALOR*	Yes	10/12/2018	26525 C	10/2018	
No					
	Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\BB INSPECTNS.pdf				
10-610-436	INSPECTION SERVICES	1,170.00	Expense		
*** Check-Number= 26525 Vendor Name= BRUCE BEALOR* Check Date= 10/12/2018 Check Amount= 1,170.00***					
259 20181012-1	COMBINED BILL	10/12/2018	6395.91	1	10/12/2018
CITY PUBLIC SERVICE BOARD*	No	10/12/2018	26526 C	10/2018	
No					
	Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\CPS.pdf				
10-820-478	UTILITIES - ELECTRIC	21.80	Expense		
10-820-478	UTILITIES - ELECTRIC	46.19	Expense		
10-430-478	UTILITIES - ELECTRIC	544.55	Expense		
10-430-478	UTILITIES - ELECTRIC	8.75	Expense		
10-430-478	UTILITIES - ELECTRIC	48.80	Expense		
10-430-478	UTILITIES - ELECTRIC	16.53	Expense		
10-430-478	UTILITIES - ELECTRIC	49.37	Expense		
10-430-478	UTILITIES - ELECTRIC	60.64	Expense		
10-430-478	UTILITIES - ELECTRIC	8.75	Expense		
18-513-478	UTILITIES - ELECTRICAL	5,374.93	Expense		
10-430-478	UTILITIES - ELECTRIC	10.57	Expense		
20-900-478	UTILITIES - ELECTRIC	148.78	Expense		
10-430-478	UTILITIES - ELECTRIC	56.25	Expense		
*** Check-Number= 26526 Vendor Name= CITY PUBLIC SERVICE BOARD* Check Date= 10/12/2018 Check Amount= 6,395.91***					
4458 60893230	CI COPIER LEASE	10/12/2018	128.00	1	10/12/2018
DE LAGE LANDEN FINANCIAL SERVICES*	Yes	10/12/2018	26527 C	10/2018	
No					
	Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\DELAGE.pdf				
20-900-489	COPIER LEASE	128.00	Expense		
*** Check-Number= 26527 Vendor Name= DE LAGE LANDEN FINANCIAL SERVI Check Date= 10/12/2018 Check Amount= 128.00***					
260 20181012-1	COMBINED BILL	10/12/2018	999.88	1	10/12/2018
SAN ANTONIO WATER SYSTEM*	No	10/12/2018	26528 C	10/2018	
No					
	Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\SAWS.pdf				
10-820-476	UTILITIES - WATER & SEWER	56.94	Expense		
18-513-476	UTILITIES - WATER & SEWER	335.41	Expense		
18-513-476	UTILITIES - WATER & SEWER	146.53	Expense		
10-430-476	UTILITIES - WATER & SEWER	144.01	Expense		
10-430-476	UTILITIES - WATER & SEWER	196.51	Expense		
10-430-476	UTILITIES - WATER & SEWER	28.17	Expense		
10-430-476	UTILITIES - WATER & SEWER	92.31	Expense		
*** Check-Number= 26528 Vendor Name= SAN ANTONIO WATER SYSTEM* Check Date= 10/12/2018 Check Amount= 999.88***					

## Check Register History

Vendor # Invoice #	Description	Date Due	Total Amount	Check-Acct	Inv Date
Vendor Name	PO Number 1099	Date Paid	Transaction #	Trans-MMY	Claim-Number
CC-Transaction CC-Vendor	CC-Name	CC-Card Number	CC-Invoice		Project-Number
Account Number	Account Description		Amount	Action	

739	20181012-1	BHCCD ANNUAL INS FY18/19	10/12/2018	6973.68	1	10/12/2018
TEXAS MUNICIPAL LEAGUE*		No	10/12/2018	26529 C	10/2018	
No	Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\TML RISK POOL.pdf					
	18-513-460	INSURANCE - PROPERTY		6,008.68	Expense	
	18-513-462	INSURANCE - GENERAL LIABILITY		965.00	Expense	

739	OCT-2018	Worker's Comp, Liability & Property Ins	10/12/2018	25882.75	1	10/05/2018
TEXAS MUNICIPAL LEAGUE*		No	10/12/2018	26529 C	10/2018	
No	Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\TML IRP.pdf					
	10-405-240	WORKERS COMPENSATION		34.56	Expense	
	10-410-240	WORKERS COMPENSATION		258.00	Expense	
	10-420-240	WORKERS COMPENSATION		78.86	Expense	
	10-510-240	WORKERS COMPENSATION		3,712.89	Expense	
	10-520-240	WORKERS COMPENSATION		167.92	Expense	
	10-530-240	WORKERS COMPENSATION		4,618.94	Expense	
	10-610-240	WORKERS COMPENSATION		87.22	Expense	
	10-630-240	WORKERS COMPENSATION		899.80	Expense	
	10-900-240	WORKERS COMPENSATION		57.46	Expense	
	14-411-240	WORKERS COMPENSATION		.00	Expense	
	15-511-240	WORKERS COMPENSATION		1,078.50	Expense	
	15-515-240	WORKERS COMPENSATION		399.83	Expense	
	18-513-240	WORKERS COMPENSATION		3,260.18	Expense	
	20-900-240	WORKERS COMPENSATION		61.04	Expense	
	24-420-240	WORKERS COMPENSATION		137.30	Expense	
	10-490-460	INSURANCE - PHYSICAL PROPERTY		2,913.75	Expense	
	10-490-462	INSURANCE - GENERAL LIABILITY		8,116.50	Expense	
	10-490-466	INSURANCE - DEDUCTIBLE RESERVE		.00	Expense	

\*\*\* Check-Number= 26529 Vendor Name= TEXAS MUNICIPAL LEAGUE\* Check Date= 10/12/2018 Check Amount= 32,856.43\*\*\*

265	10-2018	PAYROLL WITHHOLDINGS - STANDARD	10/12/2018	1711.63	1	10/12/2018
THE STANDARD*		No	10/12/2018	26530 C	10/2018	
No	Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\THE STANDARD.pdf					
	10-120-300	INS. WITHHOLDING RECEIVABLE		333.21	Asset	
	10-410-210	MEDICAL		131.94	Expense	
	10-420-210	MEDICAL		59.37	Expense	
	10-510-210	MEDICAL		222.99	Expense	
	10-520-210	MEDICAL		97.48	Expense	
	10-530-210	MEDICAL		345.91	Expense	
	10-610-210	MEDICAL		53.63	Expense	
	10-630-210	MEDICAL		38.24	Expense	
	15-511-210	MEDICAL		42.09	Expense	
	15-515-210	MEDICAL		24.87	Expense	
	18-120-300	INS. WITHHOLDING RECEIVABLE		106.61	Asset	
	18-513-210	MEDICAL		200.95	Expense	
	20-900-210	MEDICAL		54.34	Expense	

\*\*\* Check-Number= 26530 Vendor Name= THE STANDARD\* Check Date= 10/12/2018 Check Amount= 1,711.63\*\*\*

1884	20181012-1	COMBINED CABLE/NET	10/12/2018	955.38	1	10/12/2018
TIME WARNER CABLE*		Yes	10/12/2018	26531 C	10/2018	
No	Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\SPECTRUM.pdf					
	10-415-408	IT SERVICES		680.25	Expense	
	20-900-472	OFFICE TELEPHONE		159.58	Expense	
	10-900-472	OFFICE TELEPHONE		115.55	Expense	

\*\*\* Check-Number= 26531 Vendor Name= TIME WARNER CABLE\* Check Date= 10/12/2018 Check Amount= 955.38\*\*\*

## Check Register History

Vendor # Invoice #	Description	Date Due	Total Amount	Check-Acct	Inv Date
Vendor Name	PO Number	Date Paid	Transaction #	Trans-MMY	Claim-Number
CC-Transaction	CC-Vendor	CC-Name	CC-Card Number	CC-Invoice	Project-Number
Account Number	Account Description	Amount	Action		
292	20181012-1	RED LT CAMERA LWST EXP AUG 27 TO SEP 25-	09/30/2018	60.95	1
TOASE*		No	10/12/2018	26532 C	10/2018
No					
	Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\TOASE.pdf				
	15-515-418	LEGAL SERVICES	60.95	Expense	
***	Check-Number=	26532 Vendor Name= TOASE*	Check Date= 10/12/2018	Check Amount=	60.95***
2456	173-18975	MANHOLE STOPPAGE	10/19/2018	637.50	1
AAA AUGER*		Yes	10/19/2018	26533 C	10/2018
No					
	Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\AAA AUGER.pdf				
	56-490-442	SEWER MAINTENANCE	637.50	Expense	
***	Check-Number=	26533 Vendor Name= AAA AUGER*	Check Date= 10/19/2018	Check Amount=	637.50***
2424	20181016-1	PAYROLL WITHHOLDINGS	10/16/2018	15.00	1
AMERICAN FIDELITY LIFE INSURANCE*		No	10/19/2018	26534 C	10/2018
No					
	10-215-460	AMERICAN FIDELITY LIFE INSUR	15.00	Liability	
***	Check-Number=	26534 Vendor Name= AMERICAN FIDELITY LIFE INSURAN	Check Date= 10/19/2018	Check Amount=	15.00***
2129	27486	PAID CITATIONS & COLLECTIONS SEP-18	09/30/2018	54405.00	1
AMERICAN TRAFFIC SOLUTIONS*		Yes	10/19/2018	26535 C	10/2018
No					
	Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\ATS SOLUTION.pdf				
	15-515-459	ATS VENDOR PAYMENT CITATIONS	49,480.00	Expense	
	15-515-458	ATS VENDOR PAYMENT COLLECTIONS	4,925.00	Expense	
***	Check-Number=	26535 Vendor Name= AMERICAN TRAFFIC SOLUTIONS*	Check Date= 10/19/2018	Check Amount=	54,405.00***
2234	20181019-1	MONTHLY TOWS SEP-18	09/30/2018	4495.00	1
BANIS TOWING SERVICE*		Yes	10/19/2018	26536 C	10/2018
No					
	Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\BANIS.pdf				
	22-415-460	TOWING	4,495.00	Expense	
***	Check-Number=	26536 Vendor Name= BANIS TOWING SERVICE*	Check Date= 10/19/2018	Check Amount=	4,495.00***
4722	20181019-1	AUCTIONEER SERVICES SEP-18	09/30/2018	250.00	1
BUEL WARD*		Yes	10/19/2018	26538 C	10/2018
No					
	Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\BUEL WARD.pdf				
	23-415-424	PROFESSIONAL SERVICES	250.00	Expense	
***	Check-Number=	26538 Vendor Name= BUEL WARD*	Check Date= 10/19/2018	Check Amount=	250.00***
4209	20181019-1	MILEAGE REIMB MAY - SEP 2018	09/30/2018	426.25	1
CHRISIE KOLB*		No	10/19/2018	26539 C	10/2018
No					
	Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\KOLB.pdf				
	20-900-492	TRAVEL	426.25	Expense	
***	Check-Number=	26539 Vendor Name= CHRISIE KOLB*	Check Date= 10/19/2018	Check Amount=	426.25***
279	2018-41	WARRANT SERVICES OCT 1-12 2018	10/19/2018	5140.00	1
CLEAN SLATE PURSUIT*		Yes	10/19/2018	26540 C	10/2018
No					
	Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\CLEAN SLATE.pdf				
	10-420-420	WARRANT OFFICER SERVICES	5,140.00	Expense	

## Check Register History

Vendor # Invoice #	Description	Date Due	Total Amount	Check-Acct	Inv Date
Vendor Name	PO Number	Date Paid	Transaction #	Trans-MMY	Claim-Number
CC-Transaction	CC-Vendor	CC-Name	CC-Card Number	CC-Invoice	Project-Number
Account Number	Account Description	Amount	Action		
*** Check-Number= 26540 Vendor Name= CLEAN SLATE PURSUIT* Check Date= 10/19/2018 Check Amount= 5,140.00***					
4741 63234	BUSINESS CARDS	10/19/2018	183.50	1	10/19/2018
EAGLE PRINT*	No	10/19/2018	26541 C	10/2018	
No	Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\EAGLE PRINT.pdf				
10-510-488	PRINTING	183.50	Expense		
*** Check-Number= 26541 Vendor Name= EAGLE PRINT* Check Date= 10/19/2018 Check Amount= 183.50***					
4427 18-2022	MAG DOOR LOCKS SYSTEM	10/19/2018	18.00	1	10/19/2018
EXPRESSIONS DESIGNS & GRAPHICS*	No	10/19/2018	26542 C	10/2018	
No	Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\EXPRESSIONS DESIGNS.pdf				
10-410-498	OTHER EXPENSE	18.00	Expense		
*** Check-Number= 26542 Vendor Name= EXPRESSIONS DESIGNS & GRAPHICS Check Date= 10/19/2018 Check Amount= 18.00***					
2494 18-1013	MAG DOOR LOCKS SYSTEM	09/30/2018	5566.91	1	09/30/2018
FULLER'S ALAMO SAFE AND LOCK*	No	10/19/2018	26543 C	10/2018	
No	Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\FULLER'S.pdf				
18-513-500	FACILITY MAINTENANCE	5,566.91	Expense		
*** Check-Number= 26543 Vendor Name= FULLER'S ALAMO SAFE AND LOCK* Check Date= 10/19/2018 Check Amount= 5,566.91***					
310 20181016-1	PAYROLL WITHHOLDINGS	10/16/2018	359.00	1	10/16/2018
GENERATIONS FEDERAL CREDIT UNION*	No	10/19/2018	26544 C	10/2018	
No					
10-215-600	CREDIT UNION ALLOT. PAYABLE	201.00	Liability		
18-215-600	CREDIT UNION ALLOT PAYABLE	93.50	Liability		
15-215-600	CREDIT UNION ALLOT PAYABLE	64.50	Liability		
*** Check-Number= 26544 Vendor Name= GENERATIONS FEDERAL CREDIT UNI Check Date= 10/19/2018 Check Amount= 359.00***					
2236 6692	BHTS-001 PHASE II STORM WATER AUG-18	09/30/2018	2875.00	1	09/30/2018
GIVLER ENGINEERING, INC.*	No	10/19/2018	26545 C	10/2018	
No	Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\GIVLER AUG-2018.pdf				
56-490-345	STORM WATER ASSOC FEES	2,875.00	Expense		
2236 6693	BHTS-001N TEXSAN HOSP EXPANSION	09/30/2018	122.21	1	09/30/2018
GIVLER ENGINEERING, INC.*	No	10/19/2018	26545 C	10/2018	
No	Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\GIVLER AUG-2018.pdf				
56-490-416	ENGINEERING SERVICES	122.21	Expense		
2236 6694	PROFESSIONAL FEES FEMA WEBINAR	09/30/2018	150.00	1	09/30/2018
GIVLER ENGINEERING, INC.*	No	10/19/2018	26545 C	10/2018	
No	Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\GIVLER AUG-2018.pdf				
10-610-416	CITY ENGINEERING SERVICES	150.00	Expense		
*** Check-Number= 26545 Vendor Name= GIVLER ENGINEERING, INC.* Check Date= 10/19/2018 Check Amount= 3,147.21***					
235 123750	CORP MEMBERSHIP	10/19/2018	353.81	1	10/19/2018
GOLD'S GYM*	No	10/19/2018	26546 C	10/2018	
No	Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\GOLD'S GYM.pdf				
10-215-800	GOLD'S GYM MEMBERSHIP PAYABLE	353.81	Liability		

## Check Register History

Vendor # Invoice #	Description	Date Due	Total Amount	Check-Acct	Inv Date
Vendor Name	PO Number	Date Paid	Transaction #	Trans-MMY	Claim-Number
CC-Transaction	CC-Vendor	CC-Name	CC-Card Number	CC-Invoice	Project-Number
Account Number	Account Description	Amount	Action		
*** Check-Number= 26546 Vendor Name= GOLD'S GYM* Check Date= 10/19/2018 Check Amount= 353.81***					
4795 1993	FIRE DEP FLOORING	09/30/2018	9150.00	1	09/30/2018
GREEN'S BRACKEN FLOORS & MORE*	Yes	10/19/2018	26547 C	10/2018	
No					
Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\BRACKEN FLOORS.pdf					
10-530-500	FACILITY MAINTENANCE		9,150.00	Expense	
*** Check-Number= 26547 Vendor Name= GREEN'S BRACKEN FLOORS & MORE* Check Date= 10/19/2018 Check Amount= 9,150.00***					
4511 180577	CONSTRUCTION ADMIN JC HVAC REPLACEMENT	09/30/2018	530.55	1	09/30/2018
HMG & ASSOCIATES, INC*	No	10/19/2018	26548 C	10/2018	
No					
Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\HMG.pdf					
11-430-530	CAPITAL OUTLAY - BUILDINGS		530.55	Expense	
*** Check-Number= 26548 Vendor Name= HMG & ASSOCIATES, INC* Check Date= 10/19/2018 Check Amount= 530.55***					
333 20180930	PD SEARCHES SEP-18	09/30/2018	207.62	1	09/30/2018
LEXISNEXIS RISK SOLUTIONS*	No	10/19/2018	26549 C	10/2018	
No					
Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\LEXIS.pdf					
10-410-424	PROFESSIONAL SERVICES		207.62	Expense	
*** Check-Number= 26549 Vendor Name= LEXISNEXIS RISK SOLUTIONS* Check Date= 10/19/2018 Check Amount= 207.62***					
2401 09-2018	COLLECTION FEES SEP-18	09/30/2018	541.04	1	09/30/2018
LINEBARGER GOGGAN BLAIR & SAMPSON*	No	10/19/2018	26550 C	10/2018	
No					
Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\LINEBARGER FOR SEP-18.pdf					
10-212-100	DUE TO COLLECTION SERVICES		541.04	Liability	
*** Check-Number= 26550 Vendor Name= LINEBARGER GOGGAN BLAIR & SAMP Check Date= 10/19/2018 Check Amount= 541.04***					
1828 20181019-1	MILEAGE REIMB AUG-SEP 2018	09/30/2018	112.75	1	09/30/2018
NASTASI, LORENZO*	No	10/19/2018	26551 C	10/2018	
No					
Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\L.NASTASI.pdf					
20-900-492	TRAVEL		112.75	Expense	
*** Check-Number= 26551 Vendor Name= NASTASI, LORENZO* Check Date= 10/19/2018 Check Amount= 112.75***					
1068 20181016-1	PAYROLL WITHHOLDING	10/16/2018	656.00	1	10/16/2018
NATIONWIDE RETIREMENT SOLUTIONS*	No	10/19/2018	26552 C	10/2018	
No					
10-215-450	PEBS CO DEFERRED COMP PLAN		656.00	Liability	
*** Check-Number= 26552 Vendor Name= NATIONWIDE RETIREMENT SOLUTION Check Date= 10/19/2018 Check Amount= 656.00***					
3001 04239	2017 TOYOTA GLASS REPAIR	10/19/2018	337.98	1	10/19/2018
SAFELITE FULFILLMENT, INC*	No	10/19/2018	26553 C	10/2018	
No					
Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\Safelite.pdf					
10-630-442	FLEET MAINTENANCE		337.98	Expense	
*** Check-Number= 26553 Vendor Name= SAFELITE FULFILLMENT, INC* Check Date= 10/19/2018 Check Amount= 337.98***					



## Check Register History

Vendor # Invoice #	Description	Date Due	Total Amount	Check-Acct	Inv Date
Vendor Name	PO Number 1099	Date Paid	Transaction #	Trans-MMY	Claim-Number
CC-Transaction CC-Vendor	CC-Name	CC-Card Number	CC-Invoice	Project-Number	
Account Number	Account Description	Amount	Action		
4796 5357	FIREHOUSE NEW COMMDES	10/19/2018	1450.00	1	10/19/2018
STAR STATE PLUMBING, LLC*	Yes	10/19/2018	26554 C	10/2018	
No					
Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\STAR STATE PLUMBING.pdf					
10-530-500	FACILITY MAINTENANCE	1,450.00	Expense		
4796 5361	FIREHOUSE WATER LEAK	10/19/2018	301.65	1	10/19/2018
STAR STATE PLUMBING, LLC*	Yes	10/19/2018	26554 C	10/2018	
No					
Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\STAR STATE PLUMBING.pdf					
10-530-500	FACILITY MAINTENANCE	301.65	Expense		
4796 5410	FIRESTATION OUTSIDE WATERLEAK	10/19/2018	1450.00	1	10/19/2018
STAR STATE PLUMBING, LLC*	Yes	10/19/2018	26554 C	10/2018	
No					
Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\STAR STATE PLUMBING.pdf					
10-530-500	FACILITY MAINTENANCE	1,450.00	Expense		
*** Check-Number=	26554 Vendor Name= STAR STATE PLUMBING, LLC*	Check Date= 10/19/2018	Check Amount=	3,201.65***	
2939 20181020-1	REIMB FIRE CERTIFICATION	10/19/2018	87.17	1	10/19/2018
TELLANDER, BRAD*	No	10/19/2018	26555 C	10/2018	
No					
Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\BRAD TELLANDER.pdf					
10-530-490	TRAINING	87.17	Expense		
*** Check-Number=	26555 Vendor Name= TELLANDER, BRAD*	Check Date= 10/19/2018	Check Amount=	87.17***	
1884 20181020-1	COMBINED PHONE SYSTEM	10/19/2018	1215.31	1	10/19/2018
TIME WARNER CABLE*	Yes	10/19/2018	26556 C	10/2018	
No					
Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\TIME WARNER-SPECTRUM.pdf					
10-415-408	IT SERVICES	1,215.31	Expense		
*** Check-Number=	26556 Vendor Name= TIME WARNER CABLE*	Check Date= 10/19/2018	Check Amount=	1,215.31***	
250 20181016-1	PAYROLL CONTRIBUTIONS PR#21	10/16/2018	775.00	1	10/16/2018
VANTAGEPOINT TRANSFER AGENTS*	No	10/19/2018	26557 C	10/2018	
No					
10-215-470	ICMA COMP PLAN	775.00	Liability		
*** Check-Number=	26557 Vendor Name= VANTAGEPOINT TRANSFER AGENTS*	Check Date= 10/19/2018	Check Amount=	775.00***	
1833 9956688423	FD MED CYL/LRG OXYGEN	09/30/2018	101.10	1	09/30/2018
AIRGAS SOUTHWEST, INC.*	No	10/26/2018	26558 C	10/2018	
No					
Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\AIRGAS.pdf					
10-530-325	OPERATING SUPPLIES	101.10	Expense		
*** Check-Number=	26558 Vendor Name= AIRGAS SOUTHWEST, INC.*	Check Date= 10/26/2018	Check Amount=	101.10***	
4465 47691-1	UNLIMITED COMBO SUPT NOV-18 REPLACE CK#2	10/26/2018	4280.00	1	10/26/2018
BARCOM TECHNOLOGY SOLUTIONS*	No	10/26/2018	26559 C	10/2018	
No					
Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\BARCOM INVOICES.pdf					
10-415-408	IT SERVICES	4,280.00	Expense		

## Check Register History

Vendor # Invoice #	Description	Date Due	Total Amount	Check-Acct	Inv Date
Vendor Name	PO Number	Date Paid	Transaction #	Trans-MMY	Claim-Number
CC-Transaction	CC-Vendor	CC-Name	CC-Card Number	CC-Invoice	Project-Number
Account Number	Account Description	Amount	Action		
4465 47692-1	OFFISTE BACKUP W/MONITORING REPLACE CK#2	10/26/2018	1422.92	1	10/26/2018
BARCOM TECHNOLOGY SOLUTIONS*	No	10/26/2018	26559 C	10/2018	
No					
	Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\BARCOM INVOICES.pdf				
10-415-408	IT SERVICES		1,422.92	Expense	
4465 48195-1	DELL DESK TOPS- REPLACE CK#26537	09/30/2018	11855.25	1	09/30/2018
BARCOM TECHNOLOGY SOLUTIONS*	No	10/26/2018	26559 C	10/2018	
No					
	Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\BARCOM INVOICES.pdf				
10-415-345	HARDWARE & PERIPHERALS		10,210.25	Expense	
10-415-346	SOFTWARE		1,645.00	Expense	
*** Check-Number= 26559 Vendor Name= BARCOM TECHNOLOGY SOLUTIONS* Check Date= 10/26/2018 Check Amount= 17,558.17***					
4209 20181024-1	TML CONFERENCE TRAVEL REIMB	10/24/2018	466.03	1	10/24/2018
CHRISSIE KOLB*	No	10/26/2018	26560 C	10/2018	
No					
20-900-492	TRAVEL		466.03	Expense	
*** Check-Number= 26560 Vendor Name= CHRISSIE KOLB* Check Date= 10/26/2018 Check Amount= 466.03***					
1717 18831	COMBINED BILL THRU 9/30/18	09/30/2018	12423.40	1	09/30/2018
DAVIDSON TROILO REAM & GARZA*	Yes	10/26/2018	26561 C	10/2018	
No					
	Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\DAVIDSON TROILO REAM GARZA.pdf				
10-405-418	LEGAL SERVICES		10,744.00	Expense	
10-420-418	LEGAL SERVICES - JUDICIAL		1,679.40	Expense	
*** Check-Number= 26561 Vendor Name= DAVIDSON TROILO REAM & GARZA* Check Date= 10/26/2018 Check Amount= 12,423.40***					
624 170050	PD UNIT#600 TIRE PKG	09/30/2018	145.00	1	09/30/2018
FIRESTONE*	No	10/26/2018	26562 C	10/2018	
No					
10-510-442	FLEET MAINTENANCE		145.00	Expense	
624 176152	PD UNIT #801 OIL CHANGE/INSPECTN	10/26/2018	39.99	1	10/26/2018
FIRESTONE*	No	10/26/2018	26562 C	10/2018	
No					
	Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\FIRESTONE.pdf				
10-510-442	FLEET MAINTENANCE		7.00	Expense	
10-510-335	FLEET FUEL		32.99	Expense	
624 176194	PD UNIT #602 OIL CHANGE/TIRE PKG/ALIGMNT	10/26/2018	356.01	1	10/26/2018
FIRESTONE*	No	10/26/2018	26562 C	10/2018	
No					
	Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\FIRESTONE.pdf				
10-510-442	FLEET MAINTENANCE		336.02	Expense	
10-510-335	FLEET FUEL		49.99	Expense	
10-510-442	FLEET MAINTENANCE		-30.00	Expense	
*** Check-Number= 26562 Vendor Name= FIRESTONE* Check Date= 10/26/2018 Check Amount= 541.00***					
1948 BC0683444	RBRYAN UNIFORM ALLOWANCE FY18-19	10/26/2018	89.98	1	10/26/2018
GALLS*	No	10/26/2018	26563 C	10/2018	
No					
	Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\GALLS.pdf				
10-510-280	UNIFORM ALLOWANCE		89.98	Expense	
*** Check-Number= 26563 Vendor Name= GALLS* Check Date= 10/26/2018 Check Amount= 89.98***					

## Check Register History

Vendor # Invoice #	Description	Date Due	Total Amount	Check-Acct	Inv Date
Vendor Name	PO Number 1099	Date Paid	Transaction #	Trans-MMY	Claim-Number
CC-Transaction CC-Vendor	CC-Name	CC-Card Number	CC-Invoice		Project-Number
Account Number	Account Description	Amount	Action		
2236 6642	BHTS-001 PHASE II STORM WATER JUL-18	09/30/2018	2875.00	1	09/30/2018
GIVLER ENGINEERING, INC.*	No	10/26/2018	26564 C	10/2018	
No					
	Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\GIVLER.pdf				
	56-490-345 STORM WATER ASSOC FEES		2,875.00	Expense	
2236 6643	BHTS-001M CHICKFILA STORM WATER JUL-18	09/30/2018	86.25	1	09/30/2018
GIVLER ENGINEERING, INC.*	No	10/26/2018	26564 C	10/2018	
No					
	Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\GIVLER.pdf				
	56-490-345 STORM WATER ASSOC FEES		86.25	Expense	
2236 6644	BHTS-001N MET TEXSAN HOPS EXPN JUL-18	09/30/2018	1155.74	1	09/30/2018
GIVLER ENGINEERING, INC.*	No	10/26/2018	26564 C	10/2018	
No					
	Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\GIVLER.pdf				
	56-490-345 STORM WATER ASSOC FEES		1,155.74	Expense	
2236 6744	BHTS-001 PHASE II STORM WATER SEP-18	09/30/2018	2875.00	1	09/30/2018
GIVLER ENGINEERING, INC.*	No	10/26/2018	26564 C	10/2018	
No					
	Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\GIVLER.pdf				
	56-490-345 STORM WATER ASSOC FEES		2,875.00	Expense	
2236 6745	BHTS-001N MET TEXSN HOSP EXPN SEP-18	09/30/2018	110.14	1	09/30/2018
GIVLER ENGINEERING, INC.*	No	10/26/2018	26564 C	10/2018	
No					
	Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\GIVLER.pdf				
	56-490-345 STORM WATER ASSOC FEES		110.14	Expense	
2236 6746	ENGINEER FEES BHTS-005 FLOODPLAIN COORD	09/30/2018	138.00	1	09/30/2018
GIVLER ENGINEERING, INC.*	No	10/26/2018	26564 C	10/2018	
No					
	Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\GIVLER.pdf				
	10-610-416 CITY ENGINEERING SERVICES		138.00	Expense	
*** Check-Number= 26564 Vendor Name= GIVLER ENGINEERING, INC.* Check Date= 10/26/2018 Check Amount= 7,240.13***					
213 20181024-1	TML CONFERENCE TRAVEL REIMB	10/24/2018	407.69	1	10/24/2018
HARRIS, DAVID J*	No	10/26/2018	26565 C	10/2018	
No					
	10-410-492 TRAVEL		407.69	Expense	
*** Check-Number= 26565 Vendor Name= HARRIS, DAVID J* Check Date= 10/26/2018 Check Amount= 407.69***					
234 20181024-1	TML CONFERENCE TRAVEL REIMB	10/24/2018	462.76	1	10/24/2018
HOYL, RITA*	No	10/26/2018	26566 C	10/2018	
No					
	10-610-492 TRAVEL		462.76	Expense	
*** Check-Number= 26566 Vendor Name= HOYL, RITA* Check Date= 10/26/2018 Check Amount= 462.76***					
3007 9495	JAZZ FEST LANYARDS	09/30/2018	401.00	1	09/30/2018
INFINITY MARKETING, LLC*	Yes	10/26/2018	26567 C	10/2018	
No					
	Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\INFINITY.pdf				
	20-930-915 JAZZ FESTIVAL		401.00	Expense	
*** Check-Number= 26567 Vendor Name= INFINITY MARKETING, LLC* Check Date= 10/26/2018 Check Amount= 401.00***					

## Check Register History

Vendor # Invoice #	Description	Date Due	Total Amount	Check-Acct	Inv Date
Vendor Name	PO Number	Date Paid	Transaction #	Trans-MMY	Claim-Number
CC-Transaction	CC-Vendor	CC-Name	CC-Card Number	CC-Invoice	Project-Number
Account Number	Account Description	Amount	Action		
2590 095	VIA BRT PROJECT	10/26/2018	2850.00	1	10/26/2018
LAW OFFICES OF SERNA & SERNA*	Yes	10/26/2018	26568 C	10/2018	
No					
	Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\SERNA & SERNA.pdf				
	20-920-487	GOVERNMENT RELATIONS	1,710.00	Expense	
	10-410-424	PROFESSIONAL SERVICES	1,140.00	Expense	
*** Check-Number= 26568 Vendor Name= LAW OFFICES OF SERNA & SERNA* Check Date= 10/26/2018 Check Amount= 2,850.00***					
659 2237388264	ADM, SUPPLY RM, FINANCE	10/26/2018	192.00	1	10/26/2018
OFFICE DEPOT, INC.*	Yes	10/26/2018	26569 C	10/2018	
No					
	Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\OFFICE DEPOT.pdf				
	10-410-310	OFFICE SUPPLIES	192.00	Expense	
*** Check-Number= 26569 Vendor Name= OFFICE DEPOT, INC.* Check Date= 10/26/2018 Check Amount= 192.00***					
1098 318-102015	TLFTA 3Q2018	09/30/2018	2041.83	1	09/30/2018
OMNIBASE SERVICES OF TEXAS, LP*	No	10/26/2018	26570 C	10/2018	
No					
	Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\OMNI BASE.pdf				
	10-210-311	DUE TO VENDOR-TLFTA (\$6.00)	2,041.83	Liability	
*** Check-Number= 26570 Vendor Name= OMNIBASE SERVICES OF TEXAS, LP Check Date= 10/26/2018 Check Amount= 2,041.83***					
2222 3652	CI SECURITY MONITORING SERVICE	10/25/2018	65.00	1	10/25/2018
OMNIBUS-M, INC.*	No	10/26/2018	26571 C	10/2018	
No					
	Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\OMNIBUS.pdf				
	20-900-474	SECURITY ALARM MONITOR SERVICE	65.00	Expense	
*** Check-Number= 26571 Vendor Name= OMNIBUS-M, INC.* Check Date= 10/26/2018 Check Amount= 65.00***					
499 10-2018	PAYROLL WITHHOLDINGS	10/26/2018	20.30	1	10/26/2018
POLICE & FIREMENS INS. ASSN.*	Yes	10/26/2018	26572 C	10/2018	
No					
	Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\PFIA.pdf				
	10-120-300	INS. WITHHOLDING RECEIVABLE	20.30	Asset	
*** Check-Number= 26572 Vendor Name= POLICE & FIREMENS INS. ASSN.* Check Date= 10/26/2018 Check Amount= 20.30***					
459 SEP-2018	BUDGET PUBLIC NTCS	09/30/2018	380.50	1	09/30/2018
SAN ANTONIO EXPRESS-NEWS*	No	10/26/2018	26573 C	10/2018	
No					
	Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\SA EXPRESS NEWS.pdf				
	10-410-482	LEGAL NOTICES/NEWSPAPER ADS	380.50	Expense	
*** Check-Number= 26573 Vendor Name= SAN ANTONIO EXPRESS-NEWS* Check Date= 10/26/2018 Check Amount= 380.50***					
239 20181024-1	TML CONFERENCE TRAVEL REIMB	10/24/2018	418.33	1	10/24/2018
SANCHEZ, DELIA R.*	No	10/26/2018	26574 C	10/2018	
No					
	10-410-492	TRAVEL	418.33	Expense	
*** Check-Number= 26574 Vendor Name= SANCHEZ, DELIA R.* Check Date= 10/26/2018 Check Amount= 418.33***					
144 20181025-1	CHILD SAFETY & SEAT BELT FINES FY 17-18	09/30/2018	112.38	1	09/30/2018
STATE TREASURER*	No	10/26/2018	26575 C	10/2018	
No					
	Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\CHILD SAFETY.pdf				
	10-210-217	DUE TO STATE - STF (\$30.00)	.00	Liability	

## Check Register History

Vendor # Invoice #	Description	Date Due	Total Amount	Check-Acct	Inv Date
Vendor Name	PO Number	Date Paid	Transaction #	Trans-MMY	Claim-Number
CC-Transaction	CC-Vendor	CC-Name	CC-Card Number	CC-Invoice	Project-Number
Account Number	Account Description	Amount	Action		
10-210-218	DUE TO STATE - CF (\$40.00)	.00	Liability		
10-210-219	DUE TO STATE - SJRF (\$4.00)	.00	Liability		
10-210-223	DUE TO STATE - TPF (\$2.00)	.00	Liability		
10-210-309	DUE TO STATE - TLFTA (\$20.00)	.00	Liability		
10-210-313	DUE TO STATE - TPF (\$12.50)	.00	Liability		
10-210-319	DUE TO STATE - JS (\$5.40)	.00	Liability		
10-210-320	DUE TO STATE - IDF (\$2.00)	.00	Liability		
10-210-322	DUE TO STATE - CJF (\$.10)	.00	Liability		
10-210-324	DUE TO STATE - 50% S/B FINE	112.38	Liability		
*** Check-Number= 26575 Vendor Name= STATE TREASURER* Check Date= 10/26/2018 Check Amount= 112.38***					
2484 060808	2018 4Q CMS SECURITY MAINT/HOSTING	10/26/2018	360.00	1	10/26/2018
TEXAS CREATIVE*	Yes	10/26/2018	26576 C	10/2018	
No					
Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\TEXAS CREATIVE.pdf					
20-920-455	WEBSITE MAINTENANCE/UPDATES	360.00	Expense		
*** Check-Number= 26576 Vendor Name= TEXAS CREATIVE* Check Date= 10/26/2018 Check Amount= 360.00***					
183 9816228063	CELL PHONES	10/24/2018	985.19	1	10/24/2018
VERIZON WIRELESS*	No	10/26/2018	26577 C	10/2018	
No					
Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\VERIZON.pdf					
10-415-473	CELL PHONES & TABLETS	985.19	Expense		
*** Check-Number= 26577 Vendor Name= VERIZON WIRELESS* Check Date= 10/26/2018 Check Amount= 985.19***					
247 20181024-1	TML CONFERENCE TRAVEL REIMB	10/24/2018	447.50	1	10/24/2018
VOLZ, DARRELL*	No	10/26/2018	26578 C	10/2018	
No					
10-510-492	TRAVEL	447.50	Expense		
*** Check-Number= 26578 Vendor Name= VOLZ, DARRELL* Check Date= 10/26/2018 Check Amount= 447.50***					
2424 20181031-1	PAYROLL WITHHOLDINGS PR#22	10/31/2018	15.00	1	10/31/2018
AMERICAN FIDELITY LIFE INSURANCE*	Yes	10/31/2018	26579 C	10/2018	
No					
Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\PR#22.pdf					
18-215-460	AMERICAN FIDELITY LIFE INSURAN	15.00	Liability		
*** Check-Number= 26579 Vendor Name= AMERICAN FIDELITY LIFE INSURAN Check Date= 10/31/2018 Check Amount= 15.00***					
4209 20181101-1	REIMB MONTHLY PHONE	10/31/2018	40.00	1	11/01/2018
CHRISSIE KOLB*	No	10/31/2018	26580 C	10/2018	
No					
10-415-474	PHONE REIMBURSEMENTS	40.00	Expense		
*** Check-Number= 26580 Vendor Name= CHRISSIE KOLB* Check Date= 10/31/2018 Check Amount= 40.00***					
279 2018-43	WARRANT SERVICES OCT 15-26 2018	10/31/2018	5625.00	1	10/31/2018
CLEAN SLATE PURSUIT*	Yes	10/31/2018	26581 C	10/2018	
No					
Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\CLEAN SLATE INV 2018-43.pdf					
10-420-420	WARRANT OFFICER SERVICES	5,625.00	Expense		
*** Check-Number= 26581 Vendor Name= CLEAN SLATE PURSUIT* Check Date= 10/31/2018 Check Amount= 5,625.00***					

## Check Register History

Vendor # Invoice #	Description	Date Due	Total Amount	Check-Acct	Inv Date
Vendor Name	PO Number	Date Paid	Transaction #	Trans-MMY	Claim-Number
CC-Transaction	CC-Vendor	CC-Name	CC-Card Number	CC-Invoice	Project-Number
Account Number	Account Description	Amount	Action		
252	20181101-1	CVB RENT	10/31/2018	4830.83	1
CROSSROADS MALL PARTNERS*	No	10/31/2018	26582 C	10/2018	11/01/2018
No					
20-900-450	OFFICE RENT	2,801.88	Expense		
10-900-450	OFFICE RENT	2,028.95	Expense		
*** Check-Number= 26582 Vendor Name= CROSSROADS MALL PARTNERS* Check Date= 10/31/2018 Check Amount= 4,830.83***					
371	COBH 18-10	GROUP INSURANCE - DEER OAKS EAP	10/31/2018	303.16	1
DEER OAKS EAP SERVICES, LLP*	No	10/31/2018	26583 C	10/2018	10/31/2018
No					
Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\DEER OAKS.pdf					
10-410-210	MEDICAL	23.32	Expense		
10-420-210	MEDICAL	17.49	Expense		
10-510-210	MEDICAL	46.64	Expense		
10-520-210	MEDICAL	29.15	Expense		
10-530-210	MEDICAL	87.45	Expense		
10-610-210	MEDICAL	11.66	Expense		
10-630-210	MEDICAL	11.66	Expense		
15-511-210	MEDICAL	11.66	Expense		
15-515-210	MEDICAL	5.83	Expense		
18-513-210	MEDICAL	46.64	Expense		
20-900-210	MEDICAL	11.66	Expense		
*** Check-Number= 26583 Vendor Name= DEER OAKS EAP SERVICES, LLP* Check Date= 10/31/2018 Check Amount= 303.16***					
118	20181101-1	MONTHLY HEALTH INSPECTIONS	10/31/2018	1000.00	1
EMERY, HOMER C.*	Yes	10/31/2018	26584 C	10/2018	11/01/2018
No					
10-710-436	INSPECTION SERVICES	1,000.00	Expense		
*** Check-Number= 26584 Vendor Name= EMERY, HOMER C.* Check Date= 10/31/2018 Check Amount= 1,000.00***					
4210	20181101-1	REIMB MONTHLY PHONE	10/31/2018	40.00	1
FLOYD MESSICK*	No	10/31/2018	26585 C	10/2018	11/01/2018
No					
10-415-474	PHONE REIMBURSEMENTS	40.00	Expense		
*** Check-Number= 26585 Vendor Name= FLOYD MESSICK* Check Date= 10/31/2018 Check Amount= 40.00***					
310	20181031-1	PAYROLL WITHHOLDINGS PR#22	10/31/2018	359.00	1
GENERATIONS FEDERAL CREDIT UNION*	No	10/31/2018	26586 C	10/2018	10/31/2018
No					
Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\PR#22.pdf					
10-215-600	CREDIT UNION ALLOT. PAYABLE	172.00	Liability		
18-215-600	CREDIT UNION ALLOT PAYABLE	122.50	Liability		
15-215-600	CREDIT UNION ALLOT PAYABLE	64.50	Liability		
*** Check-Number= 26586 Vendor Name= GENERATIONS FEDERAL CREDIT UNI Check Date= 10/31/2018 Check Amount= 359.00***					
4207	20181101-1	REIMB MONTHLY PHONE	10/31/2018	40.00	1
HENRY AGUILAR*	No	10/31/2018	26587 C	10/2018	11/01/2018
No					
10-415-474	PHONE REIMBURSEMENTS	40.00	Expense		
*** Check-Number= 26587 Vendor Name= HENRY AGUILAR* Check Date= 10/31/2018 Check Amount= 40.00***					

## Check Register History

Vendor # Invoice #	Description	Date Due	Total Amount	Check-Acct	Inv Date
Vendor Name	PO Number 1099	Date Paid	Transaction #	Trans-MMY	Claim-Number
CC-Transaction CC-Vendor	CC-Name	CC-Card Number	CC-Invoice		Project-Number
Account Number	Account Description	Amount	Action		
1353 20181101-1	MONTHLY STATEMENT	09/30/2018	122.95	1	09/30/2018
HOME DEPOT CREDIT SERVICES*	No	10/31/2018	26588 C	10/2018	
No					
Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\HOME DEPOT.pdf					
14-640-470	CONTINGENCY		27.50	Expense	
14-640-442	REPAIR/MAINTENANCE EXPENSE		68.75	Expense	
10-410-498	OTHER EXPENSE		26.70	Expense	
*** Check-Number= 26588 Vendor Name= HOME DEPOT CREDIT SERVICES* Check Date= 10/31/2018 Check Amount= 122.95***					
132 20181101-1	REIMB MONTHLY PHONE	10/31/2018	40.00	1	11/01/2018
JACK BURTON*	No	10/31/2018	26589 C	10/2018	
No					
10-415-474	PHONE REIMBURSEMENTS		40.00	Expense	
*** Check-Number= 26589 Vendor Name= JACK BURTON* Check Date= 10/31/2018 Check Amount= 40.00***					
4728 20181101-1	REIMBURSE MONTHLY PHONE	10/31/2018	40.00	1	11/01/2018
JESSE M. PACHECO*	No	10/31/2018	26590 C	10/2018	
No					
10-415-474	PHONE REIMBURSEMENTS		40.00	Expense	
*** Check-Number= 26590 Vendor Name= JESSE M. PACHECO* Check Date= 10/31/2018 Check Amount= 40.00***					
295 20181101-1	REIMBURSE MONTHLY PHONE	10/31/2018	40.00	1	11/01/2018
JESSICA FAZ*	No	10/31/2018	26591 C	10/2018	
No					
10-415-474	PHONE REIMBURSEMENTS		40.00	Expense	
*** Check-Number= 26591 Vendor Name= JESSICA FAZ* Check Date= 10/31/2018 Check Amount= 40.00***					
4797 20181102-1	RLC OVERPAYMENT	10/31/2018	105.00	1	10/31/2018
JUSTIN DELOATCH*	No	10/31/2018	26592 C	10/2018	
No					
Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\JDELOATCH.pdf					
10-220-350	ATS RED LIGHT CAMERA PAYABLE		105.00	Liability	
*** Check-Number= 26592 Vendor Name= JUSTIN DELOATCH* Check Date= 10/31/2018 Check Amount= 105.00***					
2804 20181101-1	REIMB MONTHLY PHONE	10/31/2018	40.00	1	11/01/2018
MACKEY, RAY*	No	10/31/2018	26593 C	10/2018	
No					
10-415-474	PHONE REIMBURSEMENTS		40.00	Expense	
*** Check-Number= 26593 Vendor Name= MACKEY, RAY* Check Date= 10/31/2018 Check Amount= 40.00***					
2921 447166	MONTHLY FUEL SEP-18	09/23/2018	3611.77	1	09/30/2018
MANSFIELD OIL COMPANY OF GAINESVILL	No	10/31/2018	26594 C	10/2018	
No					
Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\MANSFIELD SEP-18.pdf					
10-510-335	FLEET FUEL		2,805.38	Expense	
10-530-335	FLEET FUEL		429.26	Expense	
10-610-335	FLEET FUEL		121.04	Expense	
10-630-335	FLEET FUEL		256.09	Expense	
*** Check-Number= 26594 Vendor Name= MANSFIELD OIL COMPANY OF GAINESVILL Check Date= 10/31/2018 Check Amount= 3,611.77***					

## Check Register History

Vendor # Invoice #	Description	Date Due	Total Amount	Check-Acct	Inv Date
Vendor Name	PO Number 1099	Date Paid	Transaction #	Trans-MMY	Claim-Number
CC-Transaction CC-Vendor	CC-Name	CC-Card Number	CC-Invoice		Project-Number
Account Number	Account Description	Amount	Action		
2970 20181101-1	REIMB MONTHLY PHONE	10/31/2018	40.00	1	11/01/2018
MERLO, LISA*	No	10/31/2018	26595 C	10/2018	
No					
10-415-474	PHONE REIMBURSEMENTS		40.00	Expense	
*** Check-Number= 26595 Vendor Name= MERLO, LISA* Check Date= 10/31/2018 Check Amount= 40.00***					
4798 20181102-1	REIMB DUE CHANGE OVERPAID	10/31/2018	8.00	1	10/31/2018
MICHAEL ANTHONY GARCIA*	No	10/31/2018	26596 C	10/2018	
No					
Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\MGARCIA.pdf					
10-375-100	OVER/SHORT ACCOUNT		8.00	Revenue	
*** Check-Number= 26596 Vendor Name= MICHAEL ANTHONY GARCIA* Check Date= 10/31/2018 Check Amount= 8.00***					
1828 20181101-1	REIMB MONTHLY PHONE	10/31/2018	40.00	1	11/01/2018
NASTASI, LORENZO*	No	10/31/2018	26597 C	10/2018	
No					
10-415-474	PHONE REIMBURSEMENTS		40.00	Expense	
*** Check-Number= 26597 Vendor Name= NASTASI, LORENZO* Check Date= 10/31/2018 Check Amount= 40.00***					
1068 20181031-1	PAYROLL WITHHOLDINGS PR#22	10/31/2018	646.00	1	10/31/2018
NATIONWIDE RETIREMENT SOLUTIONS*	Yes	10/31/2018	26598 C	10/2018	
No					
Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\PR#22.pdf					
10-215-450	PEBSCO DEFERRED COMP PLAN		616.00	Liability	
18-215-450	PEBSCO DEFERRED COMP PLAN		30.00	Liability	
*** Check-Number= 26598 Vendor Name= NATIONWIDE RETIREMENT SOLUTION Check Date= 10/31/2018 Check Amount= 646.00***					
239 20181101-1	REIMB MONTHLY PHONE	10/31/2018	40.00	1	11/01/2018
SANCHEZ, DELIA R.*	No	10/31/2018	26599 C	10/2018	
No					
10-415-474	PHONE REIMBURSEMENTS		40.00	Expense	
*** Check-Number= 26599 Vendor Name= SANCHEZ, DELIA R.* Check Date= 10/31/2018 Check Amount= 40.00***					
4492 20181101-1	REIMBURSE MONTHLY PHONE	10/31/2018	40.00	1	11/01/2018
STEPHEN LARA*	No	10/31/2018	26600 C	10/2018	
No					
10-415-474	PHONE REIMBURSEMENTS		40.00	Expense	
*** Check-Number= 26600 Vendor Name= STEPHEN LARA* Check Date= 10/31/2018 Check Amount= 40.00***					
2989 20181101-1	MONTHLY COURTS	10/31/2018	2500.00	1	10/31/2018
TREVINO, MARIO*	No	10/31/2018	26601 C	10/2018	
No					
10-420-418	LEGAL SERVICES - JUDICIAL		2,500.00	Expense	
*** Check-Number= 26601 Vendor Name= TREVINO, MARIO* Check Date= 10/31/2018 Check Amount= 2,500.00***					
250 20181031-1	PAYROLL WITHHOLDINGS PR#22	10/31/2018	775.00	1	10/31/2018
VANTAGEPOINT TRANSFER AGENTS*	Yes	10/31/2018	26602 C	10/2018	
No					
Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\PR#22.pdf					
10-215-470	ICMA COMP PLAN		775.00	Liability	
*** Check-Number= 26602 Vendor Name= VANTAGEPOINT TRANSFER AGENTS* Check Date= 10/31/2018 Check Amount= 775.00***					



## Check Register History

Vendor # Invoice #	Description	Date Due	Total Amount	Check-Acct	Inv Date
Vendor Name	PO Number 1099	Date Paid	Transaction #	Trans-MMY	Claim-Number
CC-Transaction CC-Vendor	CC-Name	CC-Card Number	CC-Invoice	Project-Number	
Account Number	Account Description	Amount	Action		
2411 20181101-1	REIMB MONTHLY PHONE	10/31/2018	40.00	1	11/01/2018
WARD, WILLIAM*	No	10/31/2018	26603 C	10/2018	
No					
10-415-474	PHONE REIMBURSEMENTS		40.00	Expense	
*** Check-Number= 26603 Vendor Name= WARD, WILLIAM* Check Date= 10/31/2018 Check Amount= 40.00***					
2921 437587	MONTHLY FUEL AUG 2018	09/30/2018	3922.58	1	09/30/2018
MANSFIELD OIL COMPANY OF GAINESVILL	No	10/31/2018	20181012 C	10/2018	
No					
Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\MANSFIELD AUG-18.pdf					
10-510-335	FLEET FUEL		3,179.48	Expense	
10-530-335	FLEET FUEL		398.09	Expense	
10-610-335	FLEET FUEL		155.54	Expense	
10-630-335	FLEET FUEL		189.47	Expense	
*** Check-Number= 20181012 Vendor Name= MANSFIELD OIL COMPANY OF GAINESVILL Check Date= 10/31/2018 Check Amount= 3,922.58***					
144 SEP-2018	STATE CRIMINAL COSTS & FEES JUL-SEP 2018	09/30/2018	60055.27	1	09/30/2018
STATE TREASURER*	No	10/26/2018	32017419 C	10/2018	
No					
Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\STATE CRIMINAL COST FEES.pdf					
10-210-217	DUE TO STATE - STF (\$30.00)		8,809.02	Liability	
10-210-218	DUE TO STATE - CF (\$40.00)		32,245.25	Liability	
10-210-219	DUE TO STATE - SJRF (\$4.00)		3,059.02	Liability	
10-210-223	DUE TO STATE - TPF (\$2.00)		1,597.30	Liability	
10-210-309	DUE TO STATE - TLFTA (\$20.00)		6,785.98	Liability	
10-210-313	DUE TO STATE - TPF (\$12.50)		1,464.33	Liability	
10-210-319	DUE TO STATE - JS (\$5.40)		4,597.77	Liability	
10-210-320	DUE TO STATE - IDF (\$2.00)		1,471.73	Liability	
10-210-322	DUE TO STATE - CJF (\$1.10)		24.87	Liability	
*** Check-Number= 32017419 Vendor Name= STATE TREASURER* Check Date= 10/26/2018 Check Amount= 60,055.27***					
2440 20181101-1	MONTHLY CHARGES AUG 20-2018 TO SEP 17-	09/30/2018	6429.81	1	09/30/2018
COMMERCE BANK*	No	10/31/2018	863966718 C	10/2018	
No					
Image: T:\acctg\fre\BUCS\Data\FY2019\OCT-18\COMMERCE BANK.pdf					
10-530-310	OFFICE SUPPLIES		248.80	Expense	
10-530-325	OPERATING SUPPLIES		200.60	Expense	
10-530-280	UNIFORM ALLOWANCE		153.00	Expense	
10-510-310	OFFICE SUPPLIES		45.30	Expense	
10-405-325	OPERATING SUPPLIES		133.31	Expense	
10-900-312	COMMUNITY RELATIONS		87.91	Expense	
10-510-310	OFFICE SUPPLIES		512.62	Expense	
10-510-325	OPERATING SUPPLIES		23.11	Expense	
10-510-325	OPERATING SUPPLIES		419.99	Expense	
24-420-430	COURT TECHNOLOGY		419.99	Expense	
20-930-915	JAZZ FESTIVAL		565.04	Expense	
20-900-487	RESEARCH & RESOURCES		11.00	Expense	
20-920-484	WEB-BASED ADVERTISING		74.62	Expense	
10-210-400	REGION 7 TML PASS THRU		850.00	Liability	
20-900-492	TRAVEL		229.82	Expense	
20-900-310	OFFICE SUPPLIES		418.43	Expense	
10-530-490	TRAINING		129.00	Expense	
10-530-442	FLEET MAINTENANCE		174.43	Expense	
10-410-492	TRAVEL		177.99	Expense	
10-410-492	TRAVEL		10.00	Expense	
10-410-492	TRAVEL		163.67	Expense	
10-410-312	MEETING COSTS		101.44	Expense	

## Check Register History

Vendor # Invoice #	Description	Date Due	Total Amount	Check-Acct	Inv Date
Vendor Name	PO Number	Date Paid	Transaction #	Trans-MMY	Claim-Number
CC-Transaction	CC-Vendor	CC-Card Number	CC-Invoice		Project-Number
Account Number	Account Description	Amount	Action		
10-405-492	TRAVEL	231.97	Expense		
10-405-492	TRAVEL	166.08	Expense		
10-410-498	OTHER EXPENSE	180.00	Expense		
18-513-500	FACILITY MAINTENANCE	30.92	Expense		
10-630-442	FLEET MAINTENANCE	7.66	Expense		
10-610-442	FLEET MAINTENANCE	90.01	Expense		
10-900-312	COMMUNITY RELATIONS	23.93	Expense		
18-513-500	FACILITY MAINTENANCE	518.10	Expense		
20-920-502	MEETING COSTS	31.07	Expense		

\*\*\* Check-Number= 863966718 Vendor Name= COMMERCE BANK\* Check Date= 10/31/2018 Check Amount= 6,429.81\*\*\*

321	SEPTEMBER 2018	PAYROLL WITHHOLDINGS	09/30/2018	77717.19	1	09/30/2018
TEXAS MUNICIPAL RETIREMENT SY*		No	10/12/2018	1828201042 C	10/2018	
No						

Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\TMRS.pdf

10-215-400	TMRS RETIREMENT PAYABLE	57,474.26	Liability
57-215-400	TMRS RETIREMENT PAYABLE	.00	Liability
15-215-400	TMRS RETIREMENT PAYABLE	4,117.52	Liability
18-215-400	TMRS RETIREMENT PAYABLE	12,607.76	Liability
20-215-400	TMRS RETIREMENT PAYABLE	3,517.65	Liability

\*\*\* Check-Number= 1828201042 Vendor Name= TEXAS MUNICIPAL RETIREMENT SY\* Check Date= 10/12/2018 Check Amount= 77,717.19\*\*\*

2628	20181026-1	PAYROLL WITHHOLDING BCBS INSURANCE	10/26/2018	34882.73	1	10/26/2018
BLUE CROSS BLUE SHIELD*		No	10/26/2018	4849216189 C	10/2018	
No						

Image: T:\acctg\frey\BUCS\Data\FY2019\OCT-18\BCBS.pdf

10-120-300	INS. WITHHOLDING RECEIVABLE	3,041.52	Asset
10-120-301	INS RECEIVABLE - COBRA/RETIREES	636.41	Asset
10-410-210	MEDICAL	2,157.20	Expense
10-420-210	MEDICAL	1,715.01	Expense
10-510-210	MEDICAL	4,454.87	Expense
10-520-210	MEDICAL	3,182.05	Expense
10-530-210	MEDICAL	8,823.02	Expense
10-610-210	MEDICAL	636.41	Expense
10-630-210	MEDICAL	1,272.82	Expense
15-120-300	INS. WITHHOLDING RECEIVABLE	.00	Asset
15-511-210	MEDICAL	1,078.60	Expense
15-515-210	MEDICAL	636.41	Expense
18-120-300	INS. WITHHOLDING RECEIVABLE	60.31	Asset
18-513-210	MEDICAL	5,091.28	Expense
20-120-300	INS. WITHHOLDING RECEIVABLE	824.00	Asset
20-900-210	MEDICAL	1,272.82	Expense

\*\*\* Check-Number= 4849216189 Vendor Name= BLUE CROSS BLUE SHIELD\* Check Date= 10/26/2018 Check Amount= 34,882.73\*\*\*

## Check Register History

Vendor # Invoice #	Description	Date Due	Total Amount	Check-Acct	Inv Date
Vendor Name	PO Number	1099	Date Paid	Transaction #	Trans-MMY
CC-Transaction	CC-Vendor	CC-Name	CC-Card Number	CC-Invoice	Claim-Number
Account Number	Account Description	Amount	Action	Project-Number	

## \*\*\* Bank Account Activity By Fund \*\*\*

Fund Description	Cash-Account-Number	Total
CHILD SAFETY FUND	21-101-000	500.00

## \*\*\* Bank Account Activity By Fund \*\*\*

Fund Description	Cash-Account-Number	Total
GENERAL FUND	10-101-000	263,088.61

## \*\*\* Bank Account Activity By Fund \*\*\*

Fund Description	Cash-Account-Number	Total
STREET MAINTENANCE FUND	14-101-000	744.11

## \*\*\* Bank Account Activity By Fund \*\*\*

Fund Description	Cash-Account-Number	Total
CRIME CONTROL DISTRICT FUND	18-101-000	40,581.21

## \*\*\* Bank Account Activity By Fund \*\*\*

Fund Description	Cash-Account-Number	Total
HOTEL AND MOTEL TAX FUND	20-101-000	13,850.76

## \*\*\* Bank Account Activity By Fund \*\*\*

Fund Description	Cash-Account-Number	Total
TRAFFIC SAFETY FUND	15-101-000	61,990.26

## Check Register History

Vendor # Invoice #	Description	Date Due	Total Amount	Check-Acct	Inv Date
Vendor Name	PO Number	1099	Date Paid	Transaction #	Trans-MMY
CC-Transaction	CC-Vendor	CC-Name	CC-Card Number	CC-Invoice	Claim-Number
Account Number	Account Description	Amount	Action	Project-Number	

## \*\*\* Bank Account Activity By Fund \*\*\*

Fund Description	Cash-Account-Number	Total
COURT SECURITY/TECHNOLOGY FUND	24-101-000	557.29

## \*\*\* Bank Account Activity By Fund \*\*\*

Fund Description	Cash-Account-Number	Total
SEWER O & M FUND	56-101-000	10,736.84

## \*\*\* Bank Account Activity By Fund \*\*\*

Fund Description	Cash-Account-Number	Total
IMPOUND FUND	22-101-000	4,495.00

## \*\*\* Bank Account Activity By Fund \*\*\*

Fund Description	Cash-Account-Number	Total
VEHICLE AUCTION FUND	23-101-000	250.00

## \*\*\* Bank Account Activity By Fund \*\*\*

Fund Description	Cash-Account-Number	Total
CAPITAL FUND	11-101-000	530.55

## \*\*\* Bank Account Activity By Fund \*\*\*

Fund Description	Cash-Account-Number	Total
STORMWATER UTILITY	57-101-000	.00

## \*\*\* Grand Totals \*\*\*

397,324.63

**FY 2018-19 Approved Budget**

Account	Description	FY 2018-19 Approved	As of 31 Oct-18	8.33% of Budget	Notes
<b>General Fund Overview</b>					
<b><u>Fund Balance</u></b>					
	<b>Beginning Fund Balance</b>	<b>1,196,000</b>			
	Revenues	4,588,060			
	Expenses	(4,588,060)			
	Revenue/Expense	0			
	<b>Ending Fund Balance</b>	<b>1,196,001</b>			
<b><u>General Fund Revenues</u></b>					
<b><u>Taxes</u></b>					
10-310-110	AD VALOREM TAX	1,600,000	-	0%	
10-318-300	SALES TAX	1,560,000	-	0%	
10-334-100	STATE MIXED DRINK TAX	29,000	-	0%	
	<b>Total Taxes</b>	<b>3,189,000</b>	-	<b>0%</b>	
<b><u>Fines &amp; Forfeitures</u></b>					
10-334-200	STATE COURT COSTS	20,000	-	0%	
10-340-100	COURT FEES & CHARGES	65,000	4,847	7%	
10-349-000	OTHER CHARGES	500	-	0%	
10-350-100	COURT FINES	500,000	32,866	7%	
10-350-150	WARRANT FEES	100,000	7,276	7%	
	<b>Total Fines &amp; Forfeitures</b>	<b>685,500</b>	<b>44,989</b>	<b>7%</b>	
<b><u>Franchise Taxes</u></b>					
10-318-410	CPS FRANCHISE	188,750	-	0%	
10-318-430	TELEPHONE FRANCHISE	21,000	-	0%	
10-318-440	SAWS FRANCHISE	7,300	-	0%	
10-318-460	CABLE FRANCHISE	32,000	-	0%	
10-318-465	CELLULAR NETWORK NODES	100	-	0%	
10-318-470	BILLBOARDS	21,000	-	0%	
10-318-480	GARBAGE FRANCHISE	31,000	-	0%	
	<b>Total Franchise Taxes</b>	<b>301,150</b>	-	<b>0%</b>	

**FY 2018-19 Approved Budget**

<b>Account</b>	<b>Description</b>	<b>FY 2018-19 Approved</b>	<b>As of 31 Oct-18</b>	<b>8.33% of Budget</b>	<b>Notes</b>
<b><u>Permits &amp; Fees</u></b>					
10-320-200	FOOD ESTABLISHMENT LICENSE	18,000	2,050	11%	
10-320-300	COIN OPERATED MACHINE	3,300	-	0%	
10-321-100	OCCUPANCY PERMIT	4,000	150	4%	
10-321-110	BUILDING PERMIT	65,000	3,363	5%	
10-321-120	ELECTRICAL PERMIT	10,000	1,200	12%	
10-321-130	PLUMBING PERMIT	10,000	-	0%	
10-321-140	A/C & HEATING PERMIT	10,000	-	0%	
10-321-150	LANDSCAPING PERMIT	100	-	0%	
10-321-160	YARD SALE PERMIT	250	30	12%	
10-321-170	PEDDLERS PERMIT	100	-	0%	
10-321-180	LIQUOR LICENSE FEES	1,500	30	2%	
10-321-190	NOTARY FEES	100	-	0%	
10-321-200	OPEN RECORDS REQUEST	500	1	0%	
10-321-210	SHOPPING CART RECOVERY FEES	2,000	-	0%	
10-321-290	MASSAGE THERAPY LICENSE	100	-	0%	
10-321-300	ANIMAL LICENSE	250	-	0%	
10-321-350	CONTRACTOR'S LICENSE	7,000	225	3%	
10-321-360	HOME OCCUPATION REGISTRATIONS	-	150		
10-321-400	ALARM PERMITS	6,000	335	6%	
10-321-500	SWIMMING POOL PERMIT	500	75	15%	
10-340-300	ZONING & SUBDIVISION FEES	2,000	750	38%	
10-340-400	PLAN CHECKING FEES	15,000	2,745	18%	
<b>Total Permits, Licenses &amp; Fees</b>		<b>155,700</b>	<b>11,104</b>	<b>7%</b>	
<b><u>Other Revenues</u></b>					
10-334-300	STATE LEOSE TRAINING FUNDS	2,100	-	0%	
10-340-600	RETURN CHECK FEE	250	-	0%	
10-342-100	SPECIAL POLICE SERVICES	1,000	42	4%	
10-342-200	FIRE DEPT SERVICES	100	1,680	1680%	
10-344-500	WEED CLEANING & REMOVAL	500	-	0%	
10-345-600	WONDERLAND OFFICE RENT	40,260	6,710	17%	
10-360-000	INTEREST EARNINGS	25,000	500	2%	
10-364-000	SALE/COMPENSATION FIXED ASSETS	5,000	-	0%	
10-370-000	OTHER REVENUES	12,000	34	0%	
10-375-100	OVER/SHORT ACCOUNT	500	(8)	-2%	
<b>Total Other Revenues</b>		<b>86,710</b>	<b>8,959</b>	<b>10%</b>	
<b><u>Transfers In</u></b>					
10-370-022	TRANSFER FROM IMPOUND FUND	120,000	-	0%	
10-370-023	TRANSFER FROM AUCTION FUND	50,000	-	0%	
<b>Total Transfers In</b>		<b>170,000</b>	<b>-</b>	<b>0%</b>	
<b>General Fund Total Revenue</b>		<b>4,588,060</b>	<b>65,052</b>	<b>1%</b>	

**FY 2018-19 Approved Budget**

<b>Account</b>	<b>Description</b>	<b>FY 2018-19 Approved</b>	<b>As of 31 Oct-18</b>	<b>8.33% of Budget</b>	<b>Notes</b>
<b><u>General Fund Expenses</u></b>					
<b><u>Council</u></b>					
10-405-240	WORKERS COMPENSATION	158	35	22%	
10-405-325	OPERATING SUPPLIES	500	133	27%	
10-405-490	TRAINING	500	-	0%	
10-405-492	TRAVEL	500	398	80%	
10-405-494	MEMBERSHIP DUES	1,500	-	0%	
10-405-498	OTHER EXPENSE	1,000	173	17%	
	Operating Expenses	4,158	739	18%	
	<b>Total Council</b>	<b>4,158</b>	<b>739</b>	<b>18%</b>	
<b><u>Administration</u></b>					
10-410-150	SALARIES	317,572	24,208.94	8%	
10-410-160	OVERTIME	2,400	354.46	15%	
10-410-205	SSI	24,478	1,807	7%	
10-410-210	MEDICAL	32,760	2,733	8%	
10-410-230	TMRS	34,501	4,124	12%	
10-410-240	WORKERS COMPENSATION	1,181	258	22%	
	Personnel Expense	412,895	33,486	8%	
10-410-310	OFFICE SUPPLIES	2,500	416	17%	
10-410-312	MEETING COSTS	1,000	101	10%	
10-410-325	OPERATING SUPPLIES	1,000	-	0%	
10-410-450	POSTAGE	3,500	1,125	32%	
10-410-488	PRINTING	250	-	0%	
10-410-490	TRAINING	3,000	1,100	37%	
10-410-492	TRAVEL	5,000	1,178	24%	
10-410-494	MEMBERSHIP DUES	2,500	150	6%	
10-410-498	OTHER EXPENSE	2,500	225	9%	
10-410-580	CAPITAL OUTLAY-EQUIPMENT	500	-	0%	
	Operating Expenses	21,750	4,294	20%	
	<b>Total Administration</b>	<b>434,645</b>	<b>37,780</b>	<b>9%</b>	
<b><u>Information Technology</u></b>					
10-415-345	HARDWARE & PERIPHERALS	30,000	10,210	34%	
10-415-346	SOFTWARE & LICENSES	15,000	1,671	11%	
10-415-408	IT SERVICES	57,000	13,610	24%	
10-415-422	CONTRACTED SERVICES	63,250	-	0%	
10-415-471	INTERNET & CABLE	15,500	-	0%	
10-415-472	TELEPHONES	16,250	-	0%	
10-415-473	CELL PHONES & TABLETS	8,400	2,344	28%	
10-415-474	PHONE REIMBURSEMENTS	6,720	480	7%	
10-415-498	OTHER EXPENSES	500	-	0%	
	Operating Expenses	212,620	28,316	13%	
	<b>Total Information Technology</b>	<b>212,620</b>	<b>28,316</b>	<b>13%</b>	

**FY 2018-19 Approved Budget**

<b>Account</b>	<b>Description</b>	<b>FY 2018-19 Approved</b>	<b>As of 31 Oct-18</b>	<b>8.33% of Budget</b>	<b>Notes</b>
<b><u>Court</u></b>					
10-420-150	SALARIES	107,136	8,165	8%	
10-420-160	OVERTIME	1,000	-	0%	
10-420-205	SSI	8,272	557	7%	
10-420-210	MEDICAL	23,940	2,008	8%	
10-420-230	TMRS	11,660	1,371	12%	
10-420-240	WORKERS COMPENSATION	361	79	22%	
	Personnel Expense	152,370	12,180	8%	
10-420-310	OFFICE SUPPLIES	1,000	200	20%	
10-420-418	LEGAL SERVICES - JUDICIAL	50,000	4,179	8%	
10-420-420	WARRANT OFFICER SERVICES	140,000	16,455	12%	
10-420-424	PROFESSIONAL SERVICES	250	-	0%	
10-420-488	PRINTING	500	-	0%	
10-420-490	TRAINING	250	-	0%	
10-420-492	TRAVEL	250	-	0%	
10-420-494	MEMBERSHIP DUES	250	-	0%	
10-420-580	CAPITAL OUTLAY - EQUIPMENT	500	-	0%	
	Operating Expenses	193,000	20,834	11%	
	<b>Total Court</b>	<b>345,370</b>	<b>33,014</b>	<b>10%</b>	
<b><u>Police Department</u></b>					
10-510-150	SALARIES	520,277	40,247	8%	
10-510-155	PART TIME	20,050	1,096	5%	
10-510-160	OVERTIME	20,000	218	1%	
10-510-205	SSI	42,865	3,120	7%	
10-510-210	MEDICAL	67,200	4,783	7%	
10-510-230	TMRS	58,255	6,794	12%	
10-510-240	WORKERS COMPENSATION	16,999	3,713	22%	
10-510-280	UNIFORM ALLOWANCE	7,400	4,280	58%	
	Personnel Expense	753,046	64,251	9%	
10-510-290	EMPLOYEE SAFETY EQUIPMENT	5,000	-	0%	
10-510-310	OFFICE SUPPLIES	1,000	874	87%	
10-510-325	OPERATING SUPPLIES	1,500	443	30%	
10-510-335	FLEET FUEL	24,200	6,068	25%	
10-510-350	AMMUNITION & EXPLOSIVES	2,500	-	0%	
10-510-432	CORRECTION/DETENTION SERVICES	500	-	0%	
10-510-438	LABORATORY SERVICES	1,000	-	0%	
10-510-440	MEDICAL SERVICES	500	-	0%	
10-510-442	FLEET MAINTENANCE	22,000	458	2%	
10-510-444	TCOLE PROCESSING	700	-	0%	
10-510-488	PRINTING	250	184	73%	
10-510-490	TRAINING	1,000	-	0%	
10-510-491	STATE LEOSE TRAINING	2,000	-	0%	
10-510-492	TRAVEL	3,000	948	32%	
10-510-494	MEMBERSHIP DUES	300	-	0%	
10-510-498	OTHER EXPENSE	2,000	-	0%	
10-510-580	CAPITAL OUTLAY - EQUIPMENT	1,000	-	0%	
	Operating Expenses	68,450	8,974	13%	
	<b>Total Police Department</b>	<b>821,496</b>	<b>73,225</b>	<b>9%</b>	



**FY 2018-19 Approved Budget**

<b>Account</b>	<b>Description</b>	<b>FY 2018-19 Approved</b>	<b>As of 31 Oct-18</b>	<b>8.33% of Budget</b>	<b>Notes</b>
<b><u>Communications</u></b>					
10-520-150	SALARIES	186,365	13,506	7%	
10-520-155	PART TIME	25,400	1,830	7%	
10-520-160	OVERTIME	15,000	986	7%	
10-520-205	SSI	17,348	1,192	7%	
10-520-210	MEDICAL	42,000	3,332	8%	
10-520-230	TMRS	21,712	2,433	11%	
10-520-240	WORKERS COMPENSATION	769	168	22%	
	Personnel Expense	308,594	23,447	8%	
10-520-310	OFFICE SUPPLIES	1,000	70	7%	
10-520-325	GENERAL OPERATING SUPPLIES	1,000	-	0%	
10-520-345	MINOR TOOLS AND EQUIPMENT	250	-	0%	
10-520-390	MISCELLANEOUS SUPPLIES	250	-	0%	
10-520-440	MEDICAL SERVICES	500	-	0%	
10-520-490	TRAINING	250	-	0%	
10-520-492	TRAVEL	250	-	0%	
10-520-580	CAPITAL OUTLAY - EQUIPMENT	500	-	0%	
	Operating Expenses	4,000	70	2%	
	<b>Total Communications</b>	<b>312,594</b>	<b>23,517</b>	<b>8%</b>	
<b><u>Fire Department</u></b>					
10-530-150	SALARIES	877,436	66,243	8%	
10-530-155	PART TIME	6,100	-	0%	
10-530-160	OVERTIME	22,500	3,117	14%	
10-530-205	SSI	69,312	5,130	7%	
10-530-210	MEDICAL	134,400	11,136	8%	
10-530-230	TMRS	97,036	11,465	12%	
10-530-240	WORKERS COMPENSATION	21,147	4,619	22%	
10-530-280	UNIFORM ALLOWANCE	15,200	6,653	44%	
	Personnel Expense	1,243,131	108,362	9%	
10-530-290	SAFETY EQUIPMENT	6,000	-	0%	
10-530-310	OFFICE SUPPLIES	750	295	39%	
10-530-325	OPERATING SUPPLIES	4,000	397	10%	
10-530-335	FLEET FUEL	6,000	827	14%	
10-530-409	SAFETY GEAR CLEANING	2,000	-	0%	
10-530-440	MEDICAL SERVICES	7,500	-	0%	
10-530-442	FLEET MAINTENANCE	14,000	174	1%	
10-530-485	EQUIPMENT MAINTENANCE	1,000	-	0%	
10-530-487	EMERGENCY MANAGEMENT	5,000	-	0%	
10-530-488	PRINTING	250	-	0%	
10-530-490	TRAINING	4,000	216	5%	
10-530-492	TRAVEL	2,000	-	0%	
10-530-494	MEMBERSHIP DUES	2,000	1,227	61%	
10-530-496	CERTIFICATIONS	1,000	-	0%	
10-530-498	OTHER EXPENSES	1,500	-	0%	
10-530-500	FACILITY MAINTENANCE	2,500	12,352	494%	
10-530-580	CAPITAL OUTLAY - EQUIPMENT	5,000	-	0%	
	Operating Expenses	64,500	15,489	24%	
	<b>Total Fire Department</b>	<b>1,307,631</b>	<b>123,852</b>	<b>9%</b>	

**FY 2018-19 Approved Budget**

<b>Account</b>	<b>Description</b>	<b>FY 2018-19 Approved</b>	<b>As of 31 Oct-18</b>	<b>8.33% of Budget</b>	<b>Notes</b>
<b><u>Community Development</u></b>					
10-610-150	SALARIES	102,900	7,438	7%	
10-610-155	PART TIME	12,860	1,051	8%	
10-610-160	OVERTIME	500	-	0%	
10-610-205	SSI	8,894	644	7%	
10-610-210	MEDICAL	14,280	708	5%	
10-610-230	TMRS	11,149	1,249	11%	
10-610-240	WORKERS COMPENSATION	399	87	22%	
10-610-280	UNIFORM ALLOWANCE	680	395	58%	
	Personnel Expense	151,662	11,572	8%	
10-610-310	OFFICE SUPPLIES	750	-	0%	
10-610-335	FLEET FUEL	1,300	277	21%	
10-610-416	CITY ENGINEERING SERVICES	17,000	288	2%	
10-610-436	INSPECTION SERVICES	12,000	1,170	10%	
10-610-442	FLEET MAINTENANCE	2,000	90	5%	
10-610-488	PRINTING	250	-	0%	
10-610-490	TRAINING	1,000	-	0%	
10-610-492	TRAVEL	1,000	465	47%	
10-610-494	MEMBERSHIP DUES	300	-	0%	
10-610-498	OTHER EXPENSES	250	-	0%	
10-610-580	CAPITAL OUTLAY-EQUIPMENT	500	-	0%	
	Operating Expenses	36,350	2,290	6%	
	<b>Total Community Development</b>	<b>188,012</b>	<b>13,861</b>	<b>7%</b>	
<b><u>Public Works</u></b>					
10-630-150	SALARIES	70,917	5,379	8%	
10-630-160	OVERTIME	1,000	45	4%	
10-630-205	SSI	5,502	398	7%	
10-630-210	MEDICAL	16,800	1,334	8%	
10-630-230	TMRS	7,755	911	12%	
10-630-240	WORKERS COMPENSATION	4,120	900	22%	
10-630-280	UNIFORM ALLOWANCE	1,000	500	50%	
	Personnel Expense	107,093	9,468	9%	
10-630-325	OPERATING SUPPLIES	750	-	0%	
10-630-335	FLEET FUEL	1,750	446	25%	
10-630-345	MINOR TOOLS & EQUIPMENT	250	-	0%	
10-630-355	MAINTENANCE & REPAIRS	500	10	2%	
10-630-424	PROFESSIONAL SERVICES	250	-	0%	
10-630-442	FLEET MAINTENANCE	1,500	346	23%	
10-630-490	TRAINING	100	-	0%	
10-630-492	TRAVEL	100	-	0%	
10-630-580	CAPITAL OUTLAY EQUIPMENT	500	-	0%	
10-820-390	MISCELLANEOUS SUPPLIES	250	-	0%	
10-820-442	FACILITY MAINTENANCE	500	-	0%	
10-820-476	UTILITIES - WATER & SEWER	800	57	7%	
10-820-478	UTILITIES - ELECTRIC	1,300	68	5%	
	Operating Expenses	8,550	926	11%	
	<b>Total Public Works</b>	<b>115,643</b>	<b>10,394</b>	<b>9%</b>	

**FY 2018-19 Approved Budget**

<b>Account</b>	<b>Description</b>	<b>FY 2018-19 Approved</b>	<b>As of 31 Oct-18</b>	<b>8.33% of Budget</b>	<b>Notes</b>
<b><u>Animal Control</u></b>					
10-650-325	OPERATING SUPPLIES	100	-	0%	
10-650-345	MINOR TOOLS AND EQUIPMENT	100	-	0%	
10-650-420	VETERINARY SERVICES	500	-	0%	
10-650-425	ANIMAL SERVICES CONTRACT	1,000	-	0%	
10-650-430	FERAL CAT PROGRAM	1,500	-	0%	
10-650-440	MEDICAL SERVICES - EMPLOYEES	250	-	0%	
	<b>Total Animal Control</b>	<b>3,450</b>	<b>-</b>	<b>0%</b>	
<b><u>Health Services</u></b>					
10-710-436	HEALTH INSPECTION SERVICES	12,000	1,000	8%	
	<b>Total Health Services</b>	<b>12,000</b>	<b>1,000</b>	<b>8%</b>	
<b><u>Economic Development &amp; Public Affairs</u></b>					
10-900-150	SALARIES	51,642	3,937	8%	
10-900-160	OVERTIME	2,418	196	8%	
10-900-205	SSI	4,136	290	7%	
10-900-210	MEDICAL	6,720	-	0%	
10-900-230	TMRS	5,829	694	12%	
10-900-240	WORKERS COMPENSATION	217	57	26%	
	Personnel Expense	70,961	5,173	7%	
10-900-310	OFFICE SUPPLIES	945	-	0%	
10-900-312	COMMUNITY RELATIONS	7,500	195	3%	
10-900-325	OPERATING SUPPLIES	210	-	0%	
10-900-418	LEGAL SERVICES	147	-	0%	
10-900-450	OFFICE RENT	24,347	2,029	8%	
10-900-452	NEWSLETTER	6,000	-	0%	
10-900-455	WEBSITE MAINTENANCE & UPDATES	1,050	-	0%	
10-900-471	INTERNET & CABLE	1,386	-	0%	
10-900-472	OFFICE TELEPHONE	924	116	13%	
10-900-474	SECURITY ALARM MONITORING SVC	336	-	0%	
10-900-478	UTILITIES - ELECTRIC	2,100	-	0%	
10-900-487	RESOURCE & RESEARCH	840	-	0%	
10-900-491	TRAINING	840	-	0%	
10-900-492	TRAVEL	1,050	-	0%	
10-900-494	MEMBERSHIP DUES	1,050	-	0%	
10-900-496	BANK CHARGES	42	-	0%	
10-900-501	PROMOTIONS	630	-	0%	
10-900-502	MEETING COSTS	420	-	0%	
10-920-491	MEDIA/PUBLIC RELATIONS	420	-	0%	
	Operating Expenses	50,237	2,340	5%	
	<b>Total Economic Development &amp; Public Affairs</b>	<b>121,198</b>	<b>7,513</b>	<b>6%</b>	

**FY 2018-19 Approved Budget**

<b>Account</b>	<b>Description</b>	<b>FY 2018-19 Approved</b>	<b>As of 31 Oct-18</b>	<b>8.33% of Budget</b>	<b>Notes</b>
<b><u>Non Departmental</u></b>					
<b><i>Services</i></b>					
10-405-418	LEGAL SERVICES	55,000	10,744	20%	
10-410-422	CONTRACTED SERVICES	1,200	315	26%	
10-410-424	PROFESSIONAL SERVICES	52,100	2,022	4%	
10-410-444	AUDIT SERVICES	8,000	-	0%	
10-410-482	LEGAL NOTICES/NEWSPAPER ADS	3,800	381	10%	
10-410-484	ELECTION SERVICES	2,000	-	0%	
10-430-425	MAINTENANCE AGREEMENTS	40,750	-	0%	
	<b>Total Services</b>	<b>162,850</b>	<b>13,462</b>	<b>8%</b>	
<b><i>Justice Center</i></b>					
10-430-320	JANITORIAL SUPPLIES	2,000	-	0%	
10-430-476	UTILITIES - WATER & SEWER	5,000	461	9%	
10-430-478	UTILITIES - ELECTRIC	11,000	804	7%	
	<b>Total Justice Center</b>	<b>18,000</b>	<b>1,265</b>	<b>7%</b>	
<b><i>Ad Valorem</i></b>					
10-490-404	AD VALOREM TAX SERVICE	1,500	-	0%	
10-490-405	AD VALOREM ATTORNEY FEES	1,500	-	0%	
	<b>Total Ad Valorem</b>	<b>3,000</b>	<b>-</b>	<b>0%</b>	
<b><i>Insurances</i></b>					
10-490-460	INSURANCE - PHYSICAL PROPERTY	9,000	2,914	32%	
10-490-462	INSURANCE - GENERAL LIABILITY	45,000	8,117	18%	
10-490-464	INSURANCE - EMPLOYEE BONDS	1,000	-	0%	
10-490-466	INSURANCE - DEDUCTIBLE RESERVE	100	-	0%	
	<b>Total Insurances</b>	<b>55,100</b>	<b>11,030</b>	<b>20%</b>	
	<b>Total Non Departmental</b>	<b>238,950</b>	<b>25,757</b>	<b>11%</b>	
<b><u>Contingency</u></b>					
10-490-470	GENERAL CONTINGENCY	50,288	-	0%	
	<b>Total Contingency</b>	<b>50,288</b>	<b>-</b>	<b>0%</b>	
<b><u>Transfers Out</u></b>					
10-490-495	TRANSFERS OUT	420,000	-	0%	
	<b>Total Transfers Out</b>	<b>420,000</b>	<b>-</b>	<b>0%</b>	
	<b>General Fund Total Expenses</b>	<b>4,588,060</b>	<b>378,969</b>	<b>8%</b>	

Transfers out of the General fund are broken out as follows:

<i>Transfer out to Streets Fund - to maintain City streets</i>	120,000
<i>Transfer out to Capital Fund - to fund capital purchases</i>	300,000

**FY 2018-19 Approved Budget**

<b>Account</b>	<b>Description</b>	<b>FY 2018-19 Approved</b>	<b>As of 31 Oct-18</b>	<b>8.33% of Budget</b>	<b>Notes</b>
<b>Capital Projects Fund</b>					
<b><u>Fund Balance</u></b>					
	<b>Beginning Fund Balance</b>	<b>495,778</b>			
	Unreserved	99,311			
	Reserved	396,467			
	Revenues	305,000			
	Expenses	(536,200)			
	Revenue/Expense	(231,200)			
	<b>Ending Fund Balance</b>	<b>264,578</b>			
<b><u>Capital Expenditures</u></b>					
	Glenarm Phase 2	-			
	Replace Police Vehicles	50,000			
	<b>Total Fund Balance Expenditures</b>	<b>50,000</b>			
<b><u>Revenues</u></b>					
11-360-000	INTEREST EARNINGS	5,000	227	5%	
11-371-400	TRANSFER IN	300,000	-	0%	
	<b>Total Revenue</b>	<b>305,000</b>	<b>227</b>	<b>0%</b>	
<b><u>Expenses</u></b>					
11-410-498	OTHER EXPENSE	5,000	-	0%	
11-430-530	CAPITAL OUTLAY - BUILDINGS	-	531		
11-510-570	CAPITAL OUTLAY-MOTOR VEHICLES	50,000	-	0%	
11-820-100	PROFESSIONAL SERVICES - STREETS	117,000	-	0%	
11-820-200	GLEANARM CONSTRUCTION	364,200	-	0%	
	<b>Total Expense</b>	<b>536,200</b>	<b>531</b>	<b>0%</b>	

**FY 2018-19 Approved Budget**

Account	Description	FY 2018-19 Approved	As of 31 Oct-18	8.33% of Budget	Notes
<b>Federal Asset Forfeiture Fund</b>					
<u><b>Fund Balance</b></u>					
	Beginning Fund Balance	76,436			
	Revenues	30,250			
	Expenses	(52,000)			
	Revenue/Expense	(21,750)			
	Ending Fund Balance	54,686			
<u><b>Capital Expenditures</b></u>					
	Purchase PD Tahoe	50,000			
	<b>Total Fund Balance Expenditures</b>	<b>50,000</b>			
<u><b>Revenues</b></u>					
12-352-200	TREASURY DEPT FORFEITURE	30,000	748	2%	
12-360-300	INTEREST - JUSTICE DEPT	250	23	9%	
	<b>Total Revenue</b>	<b>30,250</b>	<b>770</b>	<b>3%</b>	
<u><b>Expenses</b></u>					
12-510-345	MINOR TOOLS & EQUIPMENT	100	-	0%	
12-510-420	K-9 COSTS	1,800	-	0%	
12-510-498	OTHER EXPENSE	100	-	0%	
12-510-580	CAPITAL OUTLAY - EQUIPMENT	50,000	-	0%	
	<b>Total Expense</b>	<b>52,000</b>	<b>-</b>	<b>0%</b>	
<b>State Asset Forfeiture Fund</b>					
<u><b>Fund Balance</b></u>					
	Beginning Fund Balance	26,284			
	Revenues	1,100			
	Expenses	(1,100)			
	Revenue/Expense	-			
	Ending Fund Balance	26,284			
<u><b>Revenues</b></u>					
13-352-400	STATE COURT FORFEITURE	1,000	-	0%	
13-360-400	INTEREST - STATE COURT FORF	100	9	9%	
	<b>Total Revenue</b>	<b>1,100</b>	<b>9</b>	<b>1%</b>	
<u><b>Expenses</b></u>					
13-510-498	OTHER EXPENSES	100	-	0%	
13-510-580	CAPITAL OUTLAY - EQUIPMENT	1,000	-	0%	
	<b>Total Expense</b>	<b>1,100</b>	<b>-</b>	<b>0%</b>	

**FY 2018-19 Approved Budget**

Account	Description	FY 2018-19 Approved	As of 31 Oct-18	8.33% of Budget	Notes
<b>Streets Fund</b>					
<b><u>Fund Balance</u></b>					
	<b>Beginning Fund Balance</b>	<b>105,730</b>			
	Revenues	122,500			
	Expenses	(122,500)			
	Revenue/Expense	-			
	<b>Ending Fund Balance</b>	<b>105,730</b>			
<b><u>Revenues</u></b>					
14-360-000	INTEREST EARNINGS	2,500	46	2%	
14-370-100	TRANSFER IN GENERAL FUND	120,000	-	0%	
	<b>Total Revenue</b>	<b>122,500</b>	<b>46</b>	<b>0%</b>	
<b><u>Expenses</u></b>					
14-640-355	REPAIR/MAINTENANCE SUPPLIES	5,000	-	0%	
14-640-360	STREET SIGNS & SUPPLIES	5,000	-	0%	
14-640-416	ENGINEERING SERVICES	5,000	-	0%	
14-640-424	PROFESSIONAL SERVICES	5,000	104,826	2097%	
14-640-442	REPAIR/MAINTENANCE EXPENSE	100,000	717	1%	
14-640-470	CONTINGENCY	1,500	28	2%	
14-640-498	OTHER CHARGES	1,000	-	0%	
	<b>Operating Expenses</b>	<b>122,500</b>	<b>105,570</b>	<b>86%</b>	
	<b>Total Expense</b>	<b>122,500</b>	<b>105,570</b>	<b>86%</b>	

**FY 2018-19 Approved Budget**

Account	Description	FY 2018-19 Approved	As of 31 Oct-18	8.33% of Budget	Notes
<b>Traffic Safety Fund</b>					
<b><u>Fund Balance</u></b>					
	<b>Beginning Fund Balance</b>	<b>131,641</b>			
	Revenues	1,332,357			
	Expenses	(1,332,357)			
	Revenue/Expense	0			
	<b>Ending Fund Balance</b>	<b>131,641</b>			
<b><u>Revenues</u></b>					
15-351-100	FINES & FEES	1,247,607	-	0%	
15-351-200	LATE FEES	84,000	-	0%	
15-360-000	INTEREST	500	57	11%	
15-375-100	OVER/SHORT ACCOUNT	250	-	0%	
	<b>Total Revenue</b>	<b>1,332,357</b>	<b>57</b>	<b>0%</b>	
<b><u>Expenses</u></b>					
<b><u>Traffic Safety</u></b>					
15-511-150	SALARIES	100,862	6,206	6%	
15-511-160	OVERTIME	2,500	-	0%	
15-511-205	SSI	7,907	473	6%	
15-511-210	MEDICAL	16,800	1,338	8%	
15-511-230	TMRS	11,145	1,042	9%	
15-511-240	WORKERS COMPENSATION	4,938	1,079	22%	
15-511-280	UNIFORM ALLOWANCE	1,600	800	50%	
	Personnel Expense	145,752	10,938	8%	
15-511-470	CONTINGENCY	39,742	-	0%	
15-511-478	STREET & EXPRESSWAY LIGHTS	62,000	4,396	7%	
	Operating Expenses	101,742	4,396	4%	
	<b>Total Traffic Safety Expense</b>	<b>247,494</b>	<b>15,334</b>	<b>6%</b>	
<b><u>Administration</u></b>					
15-515-150	SALARIES	106,204	7,151	7%	
15-515-160	OVERTIME	1,000	95	10%	
15-515-205	SSI	8,201	528	6%	
15-515-210	MEDICAL	15,540	673	4%	
15-515-230	TMRS	11,559	1,217	11%	
15-515-240	WORKERS COMPENSATION	1,831	400	22%	
15-515-280	UNIFORM ALLOWANCE	1,240	415	33%	
	Personnel Expense	145,575	10,479	7%	
15-515-310	OFFICE SUPPLIES	2,000	-	0%	
15-515-408	IT SERVICES	500	-	0%	
15-515-418	LEGAL SERVICES	500	61	12%	
15-515-444	AUDIT SERVICES	1,000	-	0%	
15-515-455	SCOFFLAW	1,000	-	0%	
15-515-492	TRAVEL	500	-	0%	
15-515-458	ATS VENDOR PAYMENTS COLLECTIONS	125,000	4,925	4%	
15-515-459	ATS VENDOR PAYMENTS CITATIONS	640,000	49,480	8%	
15-515-498	OTHER EXPENSES	1,000	-	0%	
	Operating Expenses	771,500	54,466	7%	
	<b>Total Administration Expense</b>	<b>917,075</b>	<b>64,945</b>	<b>7%</b>	
<b><u>State Program Cost</u></b>					
15-515-460	STATE PROGRAM COST	167,788	-	0%	
	<b>Total Traffic Safety Fund Expense</b>	<b>1,332,357</b>	<b>80,278</b>	<b>6%</b>	



**FY 2018-19 Approved Budget**

Account	Description	FY 2018-19 Approved	As of 31 Oct-18	8.33% of Budget	Notes
<b>Crime Control &amp; Prevention Fund</b>					
<b><u>Fund Balance</u></b>					
	Beginning Fund Balance	208,374			
	Revenues	773,500			
	Expenses	(773,500)			
	Revenue/Expense	(0)			
	Ending Fund Balance	208,374			
<b><u>Revenues</u></b>					
18-318-300	SALES TAX	771,000	-	0%	
18-360-000	INTEREST EARNINGS	2,500	114	5%	
	<b>Total Revenue</b>	<b>773,500</b>	<b>114</b>	<b>0%</b>	
<b><u>Expenses</u></b>					
18-513-150	SALARIES	444,633	32,356	7%	
18-513-160	OVERTIME	10,000	162	2%	
18-513-205	SSI	34,779	2,471	7%	
18-513-210	MEDICAL	64,680	5,386	8%	
18-513-230	TMRS	49,021	5,460	11%	
18-513-240	WORKERS COMPENSATION	14,926	3,260	22%	
18-513-280	UNIFORM ALLOWANCE	6,280	2,400	38%	
	Personnel Expense	624,319	51,493	8%	
18-513-444	AUDIT SERVICES	4,000	-	0%	
18-513-460	INSURANCE - PROPERTY	5,500	6,009	109%	
18-513-462	INSURANCE - GENERAL LIABILITY	1,000	965	97%	
18-513-470	GENERAL CONTINGENCY	22,181	-	0%	
18-513-476	UTILITIES - WATER & SEWER	6,000	482	8%	
18-513-478	UTILITIES - ELECTRIC	55,000	5,375	10%	
18-513-500	FACILITY MAINTENANCE	55,000	6,116	11%	
18-513-580	CAPITAL OUTLAY-EQUIPMENT	500	-	0%	
	Operating Expenses	149,181	18,946	13%	
	<b>Total Expense</b>	<b>773,500</b>	<b>70,440</b>	<b>9%</b>	
<b>Seized Cash Fund</b>					
<b><u>Fund Balance</u></b>					
	Beginning Fund Balance	11,920			
	Revenues	2,000			
	Expenses	(2,000)			
	Revenue/Expense	-			
	Ending Fund Balance	11,920			
<b><u>Revenues</u></b>					
19-335-100	SEIZED CASH	1,000	-	0%	
19-335-200	UNCLAIMED SECURITIES	1,000	-	0%	
	<b>Total Revenue</b>	<b>2,000</b>	<b>-</b>	<b>0%</b>	
<b><u>Expenses</u></b>					
19-490-498	OTHER EXPENSES	1,000	-	0%	
19-490-500	CLAIM PAYMENTS	1,000	-	0%	
	<b>Total Expense</b>	<b>2,000</b>	<b>-</b>	<b>0%</b>	

**FY 2018-19 Approved Budget**

Account	Description	FY 2018-19 Approved	As of 31 Oct-18	8.33% of Budget	Notes
<b>Hotel Occupancy Tax Fund</b>					
<b><u>Fund Balance</u></b>					
	Beginning Fund Balance	411,257			
	Revenues	319,500			
	Expenses	(319,500)			
	Revenue/Expense	0			
	Ending Fund Balance	411,257			
<b><u>Revenues</u></b>					
20-318-300	HOTEL/MOTEL TAX	312,500	-	0%	
20-360-000	INTEREST EARNINGS	7,000	205	3%	
20-370-000	OTHER REVENUES	-	-		
	<b>Total Revenue</b>	<b>319,500</b>	<b>205</b>	<b>0%</b>	
<b><u>Expenses</u></b>					
20-900-150	SALARIES	77,462	5,905	8%	
20-900-160	OVERTIME	3,626	294	8%	
20-900-205	SSI	6,203	435	7%	
20-900-210	MEDICAL	10,080	1,350	13%	
20-900-230	TMRS	8,743	1,041	12%	
20-900-240	WORKERS COMPENSATION	326	61	19%	
	Personnel Expense	106,441	9,085	9%	
20-900-310	OFFICE SUPPLIES	1,305	418	32%	
20-900-325	OPERATING SUPPLIES	290	-	0%	
20-900-418	LEGAL SERVICES	203	-	0%	
20-900-444	AUDIT SERVICES	3,000	-	0%	
20-900-450	OFFICE RENT	33,623	2,801.88	8%	
20-900-455	POSTAGE	100	-	0%	
20-900-470	GENERAL CONTINGENCY	13,106	-	0%	
20-900-471	INTERNET & CABLE	1,914	-	0%	
20-900-472	OFFICE TELEPHONE	1,276	160	13%	
20-900-474	SECURITY ALARM MONITOR SERVICE	464	65	14%	
20-900-478	UTILITIES - ELECTRIC	2,900	149	5%	
20-900-487	RESEARCH & RESOURCES	1,160	11	1%	
20-900-488	PRINTING	500	-	0%	
20-900-489	COPIER LEASE	1,700	128	8%	
20-900-491	TRAINING/CONTINUING EDUCATION	1,160	-	0%	
20-900-492	TRAVEL	1,450	1,357	94%	
20-900-494	MEMBERSHIP DUES	1,450	-	0%	
20-900-496	BANK CHARGES	58	-	0%	
20-900-499	GRACKLE ABATEMENT	2,900	-	0%	
20-900-580	CAPITAL OUTLAY - EQUIPMENT	500	-	0%	
20-900-605	WEBSITE REDESIGN	25,000	-	0%	
20-920-455	WEBSITE MAINTENANCE & UPDATES	1,450	360	25%	
20-920-480	BROCHURE/RACK CARDS	1,000	-	0%	
20-920-484	WEB-BASED ADVERTISING	10,000	75	1%	
20-920-486	MAGAZINE ADVERTISING	16,000	-	0%	
20-920-487	GOVERNMENT RELATIONS	20,520	1,710	8%	
20-920-489	PROMOTIONS	870	-	0%	
20-920-491	MEDIA/PUBLIC RELATIONS	580	-	0%	
20-920-502	MEETING COSTS	580	41	7%	
20-920-503	PROMOTIONAL MERCHANDISE	2,000	-	0%	
20-930-915	JAZZ FESTIVAL	60,000	966	2%	
20-930-916	HISPANIC TRAILS CULTURAL EVENT	5,000	-	0%	
20-930-917	SPONSORSHIP CONTINGENCY FUND	1,000	-	0%	
	Operating Expenses	213,059	8,241	4%	
	<b>Total Expense</b>	<b>319,500</b>	<b>17,327</b>	<b>5%</b>	

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Account	Description	FY 2018-19 Approved	As of 31 Oct-18	8.33% of Budget	Notes
<b>Child Safety Fund</b>					
<b><u>Fund Balance</u></b>					
	Beginning Fund Balance	24,647			
	Revenues	3,750			
	Expenses	(3,750)			
	Revenue/Expense	-			
	Ending Fund Balance	24,647			
<b><u>Revenues</u></b>					
21-334-400	SCHOOL CROSSING FEES - COUNTY	3,600	-	0%	
21-360-000	INTEREST EARNINGS	150	11	8%	
	<b>Total Revenue</b>	<b>3,750</b>	<b>11</b>	<b>0%</b>	
<b><u>Expenses</u></b>					
21-514-325	OPERATING SUPPLIES	1,500	500	33%	
21-514-442	REPAIR/MAINTENANCE EXPENSE	1,500	-	0%	
21-514-470	GENERAL CONTINGENCY	250	-	0%	
21-514-498	OTHER EXPENSE	500	-	0%	
	<b>Total Expense</b>	<b>3,750</b>	<b>500</b>	<b>13%</b>	

**FY 2018-19 Approved Budget**

<b>Account</b>	<b>Description</b>	<b>FY 2018-19 Approved</b>	<b>As of 31 Oct-18</b>	<b>8.33% of Budget</b>	<b>Notes</b>
<b>Impound Facility Fund</b>					
<b><u>Fund Balance</u></b>					
	<b>Beginning Fund Balance</b>	<b>33,117</b>			
	Revenues	157,550			
	Expenses	(157,550)			
	Revenue/Expense	-			
	<b>Ending Fund Balance</b>	<b>33,117</b>			
<b><u>Revenues</u></b>					
22-340-100	IMPOUND FEES	94,000	7,800	8%	
22-340-110	TOWING FEES	42,000	3,800	9%	
22-340-120	DAILY FEES	18,000	2,340	13%	
22-340-140	ADMIN/POSTAGE FEES	2,700	150	6%	
22-360-000	INTEREST EARNINGS	750	46	6%	
22-375-100	OVER/SHORT ACCOUNT	100	-	0%	
	<b>Total Revenue</b>	<b>157,550</b>	<b>14,136</b>	<b>9%</b>	
<b><u>Expenses</u></b>					
22-415-315	OFFICE SUPPLIES	100	-	0%	
22-415-450	POSTAGE	1,250	-	0%	
22-415-460	TOWING	36,000	4,495	12%	
22-415-488	PRINTING	100	-	0%	
22-415-498	OTHER EXPENSES	100	-	0%	
22-415-510	TRANSFER TO GENERAL FUND	120,000	-	0%	
	<b>Total Expense</b>	<b>157,550</b>	<b>4,495</b>	<b>3%</b>	
<b>Impound Auction Fund</b>					
<b><u>Fund Balance</u></b>					
	<b>Beginning Fund Balance</b>	<b>23,494</b>			
	Revenues	60,250			
	Expenses	(60,250)			
	Revenue/Expense	-			
	<b>Ending Fund Balance</b>	<b>23,494</b>			
<b><u>Revenues</u></b>					
23-340-130	VEHICLE AUCTIONS	60,000	-	0%	
23-360-000	INTEREST EARNINGS	250	9	4%	
	<b>Total Revenue</b>	<b>60,250</b>	<b>9</b>	<b>0%</b>	
<b><u>Expenses</u></b>					
23-415-424	PROFESSIONAL SERVICES	4,000	250	6%	
23-415-460	TOWING	6,000	-	0%	
23-415-498	OTHER EXPENSES	250	-	0%	
23-415-510	TRANSFER TO GENERAL FUND	50,000	-	0%	
	<b>Total Expense</b>	<b>60,250</b>	<b>250</b>	<b>0%</b>	

**FY 2018-19 Approved Budget**

Account	Description	FY 2018-19 Approved	As of 31 Oct-18	8.33% of Budget	Notes
<b>Court Security &amp; Technology Fund</b>					
<u><b>Fund Balance</b></u>					
	Beginning Fund Balance	61,835			
	Revenues	28,200			
	Expenses	(28,200)			
	Revenue/Expense	(0)			
	Ending Fund Balance	61,835			
<u><b>Revenues</b></u>					
24-340-125	COURT TECHNOLOGY FEE	16,000	1,055	7%	
24-340-150	COURT SECURITY FEE	12,000	792	7%	
24-360-000	INTEREST EARNINGS	200	9	5%	
	<b>Total Revenue</b>	<b>28,200</b>	<b>1,856</b>	<b>7%</b>	
<u><b>Expenses</b></u>					
24-420-150	SALARIES	4,555	274	6%	
24-420-210	SSI	348	21	6%	
24-420-240	WORKERS COMPENSATION	629	137	22%	
24-420-280	UNIFORMS	200	100	50%	
	Personnel Expense	5,732	532	9%	
24-420-430	COURT TECHNOLOGY	2,500	558	22%	
24-420-435	COURT SECURITY	-	-		
24-420-470	CONTINGENCY	16,968	-	0%	
24-420-498	OTHER EXPENSE	1,000	-	0%	
24-420-500	COURT TECHNOLOGY CAPITAL	1,000	-	0%	
24-420-501	COURT SECURITY CAPITAL	1,000	-	0%	
	Operating Expenses	22,468	558	2%	
	<b>Total Expense</b>	<b>28,200</b>	<b>1,090</b>	<b>4%</b>	
<b>Grant Funds</b>					
<u><b>Fund Balance</b></u>					
	Beginning Fund Balance	-			
	Revenues	277,000			
	Expenses	(277,000)			
	Revenue/Expense	-			
	Ending Fund Balance	-			
<u><b>Revenues</b></u>					
27-330-102	GLENARM PHASE 2	277,000	-	0%	
	<b>Total Revenue</b>	<b>277,000</b>	<b>-</b>	<b>0%</b>	
<u><b>Expenses</b></u>					
27-640-550	CAPITAL OUTLAY-O/BLDGS	-	-		
27-640-552	GLENARM PHASE 2	277,000	-	0%	
	<b>Total Expense</b>	<b>277,000</b>	<b>-</b>	<b>0%</b>	

**FY 2018-19 Approved Budget**

<b>Account</b>	<b>Description</b>	<b>FY 2018-19 Approved</b>	<b>As of 31 Oct-18</b>	<b>8.33% of Budget</b>	<b>Notes</b>
<b>Parks Fund</b>					
<b><u>Fund Balance</u></b>					
	<b>Beginning Fund Balance</b>	<b>(1,257)</b>			
	Revenues	2,000			
	Expenses	(2,000)			
	Revenue/Expense	-			
	<b>Ending Fund Balance</b>	<b>(1,257)</b>			
<b><u>Revenues</u></b>					
29-346-100	ROGIERS PARK PAVILION RENTAL	2,000	-	0%	
	<b>Total Revenue</b>	<b>2,000</b>	<b>-</b>	<b>0%</b>	
<b><u>Expenses</u></b>					
29-810-325	OPERATING SUPPLIES	1,000	-	0%	
29-810-442	PARK MAINTENANCE	1,000	33	3%	
	<b>Total Expense</b>	<b>2,000</b>	<b>33</b>	<b>2%</b>	
<b>Economic Development Fund</b>					
<b><u>Fund Balance</u></b>					
	<b>Beginning Fund Balance</b>	<b>322,650</b>			
	Revenues	403,000			
	Expenses	(403,000)			
	Revenue/Expense	-			
	<b>Ending Fund Balance</b>	<b>322,650</b>			
<b><u>Revenues</u></b>					
30-320-000	CPS FRANCHISE 1.5%	100,000	-	0%	
30-360-000	INTEREST EARNINGS	3,000	114	4%	
30-370-000	OTHER REVENUES	300,000	-	0%	
	<b>Total Revenue</b>	<b>403,000</b>	<b>114</b>	<b>0%</b>	
<b><u>Expenses</u></b>					
30-410-422	ECONOMIC DEVELOPMENT CONTRACT	300,000	-	0%	
30-410-424	PROFESSIONAL SERVICES	1,000	-	0%	
30-410-426	DEVELOPMENT GRANTS	15,000	-	0%	
30-490-470	CONTINGENCY	80,000	-	0%	
30-600-100	DEVELOPMENT COSTS	1,000	-	0%	
30-600-150	CHAMBER MEMBERSHIP FEES	5,000	-	0%	
30-600-300	ADVERTISING & PROMOTIONS	1,000	-	0%	
	<b>Total Expense</b>	<b>403,000</b>	<b>-</b>	<b>0%</b>	

**FY 2018-19 Approved Budget**

<b>Account</b>	<b>Description</b>	<b>FY 2018-19 Approved</b>	<b>As of 31 Oct-18</b>	<b>8.33% of Budget</b>	<b>Notes</b>
<b>PEG Fund</b>					
<b><u>Fund Balance</u></b>					
	<b>Beginning Fund Balance</b>	<b>36,469</b>			
	Revenues	6,300			
	Expenses	(6,300)			
	Revenue/Expense	-			
	<b>Ending Fund Balance</b>	<b>36,469</b>			
<b><u>Revenues</u></b>					
33-318-461	1% FRANCHISE PEG	6,300	-	0%	
	<b>Total Revenue</b>	<b>6,300</b>	<b>-</b>	<b>0%</b>	
<b><u>Expenses</u></b>					
33-410-470	GENERAL CONTINGENCY	6,300	-	0%	
	<b>Total Expense</b>	<b>6,300</b>	<b>-</b>	<b>0%</b>	
<b>Debt Service Fund</b>					
<b><u>Fund Balance</u></b>					
	<b>Beginning Fund Balance</b>	<b>64,743</b>			
	Revenues	75,970			
	Expenses	(75,970)			
	Revenue/Expense	-			
	<b>Ending Fund Balance</b>	<b>64,743</b>			
<b><u>Revenues</u></b>					
36-310-110	AD VALOREM TAX	75,670	-	0%	
36-360-000	INTEREST EARNINGS	300	11	4%	
	<b>Total Revenue</b>	<b>75,970</b>	<b>11</b>	<b>0%</b>	
<b><u>Expenses</u></b>					
36-490-650	PRINCIPAL-06 FIRETRUCK LEASE	63,000	-	0%	
36-490-651	INTEREST-06 FIRETRUCK LEASE	4,370	-	0%	
36-490-690	BCAD BUDGET LEVY	8,600	-	0%	
	<b>Total Expense</b>	<b>75,970</b>	<b>-</b>	<b>0%</b>	

*Debt issued for a firetruck In 2006; final payment is September 2021*

**FY 2018-19 Approved Budget**

Account	Description	FY 2018-19 Approved	As of 31 Oct-18	8.33% of Budget	Notes
<b>Sewer Maintenance Fund</b>					
<b><u>Fund Balance</u></b>					
	Beginning Fund Balance	271,417			
	Revenues	747,250			
	Expenses	(747,250)			
	Revenue/Expense	-			
	Ending Fund Balance	271,417			
<b><u>Revenues</u></b>					
56-360-000	INTEREST EARNINGS	2,250	114	5%	
56-381-300	WASTEWATER USER FEES	705,000	-	0%	
56-381-301	BILLING ADJUSTMENTS	(10,000)	-	0%	
56-381-305	CAPITAL REPLACEMENT	50,000	-	0%	
	<b>Total Revenue</b>	<b>747,250</b>	<b>114</b>	<b>0%</b>	
<b><u>Expenses</u></b>					
56-490-345	STORM WATER ASSOCIATION FEES	32,500	9,977	31%	
56-490-406	BILLING SERVICES	2,500	-	0%	
56-490-416	ENGINEERING SERVICES	1,000	122	12%	
56-490-422	CONTRACT MAINTENANCE SERVICE	100	-	0%	
56-490-442	SEWER MAINTENANCE	50,000	638	1%	
56-490-444	AUDIT SERVICES	2,000	-	0%	
56-490-446	TRANSPORT & TREATMENT SERVICES	605,775	57,440	9%	
56-490-470	CONTINGENCY	50,275	-	0%	
56-490-498	OTHER CHARGES	100	-	0%	
56-490-499	DEPRECIATION	3,000	-	0%	
	<b>Total Expense</b>	<b>747,250</b>	<b>68,177</b>	<b>9%</b>	
<b>Storm Water Utility Fund</b>					
<b><u>Fund Balance</u></b>					
	Beginning Fund Balance	-			
	Revenues	113,000			
	Expenses	(113,000)			
	Revenue/Expense	-			
	Ending Fund Balance	-			
<b><u>Revenues</u></b>					
57-360-000	INTEREST EARNINGS	1,500	114	8%	
57-381-300	STORM WATER USER FEES	120,000	-	0%	
57-381-301	BILLING ADJUSTMENTS	(8,500)	-	0%	
	<b>Total Revenue</b>	<b>113,000</b>	<b>114</b>	<b>0%</b>	
<b><u>Expenses</u></b>					
57-490-406	BILLING SERVICES	2,500	-	0%	
57-490-444	AUDIT SERVICES	2,000	-	0%	
57-490-470	CONTINGENCY	108,500	-	0%	
	Operating Expenses	113,000	-	0%	
	<b>Total Expenses</b>	<b>113,000</b>	<b>-</b>	<b>0%</b>	



**FY 2018-19 Approved Budget**

Account	Description	FY 2018-19 Approved	As of 31 Oct-18	8.33% of Budget	Notes
<b>FY2018-19 Budget Summary</b>					
<b>Total Budget - All Funds</b>					
	Total Revenue	9,348,537	82,845	1%	
	Total Expenses	9,601,488	727,660	8%	
	<b>Revenues/Expenses</b>	<b>(252,951)</b>	<b>(644,815)</b>		
<b>General Fund</b>					
	Revenue	4,588,060	65,052	1%	
	Expenses	4,588,060	378,969	8%	
	<b>Revenues/Expenses</b>	<b>0</b>	<b>(313,917)</b>		
<b>Special Revenue Funds</b>					
	Revenue	3,900,227	17,565	0%	
	Expenses	4,153,177	280,514	7%	
	<b>Revenues/Expenses</b>	<b>(252,950)</b>	<b>(262,949)</b>		
<b>Proprietary Funds</b>					
	Revenue	860,250	227	0%	
	Expenses	860,250	68,177	8%	
	<b>Revenues/Expenses</b>	<b>-</b>	<b>(67,950)</b>		

**City of Balcones Heights  
Investment Report  
For the Month Ending 31 October 2018**

Account Type/Fund	Beginning Book Value	Annual Yield (%)	Deposits	Withdrawals	Interest Earned	Ending Balance	Monthly Yield (%)	Maturity Date (Date Available)
<b>Operations</b>								
<u><b>BANK CASH</b></u>								
Frost Bank - Main Account	1,400,865.64	-	519,284.88	(898,272.82)	1,608.55	1,023,486.25		
ACH Sub Account	136,654.98	-	-	(112,599.92)	-	24,055.06		
PEG Sub Account	37,144.18	-	-	-	-	37,144.18		
<b>Total Operations - Bank Cash</b>	<b>1,574,664.80</b>	<b>1.78</b>	<b>519,284.88</b>	<b>(1,010,872.74)</b>	<b>1,608.55</b>	<b>1,084,685.49</b>	<b>0.15</b>	<b>Immediately</b>
<b>Investments</b>								
<u><b>TEXPOOL</b></u>								
General Fund	1,168,918.31	-	-	-	2,128.19	1,171,046.50		
Capital Fund	449,841.49	-	-	-	819.65	450,661.14		
Street Fund	105,888.87	-	-	-	192.53	106,081.40		
BHCCD	103,147.75	-	-	-	187.72	103,335.47		
Debt Service	60,472.54	-	-	-	110.02	60,582.56		
<b>Total - TexPool</b>	<b>1,888,268.96</b>	<b>2.18</b>	<b>-</b>	<b>-</b>	<b>3,438.11</b>	<b>1,891,707.07</b>	<b>0.18</b>	<b>Next Day</b>
<u><b>LONE STAR</b></u>								
General Fund	244,910.97	-	-	-	484.90	245,395.87		
Capital Fund	202,422.70	-	-	-	400.12	202,822.82		
ATS Fund	101,210.68	-	-	-	199.95	101,410.63		
Hotel Fund	326,922.54	-	-	-	646.26	327,568.80		
Economic Development Fund	126,514.72	-	-	-	250.16	126,764.88		
Sewer Fund	126,514.72	-	-	-	250.16	126,764.88		
<b>Total - Lone Star</b>	<b>1,128,496.33</b>	<b>2.37</b>	<b>-</b>	<b>-</b>	<b>2,231.55</b>	<b>1,130,727.88</b>	<b>0.20</b>	<b>Next Day</b>
<b>Total - Investments</b>	<b>3,016,765</b>	<b>2.25</b>	<b>-</b>	<b>-</b>	<b>5,670</b>	<b>3,022,435</b>	<b>0.19</b>	
<b>TOTAL PORTFOLIO</b>	<b>\$ 4,591,430</b>	<b>2.13</b>	<b>\$ 519,285</b>	<b>\$ (1,010,873)</b>	<b>\$ 7,278</b>	<b>\$ 4,107,120</b>	<b>0.18</b>	<b>-</b>

**Federal Fund Rates**

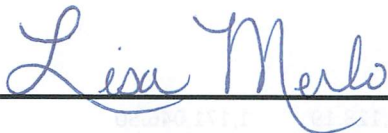
Rate at 1 October 2018            2.18%  
Rate at 31 October 2018        2.20%  
(Target interest rates)

**Weighted Average Maturity**    1.66 Days

(Time needed to liquidate all funds)

This investment portfolio represents a liquid and diverse holding by the City of Balcones Heights.  
The investment strategy is to hold operating funds in the bank while investing other funds.  
This portfolio is in compliance with the City's Investment Policy and the Public Investment Act.

Lisa Merlo  
Investment Officer

    11-14-18  
(date)

Floyd Messick  
Finance Director

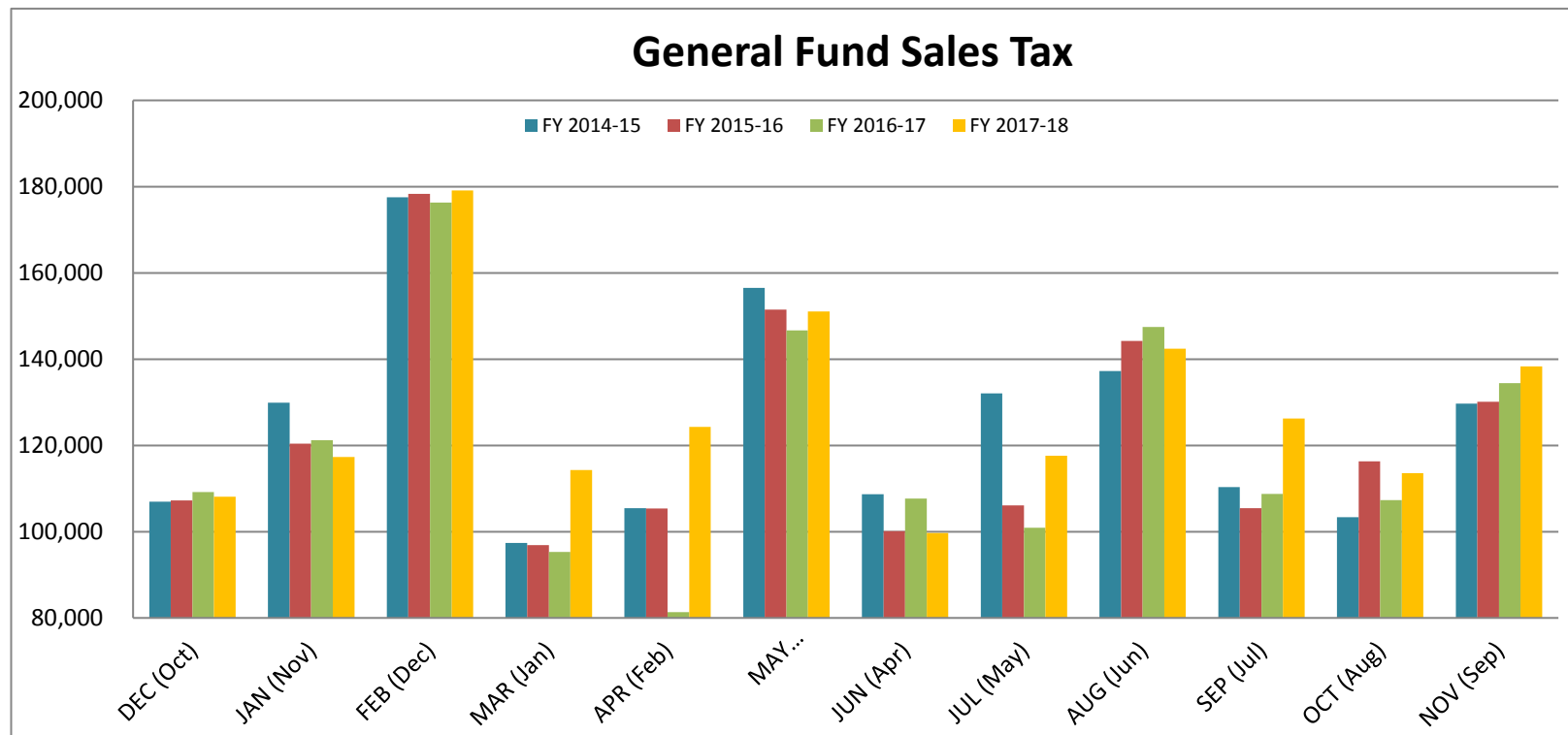
    11.14.18  
(date)

David J. Harris  
City Administrator

    11/14/18  
(date)

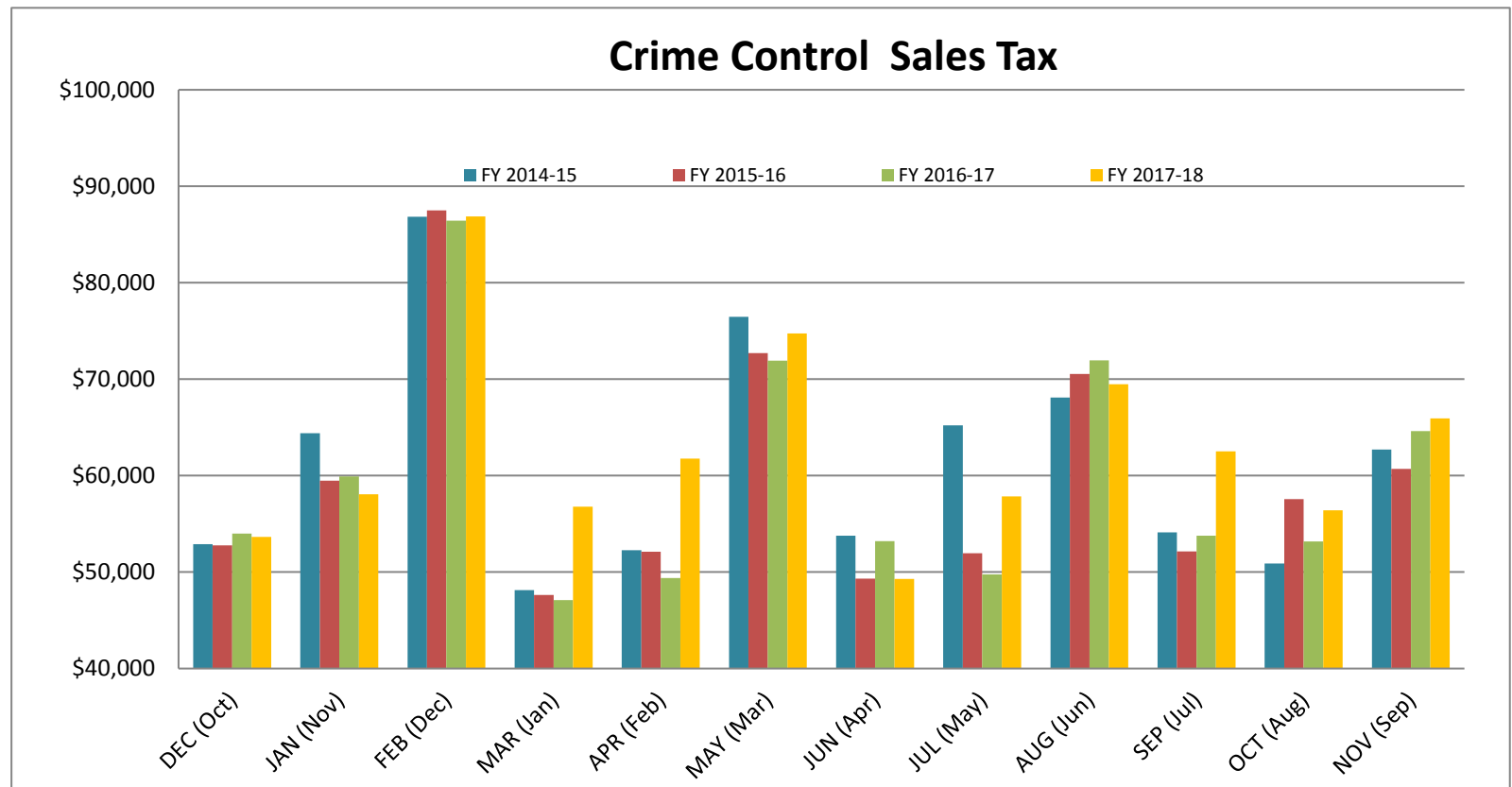
## Sales Tax History General Fund

Month	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Change
DEC (Oct)	87,971	131,112	106,684	106,929	107,226	109,198	108,101	-1.0%
JAN (Nov)	101,660	90,460	121,272	129,917	120,424	121,173	117,322	-3.2%
FEB (Dec)	166,469	182,407	175,297	177,503	178,345	176,319	179,080	1.6%
MAR (Jan)	82,680	108,900	85,315	97,368	96,906	95,326	114,257	19.9%
APR (Feb)	102,211	108,623	105,430	105,458	105,355	81,331	124,258	52.8%
MAY (Mar)	140,927	148,041	141,849	156,511	151,454	146,668	151,037	3.0%
JUN (Apr)	98,471	98,703	109,191	108,700	100,085	107,707	99,718	-7.4%
JUL (May)	103,573	98,156	102,837	132,033	106,058	100,876	117,617	16.6%
AUG (Jun)	138,072	126,712	130,917	137,227	144,254	147,434	142,392	-3.4%
SEP (Jul)	108,629	109,976	112,200	110,310	105,472	108,756	126,199	16.0%
OCT (Aug)	107,277	104,766	109,292	103,393	116,287	107,315	113,539	5.8%
NOV (Sep)	131,839	125,394	131,936	129,663	130,122	134,441	138,335	2.9%
<b>Totals</b>	<b>\$ 1,369,778</b>	<b>\$ 1,433,250</b>	<b>\$ 1,432,219</b>	<b>\$ 1,495,013</b>	<b>\$ 1,461,987</b>	<b>\$ 1,436,544</b>	<b>\$ 1,531,856</b>	<b>6.63%</b>



## Sales Tax History BHCCD

Month	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Change
DEC (Oct)	42,534	64,990	53,061	52,898	52,763	53,996	53,644	-0.7%
JAN (Nov)	49,210	44,031	60,156	64,388	59,477	59,911	58,065	-3.1%
FEB (Dec)	81,752	89,830	86,122	86,834	87,503	86,443	86,879	0.5%
MAR (Jan)	40,756	53,604	42,214	48,122	47,632	47,086	56,781	20.6%
APR (Feb)	50,315	53,709	52,163	52,261	52,094	49,380	61,750	25.1%
MAY (Mar)	68,892	71,383	68,762	76,457	72,700	71,910	74,732	3.9%
JUN (Apr)	48,646	49,270	54,073	53,759	49,307	53,213	49,281	-7.4%
JUL (May)	51,389	48,555	51,021	65,221	51,945	49,773	57,847	16.2%
AUG (Jun)	67,743	61,946	63,801	68,110	70,555	71,953	69,486	-3.4%
SEP (Jul)	53,705	52,881	55,834	54,101	52,154	53,763	62,506	16.3%
OCT (Aug)	53,121	50,896	53,532	50,896	57,549	53,174	56,396	6.1%
NOV (Sep)	63,915	60,431	63,361	62,699	60,689	64,624	65,947	2.0%
<b>Totals</b>	<b>\$ 671,977</b>	<b>\$ 701,526</b>	<b>\$ 704,097</b>	<b>\$ 735,746</b>	<b>\$ 714,366</b>	<b>\$ 715,225</b>	<b>\$ 753,315</b>	<b>5.33%</b>



**Delia Sanchez**

---

**From:** shalpin@satx.rr.com  
**Sent:** Friday, November 16, 2018 3:42 PM  
**To:** Delia Sanchez  
**Subject:** Resignation for Board of Adjustments and Appeals

Good evening, Delia.

I am submitting my resignation from my position on the Board of Adjustments and Appeals to be effective Monday, November 19, 2018, at 6 p.m.

I enjoyed my years of service and will continue to serve our city in other ways.

Sincerely,  
Shana Halpin  
206 Leisure Dr.  
Balcones Heights, Texas 78201



RECEIVED  
OCT 18 2018

Balcones Heights Board & Commission  
NOMINEE APPLICATION

BY: MLC

10:56 am

Please fill out the application: Your submission of the application confirms your willingness to serve on the board/commission checked, to attend meetings, and generally fulfill the responsibilities of the appointment. Meeting notices and materials are typically distributed via email. Please be sure and include your email address in the space provided. Thank you for your interest in serving the City of Balcones Heights.

Please check the Board/Commission you are applying to serve on:

☒ Board of Adjustments and Appeals

☐ Planning and Zoning Commission

GENERAL INFORMATION

Name: JEANNETTE GALISH

Home Address: 206 LEISURE DR

City: SAN ANTONIO Zip: 78201

Home Phone: -

Cell Phone: 210-844-5998

Preferred Contact Number: 210-844-5998

E-mail Address: je@jgalish@sotx.rr.com

OCCUPATIONAL INFORMATION

Business Name/Employer: RETIRED

Business Owner: Yes ☒ No ☐

Position: -

Address: -

City: - Zip: -

How long in current position? -

PLEASE ATTACH A RESUME AND/OR BIO

YOUR QUALIFICATIONS AND OPINIONS: (Please attach additional sheets if necessary)

Please briefly explain why you want to serve on the Balcones Heights Board/Commission you checked and what experience, education, and/or knowledge you have that makes you a qualified candidate:

I HAD A 15 YEAR CARRER AT FROST BANK WITH SEVERAL YEARS IN COMMERCIAL REAL ESTATE AND IN BUSINESS FINANCE.

Is your schedule such that you have the available time to commit to regular and consistent attendance at meetings? ☒ Yes ☐ No

Please briefly explain your opinions about the overall quality of life and issues you see are important to the City of Balcones Heights and its future:

LIFE IN BALCONES HEIGHTS IS UNIQUE, AND I WOULD LIKE TO HELP IT CONTINUE TO PROGRESS.

Signature Jeannette Galish

Date 10/13/2018

RECEIVED  
OCT 14 1968

THE JEWELRY DIVISION  
OF THE BUREAU OF  
THE TREASURY DEPT

210-847-2998

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I HAD A 15 YEAR CAREER WITH SEVERAL  
YEARS IN COMMERCE WITH SEVERAL  
FINANCIAL

LIFE IN BUSINESS HEIGHTS IS UNUSUAL AND I WOULD LIKE  
TO HELP IT CONTINUE TO PROGRESS.

10 13 1968

Jewelry Division





# Agenda Request Form

<b>Requestor:</b>	RITA HOYL
<b>Department:</b>	COMMUNITY DEVELOPMENT
<b>Date of Meeting:</b>	NOVEMBER 19, 2018
<b>Subject:</b>	BABCOCK ROAD REPAIRS

**Caption:**

**CONSIDERATION AND ACTION TO APPROVE FUNDS FOR REPAIRS ON BABCOCK ROAD AND APPROPRIATE BUDGETARY TRANSFER.**

**Background:**

This item was brought forth last month for consideration. Councilman Pacheco requested tabling the item to allow an opportunity to contact P2 Emulsions, a company at TML in Fort Worth, that provided him information on a process for street repairs. Staff met and spoke with David Williams of P2 Emulsions to receive clarification on the product and application process.

**FINDINGS:**

P2 Emulsions is a stabilizer used on the base prior to laying asphalt over the base.

Process = Zip/mill asphalt; reclaim asphalt; apply P2 Emulsion stabilizer; apply new asphalt.

Product Cost = \$2.69 gallon, i.e., 4-gallons will cover one (1) square yard

Pros = Faster process than reconstructing street; water proofs base; flexible/moves; may be good for residential streets reconstruction when not replacing utilities. Example: Seguin did 1000 LF street in 2-1/2 weeks vs. 3-month project

Cons = Hire contractor to apply emulsion; not good process for small repair projects

The 2015 PCI rating for THE section of Babcock we are requesting to repair is 59-Fair.

Proposals ranged from \$35,575 to \$67,150.

**Fiscal Impact:**

\$35,575 Street Maintenance Fund, carried over from FY 2017/2018.

**Recommendation:**

Staff recommends approval of funds to repair Babcock Road

**Attachment(s):**

October Agenda Request; Babcock Visual; List of Proposals



# Agenda Request Form

<b>Requestor:</b>	RITA HOYL
<b>Department:</b>	COMMUNITY DEVELOPMENT
<b>Date of Meeting:</b>	OCTOBER 22, 2018
<b>Subject:</b>	BABCOCK ROAD REPAIRS

**Caption:**

**CONSIDERATION AND ACTION TO APPROVE FUNDING FOR REPAIRS ON BABCOCK ROAD**

**Background:**

Babcock Road is a heavily trafficked street. There are several sections of the road that have extensive cracking and missing asphalt. The City is constantly patching asphalt and filling potholes. Drivers on this road are calling in repeatedly to report blown out tires when hitting a pothole or report near accidents while avoiding the large areas in disrepair. Because of these calls, Mr. Mackey has come in a number of weekends for emergency repairs to potholes and to remove asphalt debris in the road. The City has spent many man hours patching and filling potholes and removing broken asphalt from the road.

This past summer we started reaching out to contractors requesting proposals to repair the worst sections of this road.

Three separate areas totaling 10,000 SF have been identified for repairs; i.e., heading south, approximately 282 LF on the inside lane and approximately 135 LF on the outside lane and, approximately 396 LF on the outside lane heading north.

Proposed work is to mill down 3"; tack oil for bonding of new asphalt; pave with 3" of compacted Type D hot mix asphalt. Replace buttons on south bound lane.

We did not receive the final proposals until after September's agenda posting so we had to delay our request for funding until this month.

The 2015 PCI rating for this section of Babcock is noted at 59-Fair.

Proposals ranged from \$35,575 to \$67,150.

**Fiscal Impact:**

\$35,575 Street Maintenance Fund, carried over from FY 2017/2018.

**Recommendation:**

Staff recommends approval of funds to repair Babcock Road

**Attachment(s):**

List of Proposals



## City of Balcones Heights



- approx. 282' LF x 12' inside lane -- heading south
- approx. 173' LF x 11' outside lane -- heading south
- approx. 396' LF x 11' outside lane -- heading north

### **BABCOCK REPAIR PROPOSALS**

<b>Date of Proposal</b>	<b>Company</b>	<b>Proposal Amount</b>
7/19/2018	Wheeler	\$ 35,575.00
8/9/2018	J&P Paving Co. Inc.	\$ 67,150.00
9/21/2018	Allbrite Construction	\$ 63,184.50
9/24/2018	MRC Civil	\$ 41,015.90



# Agenda Request Form

<b>Requestor:</b>	Floyd Messick
<b>Department:</b>	Finance
<b>Date of Meeting:</b>	19 November 2018
<b>Subject:</b>	Proposed Information Technology (IT) Services Agreement with RRGP.

**Caption:**

IT Services Agreement with RRGP

**Background:**

In June we requested RFP's from companies to provide managed IT services to the City. We received 2 proposals; one from our existing provider Barcom Solutions and one from RRGP. The City has been with Barcom for the past two years. Prior to that, we were with RRGP for three years.

Services requested were on an "all inclusive" basis; eliminating additional costs that are incurred with an "as needed" contract. A committee selected RRGP as the vendor that would provide the best value to the City. Responsiveness to the City and ability to meet our future needs were primary considerations. City Attorney reviewed the contract and has found it to be in order.

**Fiscal Impact:**

\$5,400/month for a total annual contract price of \$64,800

**Recommendation:**

Ratify the Agreement

**Attachment(s):**

RRGP Agreement  
IT Service Providers Score Card & Background Information

# IT Service Providers

Score Card		COMBINED POINTS	WEIGHTED SCORE	COMBINED POINTS	WEIGHTED SCORE
Evaluation Criteria	Weighting	Barcom		RRGP	
Approach & Methodology	40%	21	8.4	24	9.6
Staffing & Experience	30%	19	5.7	24	7.2
Client Satisfaction	20%	13	2.6	21	4.2
Pricing	10%	22	2.2	18	1.8
<b>Total</b>	<b>100%</b>		<b>18.9</b>		<b>22.8</b>

## Background Information

	<u>Barcom</u>	<u>RRGP</u>
Contract Length	10/2016 to Current 25 months	10/2013 - 9/2016 36 months

Total Invoices Paid	111	83
Total Costs	\$ 266,155	\$ 144,581

### Annual Contracted Costs

All Inclusive Maintenance	51,360	46,740
Offsite Backup	<u>17,076</u>	<u>0</u>
Total Annual Contract Costs	\$ 68,436	\$ 46,740

### Total Costs

Contract Cost	142,575	140,220
Project/Other Costs	<u>123,580</u>	<u>4,361</u>
Total Costs	\$ 266,155	\$ 144,581

Average Annual Cost	127,754	48,194
Average Monthly Cost	10,646	4,016

### 2018 Bids

All Inclusive Maintenance	38,500	64,800
Offsite Backup	<u>17,076</u>	<u>0</u>
	\$ 55,576	\$ 64,800





## 1. Information Technology Service Agreement

This Agreement between City of Balcones Heights, herein referred to as Client, and RRGP Services, Inc., hereinafter referred to as Service Provider, is effective commencing **November 1, 2018** (the "Effective Date"), and shall remain in force for a period of three (12) months from such Effective Date (the "Initial Term"). This Agreement shall automatically renew beyond the Initial Term for on a month-to-month basis terms (each such month, a "Renewal Term") unless either party provides the other party with a written notice of termination at least thirty (30) days prior to the expiration of the Initial Term or the then-current Renewal Term.

- a) This Agreement may be terminated by the Client upon thirty (30) days written notice if the Service Provider:
  - i. Fails to fulfill in any material respect its obligations under this Agreement and does not cure such failure within fifteen (30) days of receipt of such written notice.
  - ii. Terminates or suspends its business operations, unless it is succeeded by a permitted assignee under this Agreement.
- b) If either party terminates this Agreement, Service Provider will assist Client in the orderly termination of services, including timely transfer of the services to another designated provider. Client agrees to pay Service Provider the actual costs of rendering such assistance.
- c) Except during and in conjunction with maintenance Services or any other authorized servicing or support, in no event will Service Provider or anyone acting on Its behalf, disable or otherwise impair the functionality or performance of (or permit or cause any embedded mechanism to disable or impair the functionality or performance of) any electronic system owned or utilized by Client or its employees. Service Provider waives and disclaims any right or remedy it may have to disable Client's network or any portion thereof or any device without due process of law.

## 2. Fees and Payment Schedule

Fees will be invoiced to Client on a monthly basis, and will become due and payable on the first day of each month. Services may be suspended if payment is not received within Fifteen (15) days following date due. This fee is based on pricing and final inventory. *See Appendix A-1 for pricing detail.*

**IMPORTANT NOTE:** Hardware/Shipping costs of any kind are not covered under the terms of this Agreement

**IMPORTANT NOTE:** Refer to Appendix B-1 for services and covered by the monthly fee under the terms of this Agreement. However, it is understood that any and all Services requested by Client that fall outside of the terms of this Agreement will be considered additional services and/or Projects, and will be quoted and, if Client accepts such quote in writing, billed as separate, individual services.

## 3. Taxes

It is understood that any federal, state or local taxes applicable (excluding taxes based upon Service Provider's income) shall be added to each invoice for services or materials rendered under this Agreement. Client shall pay any such taxes unless a valid exemption certificate is furnished to Service Provider for the state of use.

## 4. Limitation of Liability; Indemnity

In no event shall Service Provider be held liable for indirect, special, incidental or consequential damages arising out of service provided hereunder, including but not limited to loss of profits or revenue, loss of use of equipment, lost data, costs of substitute equipment, or other costs.



Service Provider represents and warrants to Client that it has the experience and ability to perform the Services required by this Agreement; that it will perform said services in a professional, competent and timely manner; that it has the power to enter into and perform this Agreement; and that its performance of this Agreement shall not infringe upon or violate the rights of any third party or violate any federal, state and municipal laws. Service Provider shall perform the Services in accordance with the degree of skill normally exercised by recognized professional persons or firms which supply Services of a similar nature. Client shall be the sole and exclusive owner of any and all software, documentation and processes created by Service Provider on behalf of Client.

Service Provider warrants to Client that Service Provider has been granted sufficient rights to distribute the Antivirus/Spam/Remote Monitoring Agents (collectively, the "Service Provider Solutions"), content and any other materials distributed by Service Provider using the Service Provider Solutions and that Client's use of the Service Provider Solutions in the manner allowed by this Agreement shall not cause an infringement of any patent, copyright, trademark, trade secret, or other property rights of any third party. Service Provider shall be responsible for the use and/or performance of the Service Provider Solutions and any other materials distributed by Service Provider using the Service Provider Solutions (Including but not limited to with respect to viruses and other harmful code), and/or with respect to any intellectual property rights infringement claims related to such Service Provider Solutions.

The Service Provider shall indemnify and hold harmless Client and its management, employees and assigns (the "Client Indemnified Parties") from and against any and all damages, losses and expenses, including attorney's fees and costs of litigation, arising out of or resulting from any third party claims related to the Service Provider licensing, access to, deployment and use of Service Provider solutions. Any disposition or settlement that imposes any liability on or affects the rights of Client or any Client Indemnified Party will require Client's prior written consent, which will not be unreasonably withheld or delayed. This indemnity shall survive the expiration or termination of this Agreement for any reason.

**i. 3rd Party Vendor Relationships**

The Service Provider will assist in the management of the third-party IT Vendors. This shall apply to copier vendors, printer vendors or any inventory related third-party vendor. All of the foregoing Services are included in the Monthly Fee.

Should third-party vendor support charges be required in order to resolve any issues, these will be passed on to the Client after first receiving the Client's authorization to incur them.

**a) Confidentiality**

To the extent that, in connection with this Agreement or the services, Service Provider comes into possession of any proprietary or confidential information of Client, Service provider agrees to use the confidential information of Client solely for purposes of this Agreement and will not disclose such confidential information of Client. Service Provider agrees to maintain confidential information in confidence and in a secure manner using at least the same degree of care as it employs in maintaining securely and in confidence its own proprietary and confidential information, but in no event less than a reasonable degree of care. Service Provider shall promptly return or destroy all confidential information and not retain any copies upon termination of this agreement. Service Provider shall not make any press releases or other public announcements concerning the Services being performed for Client without the prior written consent of Client. This Section 6 (e) shall survive the expiration or termination of this Agreement for any reason.





**b) Insurance**

Service Provider shall, at its expense, obtain and maintain in force at all times during the term of this agreement, sufficient insurance as may be required by law, and to protect Service Provider and Client from third party claims arising out of or connected with the performance of the Services hereunder. Service Provider will maintain throughout the term of the Agreement the following: (i) Worker's Compensation and Employer's Liability Insurance as required by applicable law; (ii) Commercial General Liability Insurance (bodily injury and property damage) with products liability/completed operations and contractual liability Insurance to cover liability assumed under this Agreement; (iii) Automobile Bodily Injury and Property Damage Liability Insurance covering owned, non-owned, and hired automobiles; and (iv) an errors and omission liability policy. The minimum required of such Insurance shall not be less than \$1,000,000 combined single limit per occurrence. In addition, Service Provider will maintain throughout the term of the Agreement an Umbrella liability policy with a minimum limit of \$2,000,000. All subcontractors utilized by Service Provider in the provision of the services shall maintain at least the insurances coverages set forth above.

**c) Miscellaneous**

This Agreement shall be governed by the laws of the State of Texas without reference to conflict of laws principles. Any suit, action or proceeding arising from or relating to this Agreement must be brought in a state or federal court in Bexar County, Texas, and each party irrevocably consents to the jurisdiction and venue of any such court in any such suit, action or proceeding. In the event of an alleged breach of this Agreement, the prevailing party will be entitled to reimbursement of all of its costs and expenses, including reasonable attorneys' fees, costs and expenses incurred in connection with such dispute, claim or litigation, including any appeal therefrom. It constitutes the entire Agreement between Client and Service Provider. This Agreement can be modified only by a later written agreement signed by both Client and Service Provider. Its terms and conditions shall prevail should there be any variance with the terms and conditions of any order submitted by Client or any Invoice submitted by Service Provider. This Agreement cannot be assigned by Service Provider or by Client, except that client may assign this Agreement to any party which acquires all or substantially all of Client's business or assets. No waiver of any breach of this Agreement shall be a waiver of any other breach, and no waiver shall be effective unless made in writing and signed by an authorized representative of the waiving party.

Service Provider is not responsible for failure to render services due to non-financial circumstances beyond its reasonable control including, but not limited to, acts of God.

It is understood and agreed that Service Provider is an independent contractor and that neither party is, nor shall be considered to be, an agent, employer, employee, partner or representative of the other. Neither party shall act or represent itself, directly or indirectly or by implication, as an agent of the other or in any manner assume or create any obligation on behalf of, or in the name of, the other.

**ACCEPTANCE OF SERVICE AGREEMENT**

This Service Agreement covers only those services and equipment listed in "Accepted Proposal". This agreement will be amended with the approved proposal.

Service Provider must deem any equipment/services Client may want to add to this Agreement after the effective date acceptable.



IN WITNESS WHEREOF, the parties hereto have caused this Service Agreement to be signed by their duly authorized representatives as of the date set forth below.

Accepted by:

---

Authorized Signature

Client  
Date

---

Authorized Signature

Service Provider  
Date



## Appendix A-1

### Fully Managed All Inclusive

#### I. Pricing Model – Fixed Fee

For the monthly fixed fee of **\$5400.00** RRG Services, Inc. (RRG) will provide

1. Unlimited Remote Help Desk Support 24x7x365
2. Onsite support during business hours
3. Proactive maintenance of all servers and computers
4. Meetings to discuss overall system health, issues/recommendations. At these meetings, RRG will also discuss city plans to make sure that current support and network is aligned with the organization's overall direction.
5. Annual Network Assessment and Review
6. Annual Cybersecurity training seminar for city staff
7. Remote Monitoring and Management Agents
8. Managed Webroot Antivirus Software
9. Cisco Umbrella Security Cloud Platform (<https://umbrella.cisco.com/products/features>)

#### Monthly Fee Breakdown:

Price per server = \$150.00

Price per computer = \$90.00

#### II. Services to be Priced Separately

The following services are not included in the monthly fixed fee. RRG will be glad to provide individual quotes to support these services as required:

1. Supporting a device/software that is not owned by client.
2. Onsite support after hours (Monday – Friday 6pm-7am and Saturday – Sunday). After hours onsite work would be billed at discounted rate of \$90.00 per hour.
3. If client allows anyone other than RRG or client I.T. Staff to perform any maintenance on any of these systems, RRG is not responsible for the consequences of such actions. In these cases, will be charged for all labor related to the consequences of such actions.
4. Project Support. RRG would provide a scope of work for any projects.



## Appendix B-1

August 16, 2018

City of Balcones Heights  
ATTN: Sergeant Investigator, Karen Switzer  
3300 Hillcrest Drive  
Balcones Heights, Texas 78201

**Subject:** I.T. Services Proposal

Sergeant Switzer:

RRGP Services, Inc. (RRGP) is pleased to provide the City of Balcones Heights with this Technical Proposal.

RRGP is a technology firm that is certified as a Woman-Owned, Minority Owned Business Enterprise (MEB) by the state of Texas. Located in San Antonio, Texas, RRG currently operates in multiple locations nation-wide and specializes in providing specialized Information Technology, such as Managed Services and On-Site and Remote Technology support to a variety of government and for and not-for-profit entities.

As a current provider of IT Services, RRG has developed an approach that will:

- Mitigate risk for the for the City of Balcones Heights
- Minimize service disruption from the initial start date; and
- Provide the City of Balcones Heights with absolute flexibility to achieve increasing service requirements.
- Provide Monthly Preventative Maintenance and Support for I.T. network and end users

**Official Registered Name:** RRG Services, Inc.

**Federal indemnification Number:** 43-2045510

**Dun & Bradstreet Number:** 145387572

**Address:** 1017 N. Main Ave. , San Antonio, TX 78212

**Main Telephone Number:** 210.930.7622



This proposal and pricing will be valid and binding for ninety (90) days starting August 17, 2018.

If there are any questions regarding this submittal, please contact the undersigned, Mr. Paul Mann, Chief Executive Officer, at 210.930.7622 or by email at [paulm@rrgp.com](mailto:paulm@rrgp.com).

Sincerely,

Paul Mann  
Chief Executive Officer  
RRGP Services, Inc.



# Agenda Request Form

<b>Requestor:</b>	Floyd Messick
<b>Department:</b>	Finance
<b>Date of Meeting:</b>	19 Nov-18
<b>Subject:</b>	SAWS Interlocal Agreement

**Caption:**

Renew Interlocal Agreement with SAWS

**Background:**

This Agreement allows SAWS to continue to provide billing for sewer and stormwater services for the customers of the City of Balcones Heights. This agreement has an initial five-year term with renewal on a year-to-year basis for up to five more years after the effective date. This agreement replaces a prior agreement between SAWS and the City which was initially executed in 2009 and reaffirmed in 2015 by Resolution 2015-19.

There are no changes in the *Purpose and Scope of Services*; there are no changes in the *Payment for Services* between the proposed and the existing Agreements.

**Fiscal Impact:**

None

**Recommendation:**

Renew the Agreement

**Attachment(s):**

Interlocal Agreement between SAWS and the City of Balcones Heights

**AGREEMENT BETWEEN**  
**SAWS AND THE CITY OF BALCONES HEIGHTS**

This Interlocal Agreement (the "Agreement") is entered into, in duplicate originals, and effective on this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by and between the San Antonio Water System, a wholly owned municipal water and sewer utility of the City of San Antonio, ("SAWS"), as authorized by SAWS Board Resolution No. \_\_\_\_\_, which was passed on \_\_\_\_\_, 2018, and the City of Balcones Heights ("Balcones Heights"), a general law municipality incorporated under the laws of the state of Texas, as authorized by the Texas Constitution, acting by and through its City Council, pursuant to Ordinance No. \_\_\_\_\_, which was passed on \_\_\_\_\_, 2018, together the "Parties."

**RECITALS**

**WHEREAS**, SAWS will provide water service to some of the same customers which will be served by City of Balcones Heights's sanitary sewer system and stormwater service; and

**WHEREAS**, the City of Balcones Heights is a general law municipality located in the San Antonio area and is adjacent to SAWS' water and/or wastewater service areas; and

**WHEREAS**, SAWS and City of Balcones Heights entered into a Sewer and Stormwater Billing Agreement in \_\_\_\_\_, 2018 under which SAWS agreed to provide the City of Balcones Heights with billing services for sewer and stormwater service charges to certain of its customers which provided for renewal on a year-to-year basis for up to five (5) years after the effective date; and

**WHEREAS**, the initial five (5) year term of the \_\_\_\_\_, 2018 agreement of year-to-year renewals has passed and, the agreement remains in effect until a successor agreement is executed between the parties; and

**WHEREAS**, the City of Balcones Heights has offered to pay SAWS to provide the City of Balcones Heights with billing services for sewer and stormwater service charges to certain of its customers; and

**WHEREAS**, SAWS has accepted the offer of City of Balcones Heights to continue to perform sewer and stormwater billing services under a new agreement on a year-to-year basis for up to a total term of five (5) years with a provision that service may continue to be provided after this term until a successor agreement is executed between the parties;  
**NOW THEREFORE:**

The Parties hereto agree as follows:

**1.00 Purpose and Scope of Services.**

**1.01 Purpose.** The Parties acknowledge that the intent of this Agreement is for SAWS to provide City of Balcones Heights with billing services for sewer and stormwater service charges fees to its customers.

**1.02 Scope of Services**

- (a) SAWS shall only bill customers of City of Balcones Heights who also receive SAWS' water service. SAWS shall bill such customers for City of Balcones Heights's sewer and stormwater service charges at rates determined by City of Balcones Heights per month for each customer for each service and shall receive the payments made for such charges. Such rates are to be determined by the City of Balcones Heights and approved by the Texas Public Utility Commission, and as may be amended.
- (b) SAWS shall provide the City of Balcones Heights with the names and addresses of new water accounts as they are established. The City of Balcones Heights agrees to be solely responsible for responding to questions from customers and for resolving all customer issues with respect to the administration and assessment of wastewater charges. Furthermore, the City of Balcones Heights will be responsible for informing SAWS of billing adjustments needed to be made for individual customer accounts. In no event, however, shall SAWS be required to make any retroactive billing adjustments.
- (c) In addition to notifying SAWS of the initial rates to be billed for sewer and stormwater services to each customer by SAWS, City of Balcones Heights shall notify its customers and SAWS in writing of any changes in the rates for sewer and stormwater service charges including the dates such rates are to be applied to billing not less than thirty (30) days prior to the scheduled billing date of City of Balcones Heights's customers. Furthermore, if City of Balcones Heights's establishes a sewer services rate in terms of a cost per hundred cubic feet, City of Balcones Heights shall provide SAWS a converted sewer service rate amount in terms of a cost per hundred gallons for use by SAWS for customer consumption billing purposes.
- (d) The first billing hereunder shall be made as determined by agreement between management of City of Balcones Heights and SAWS. SAWS shall bill City of Balcones Heights's customers thereafter at the same periods and on the same cycle of approximately 30 days' duration for which it bills for its own water service to said customers. SAWS shall utilize its standard billing and collection procedures.

**2.0 Term and Expiration of Services**



**2.01** The effective date of this Agreement shall be on the date of execution by both parties and after the final approval by both the SAWS Board and the City of Balcones Heights. SAWS shall begin to provide services identified in the Agreement upon receipt of City of Balcones Heights's written authorization to proceed.

**2.02** This term of this Agreement shall be automatically renewed on a year-to-year basis for up to five (5) years after the effective date unless notice is given prior to the renewal. The terms of this Agreement may remain in effect after the expiration date until a successor agreement is executed between the parties so long as neither party notifies the other party in writing of its intent to terminate this Agreement.

### **3.00 Payment for Services**

**3.01 Fees.** The City of Balcones Heights shall pay SAWS the following fees for its services related to billing and collection of charges:

- (a) \$0.85 per customer per billing period.
- (b) 0.8% of gross billings per billing period to cover uncollectible billings.
- (c) Such Fees are subject to change on January 1 of each year. The Fee will be based upon an allocation of SAWS' cost of providing customer service and billing functions. Prior to January 1 of each year, SAWS will notify City of Balcones Heights of any such adjustment in Fees.
- (d) Up to a limit stated below, City of Balcones Heights's shall be responsible for the set-up costs of changing the automated billing system of SAWS to accommodate City of Balcones Heights's new or modified wastewater billing requirements. SAWS shall provide a detailed statement of final set-up costs within 60 days of the initiation of wastewater billing services for the City of Balcones Heights. Within 60 days of the delivery by SAWS of the statement of set-up costs to City of Balcones Heights, City of Balcones Heights shall remit to SAWS an amount equal to SAWS' stated costs; however, this amount shall be no greater than \$5,000.00. SAWS reserves the right to discontinue wastewater billing services in the event of non-payment of the set-up costs by the stated deadline.

### **3.02 Remittance.**

- (a) By the 15th day of the first month after the month in which the last applicable billing cycle ended, SAWS shall furnish to City of Balcones Heights a Sewer Accounts Billable Consumption Report and a Billing Summary Report for sewer accounts.

- (b) By the 15th day of the first month after the month in which the last applicable billing cycle ended, SAWS shall furnish to City of Balcones Heights a Stormwater Accounts Billable Report and a Billing Summary Report for sewer accounts.
- (c) After deducting (1) applicable per customer billing charges, (2) 0.8% of gross billings to cover uncollectible billings, (3) all applicable customer late penalty fees, and (4) all applicable adjustments to sewer or stormwater billings made as a result of customer inquiry according to adjustment guidelines established by City of Balcones Heights, SAWS shall remit the net amount to City of Balcones Heights by the 15<sup>th</sup> day of the first month after the month in which the last applicable billing cycle ended.
- (d) Any adjustments or corrections needed to the above remittance to the City of Balcones Heights shall be made by SAWS in the following month's remittance.
- (e) The Sewer Water Accounts Billable Consumption Report, the Stormwater Accounts Billable Report, and the Billing Summary Report to be provided to City of Balcones Heights by SAWS under Section 3.02(a) above and the Winter Average Reports (the "Reports") and Stormwater billing rate will be submitted in an electronic format mutually acceptable to both Parties. The City of Balcones Heights will designate in writing the name and contact information of City of Balcones Heights's employee to receive the Reports.

#### **4.0 Liability, Indemnity, and Insurance**

**4.01** SAWS shall not be responsible for any direct, indirect, consequential or incidental damages of any kind or nature that result from or are related to SAWS' conduct under this Agreement.

**4.02** To the extent allowed by law, each Party agrees to indemnify and hold harmless the other Party, its officers, agents, and employees, from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorneys' fees, for injury to or death of any person, or for damage to any property, arising out of, or in connection with, SAWS' provision of the billing services, contemplated under this Agreement, where such injuries, death or damages are caused by the joint negligence of each Party, its employees, contractors, or agents. It is the EXPRESSED INTENTION of both Parties to this Agreement that the indemnity provided for in this paragraph is INDEMNITY BY each Party TO INDEMNIFY AND PROTECT the other Party from the consequences of its own comparative share of negligence. Since SAWS shall be performing governmental functions on behalf of City of Balcones Heights's, City of Balcones Heights's shall further assist SAWS in asserting any and all sovereign governmental immunity rights or

limitations in defending any claims made against SAWS related to any work performed on behalf of City of Balcones Heights's.

**4.03** Both parties shall name the other party as an additional insured under its current respective insurance policy, maintain the additional insured requirement throughout the term of this Agreement, and furnish certificates of coverage to the other party upon request, including, a Certificate of Insurance coverage indicating the Commercial General Liability policy data and the Additional Insured endorsement.

**4.04** Billing errors. SAWS shall not be responsible to City of Balcones Heights's or its customers for any over billings or under-billings of City of Balcones Heights's sewer and Stormwater customers. Any refunds for over-billings will be paid for by, and be the responsibility of City of Balcones Heights's and City of Balcones Heights's shall have the authority to decide whether to back bill customers who were under-billed so long as it is consistent with applicable law. Any such back-billing shall be done at City of Balcones Heights's discretion and expense.

**4.05** Record Keeping. The City of Balcones Heights will be responsible for reviewing all Billing data and shall notify SAWS of any Billing issues within 30 days of a billing issue.

## **5.0 Alterations to Agreement and Scope of Work**

No amendments to this Agreement shall be considered valid by either Party unless they are in writing and approved by each Party's respective governing body.

## **6.0 Default and Termination**

**6.01** If either Party breaches any term, or terms, of this Agreement, then the breaching party shall have thirty (30) days from the date that it receives written notification of the breach from the other Party to commence good faith efforts to cure such breach. If the breach has not been cured within a reasonable period of time, then the non-breaching Party may terminate this Agreement by providing thirty (30) days written notice of its intent to terminate.

**6.02** This Agreement may be unilaterally terminated at will, without cause, by either party upon written notice by certified mail ninety (90) days in advance of the desired effective date of termination.

## **7.0 Miscellaneous Provisions**

**7.01 Assignment.** No assignment of this Agreement, in whole or in part for any purpose shall be made by either City of Balcones Heights or SAWS without the prior written consent of the other Party. Subject to this limitation, this Agreement shall bind and inure to the benefit of the successors and assigns of the Parties.

**7.02 Notices.** All written notices required by the terms of this Agreement shall be in writing and deposited in the United States mail addressed to such Party at the address set forth below:

### **If to City of Balcones Heights:**

City of Balcones Heights  
David J. Harris, City Administrator  
3300 Hillcrest  
Balcones Heights, TX 78201

### **If to SAWS:**

San Antonio Water System  
Robert R. Puente, President/Chief Executive Officer  
P.O. Box 2449  
San Antonio, Texas 78298-2449

These addressees and addresses may be changed by either Party by notice in writing to the other Party.

**7.03 Interpretation of Agreement.** This Agreement or any portion thereof shall not be interpreted by a court of law to the detriment of a Party based solely upon that Party's authorship of the Agreement or any portion thereof.

**7.04 Severability.** If for any reason, any one or more paragraphs of this Agreement are held legally invalid, such judgment shall not prejudice, affect, impair or invalidate the remaining paragraphs of the Agreement as a whole, but shall not be confined to the specific paragraphs, clauses, or paragraphs of this Agreement held legally invalid.

**7.05 Entire Agreement.** This Agreement constitutes the entire Agreement between the Parties hereto and supersedes all prior Agreements, understandings, and arrangements, oral or written, between the parties thereto with respect to the subject matter hereof.

**7.06 Governing Law and Venue.** This Agreement shall be construed and enforced in accordance with and governed by the laws of the State of Texas and the venue for any cause of action shall be brought in Bexar County, Texas.

**7.07 Execution in Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which together shall be deemed to one and the same instrument.

**7.08 No Waivers.** The waiver by any party hereto of a breach of any term or provision of this Agreement shall not be construed as a waiver of any subsequent breach.

**7.09 Authority to Agreement.** City of Balcones Heights's hereby affirms that it has the authority to enter into this Agreement. SAWS hereby affirms that it has the authority to enter into this Agreement pursuant to a duly adopted resolution of its Board of Trustees and that the President/Chief Executive Officer has the authority to execute this Agreement. Each party certifies that the services specified above are necessary and essential for activities that are properly within the statutory functions of each party and serve the interest of efficient and economical administration of each entity.

**7.10 No Third Party Beneficiaries.** Nothing in this Agreement shall entitle any third party to any claim, cause of action, remedy, or right of any kind, it being the intent of the Parties that this Agreement shall not be construed as a third party beneficiary contract.

**7.11 Force Majeure.** If by reason of Force Majeure, a Party shall be rendered unable in whole or in part to carry out its obligations under this Agreement in accordance with the terms and conditions of this Agreement, it shall not be considered a breach of this Agreement. The term "Force Majeure" as used in this Agreement shall mean acts of God, strikes, lock-outs, or other industrial disturbances, acts of the public enemy, orders of any kind of the federal or state government, or any civil or military authority, insurrection, riots, epidemics, landslides, lightning, earthquakes, fires, hurricanes, storms, floods, washouts, droughts, arrests, restraint of government and people, civil disturbances, explosions, breakage or accidents to machinery, pipelines or canals, the partial or entire failure of a Party, or any other causes not reasonably within the control of a Party.

City of Balcones Heights:

By: \_\_\_\_\_  
Name: Suzanne de Leon  
Title: Mayor

**SAN ANTONIO WATER SYSTEM:**

By: \_\_\_\_\_  
Name: Robert R. Puente  
Title: President/Chief Executive Officer

**ACKNOWLEDGMENTS**

STATE OF TEXAS       §  
                                  §  
COUNTY OF BEXAR   §

This instrument was acknowledged before me on \_\_\_\_\_, 2018, by David J. Harris, City Administrator of City of Balcones Heights, a general law municipality and political subdivision of the State of Texas.

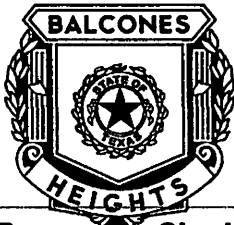
\_\_\_\_\_  
Notary Public, State of Texas

STATE OF TEXAS       §  
                                  §  
COUNTY OF BEXAR   §

This instrument was acknowledged before me on \_\_\_\_\_, 2018, by Robert R. Puente, President/Chief Executive Officer of the San Antonio Water System, a Texas municipal corporation, on behalf of said corporation.

---

**Notary Public, State of Texas**



# Agenda Request Form

**Requester:** Charles White

**Department:** Council

**Date of Meeting:** November 19, 2018

**Subject:** Unenclosed Carport

**Caption:**

Discussion and possible action  
Adjoining/or connecting unenclosed carports

**Background:**

It shall be permissible to have an unenclosed carports connected to your home, or next to your home. Where placement would be on, next to, or within 10 foot of the side property line, and shall not extent beyond the front setback.

1. Must obtain letters of approve from surrounding property owners.
2. Must submit scaled drawing of structure, and obtain permit.
3. Must be constructed of metal, brick, or material not readily transferable by fire.
4. Must be unenclosed on all sides with a minimum height clearance of 6'6" on all sides.
5. Must not interfere with utilities or future repairs to service thereof.
  - a.) Electrical conductors and meter loops must meet code requirements.
  - b.) Gas Meters and lines must meet code requirements.
6. Shall not be enclosed with plastic for winter storage of plants.

**Fiscal Impact:**

Increase ad valorem on property.

**Recommendation:**

Will give resident and vehicles a protected area from weather.

**Attachment(s):**

None





# Agenda Request Form

**Requester:** Charles White

**Department:** Council

**Date of Meeting:** November 19, 2018

**Subject:** Ad Valorem Freeze

**Caption:**

**Discussion:**  
Regarding last years ad valorem tax freeze for 65 and over.

**Background:**

This ordinance was passed by council in 2017; as it turns out, it will not be enforced until 2019. Presently, 2018 taxes are being used as a base line for the tax freeze, although seniors got a \$15,000 increase in exemptions - it does not compensate for higher valuations and rates placed on their properties - their taxes have increased. We were told by staff, the tax freeze would be enacted this year (2018). After talking with the county tax assessor and the state comptroller office, I was informed: "if we would have stated in the ordinance - to use 2017 tax year as a base line for the tax freeze - senior Balcones Heights taxes would have remained the same as 2017". I am not a paid expert, nor have I received special certified training. We look to staff to give us informed suggestions. Why did this happen?  
A community should never feed off of the elderly or disabled.

**Fiscal Impact:**

Creates a hardship on seniors.

**Recommendation:**

Discussion

**Attachment(s):**

None

COPY

**ORDINANCE NO. 2017-08**

**AN ORDINANCE OF THE CITY OF BALCONES HEIGHTS, TEXAS IMPLEMENTING A FREEZE STARTING TAX YEAR 2018 ON TAXES ON THE HOMESTEADS OF THE ELDERLY AND DISABLED LOCATED IN THE CITY OF BALCONES HEIGHTS AS AUTHORIZED BY THE TEXAS CONSITITUTION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, as approved by the voters of the State of Texas at an election held on September 13, 2003, Article VIII, Section 1-b, Subsection h of the Texas Constitution allows municipalities and certain other taxing entities to establish an ad valorem tax freeze on resident homesteads or disabled individuals or individuals age sixty-five or older; and

**WHEREAS**, Section 11.261 of the Texas Tax Code governs the procedure under which a municipality or other taxing entity may adopt an ad valorem tax freeze; and

**WHEREAS**, the adoption of this Ordinance would not decrease existing tax/revenue for the City, but would keep taxes for the disabled and over-65 homeowners from exceeding the amount of tax they are currently paying; and;

**WHEREAS**, the City is required by Section 11.261 of the Texas Tax Code to enact this Ordinance in order to provide for an ad valorem tax freeze on residence homesteads of the disabled and of the elderly; and

**WHEREAS**, the City Council makes a determination that the granting of the ad valorem tax freeze on residence homesteads of the disabled and of the elderly is in the best interest of the citizens of Balcones Heights; and

**WHEREAS**, the City Council is aware that once it establishes the ad valorem tax freeze on residence homesteads of the disabled and of the elderly and their spouses, it may not repeal or rescind such tax freeze; and

**WHEREAS**, the City Council does hereby vote to provide for a tax freeze on the amount of property taxes on the homesteads of disabled individuals or individuals age sixty-five or older, beginning with tax year 2018 as outlined below:

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BALCONES HEIGHTS, TEXAS, THAT:**

**Section 1. Definitions.**

- a. Disabled** has the same meaning as set forth in the Texas Tax Code Section 11.13(m) (1), as it currently exists or may be amended.

**b. Residence homestead** has the same meaning as set forth in the Texas Tax Code Section 11.13(j) (1), as it currently exists or may be amended.

**c. Tax Code** means the Texas Tax Code, as it currently exists or may be amended.

**Section 2: Residence Homestead Tax Freeze for Elderly or Disabled.** There is hereby created and established a tax freeze on the amount of property taxes imposed by the City of Balcones Heights, Texas on the homesteads of disabled individuals or individuals age sixty-five or older, which shall be governed by §11.261 of the Tax Code, as follows:

- a. The tax freeze shall become effective beginning with the 2018 tax year and shall remain effective for each successive tax year.
- b. The total amount of ad valorem taxes imposed on the residence homesteads of a person who qualified that residence homestead for the exemption in accordance with the Tax Code as that of a person who is disabled or is sixty-five years of age or older shall not be increased while it remains the residence homestead of this person or that person's spouse who is disabled or fifty-five years of age or older.
- c. If the person who is disabled or sixty-five years of age or older dies in a year in which the person received a residence homestead exemption, the total amount of ad valorem taxes imposed on the residence homestead shall not be increased while it remains the residence homestead of that person's surviving spouse if (i) the surviving spouse is fifty-five years of age or older at the time of the person's death; (ii) the residence homestead of the deceased person is also the residence homestead of the surviving spouse on the date of the person's death; and (iii) the residence homestead remains the residence homestead of the surviving spouse.
- d. Notwithstanding anything contained herein, taxes on the residence homestead may be increased to the extent the value of the homestead is increased by improvements other than repairs and other than improvements made to comply with governmental requirements
- e. A person may not receive the tax freeze for more than one residence homestead, no matter where located, in the same year. A person may designate a new residence homestead within the City in accordance with the Tax Code.
- f. The limitation on taxes provided by this Ordinance may expire in accordance with §11.261 (d) of the Tax Code. If a tax limitation is erroneously allowed, back taxes may be assessed in accordance with §11.261 (e) of the Tax Code.

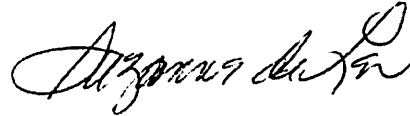
**Section 3:** No person may claim both exemptions, but a person qualifying for both may choose the exemption that he or she wishes to have applied to his or her property.

**Section 4:** This Ordinance constitutes official action by the City Council of the City concerning the foregoing tax exemptions.

**Section 5:** All provisions of the Ordinances of the City of Balcones Heights in conflict with the provisions of this Ordinance are hereby repealed, and all other provisions of the Ordinances of the City of Balcones Heights not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

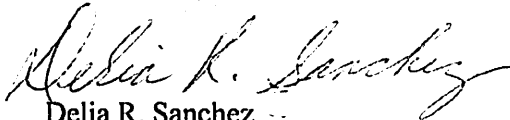
**Section 6.** This Ordinance shall become effective on date of passage by the City Council.

**PASSED, APPROVED AND ADOPTED** in Balcones Heights, Texas this the 24<sup>th</sup> day of July 2017.



Suzanne de Leon  
Mayor

**ATTEST:**



Delia R. Sanchez  
City Secretary

## Delia Sanchez

---

**From:** David Harris  
**Sent:** Friday, November 16, 2018 2:04 PM  
**To:** Delia Sanchez  
**Subject:** Fwd: Tax Freeze

David J. Harris  
City Administrator  
City of Balcones Heights  
3300 Hillcrest Dr.  
Balcones Heights, TX 78201

[www.bhtx.gov](http://www.bhtx.gov)  
[dharris@bhtx.gov](mailto:dharris@bhtx.gov)  
210-957-3541

Begin forwarded message:

**From:** Charles White <[cwhite@balconesheights.org](mailto:cwhite@balconesheights.org)>  
**Date:** November 2, 2018 at 9:05:31 PM CDT  
**To:** David Harris <[dharris@bhtx.gov](mailto:dharris@bhtx.gov)>  
**Subject:** Re: Tax Freeze

Greetings David,

I was told by two different government offices - we got both ordinances in on time, and if we would have stated on the tax freeze - to use the 2017 tax year as a baseline for the freeze - it would have been enacted this year (2018). Without stating that simple phase - we would have to enact the freeze in 2016 - to be effective this year. These are two simple concepts were never explained to me, or council during the discussion/evaluation/process. We were told we got the ordinances passed on time, sent in on time, and they would be enacted this year. A mistake happened - if that what you want to call it, no one wants to own up to it, and our seniors are paying for it.

I do remember, during council meetings we have discussed ad valorem tax and it's use for budget. These over 65 exemptions were presented to council, and decided on by council, they were not an infrastructure decision. We might have talked about exemptions during an infrastructure meeting along with 20 other issues, but the committee only makes suggestions. If we talked about exemptions, it was in the context of: our residential property value is much lower than other residential properties in the county, and absolutely much less than city commercial property. I do remember, sometime during the past year, we estimated the impact of senior exemptions is probably only 1% (thereabout/or less), which we decided was manageable.

If you wish to share all communications with council - it's fine with me.  
You've already included the Mayor in this chain; as a result, Council now has a right to be informed. Thanks your time, charley

Sent from my iPad

On Nov 2, 2018, at 2:10 PM, David Harris <[dharris@bhtx.gov](mailto:dharris@bhtx.gov)> wrote:

Councilmember White-

I hope you are having a good day.

You will recall that at the May 2017 Council meeting, we discussed increasing the 65 and Over homestead exemption (which passed at that meeting) and the Tax Freeze in which no action was taken. I do recall it being mentioned that the Tax Office told Floyd that in order for the Freeze to take effect in 2017, they needed the ordinance approved by the end of June. The tax freeze came up again at the June 2017 Council meeting and it was tabled. It was approved at the July 2017 Council meeting. As it was approved in July, the earliest it could be effective is 2018 which is where we find ourselves now. Additionally, I cannot find any minutes from previous years where Council or staff had discussions regarding these two items. You are correct that both through experience and training, it is how this Administrator first heard about these two exemptions and presented them to the Infrastructure Committee. You will also recall that part of the discussion related to these tax exemptions also included a discussion regarding funding for infrastructure as the commercial area pays the majority of the City's property tax bill (~\$1.44M for commercial & apartments vs ~\$160,000 residential). We still have not finalized this discussion.

If residents are upset, please provide contact information so that I can meet with the residents.

City of San Antonio being taken over by VIA? That is the first I have heard of this. If you will recall, city bus used to be a department of the City of San Antonio prior to the mid-70s. Recently, COSA has provided VIA with additional revenue to augment service improvements including the new Bus Rapid Transit corridors that are to debut in the very near future. If I hear anything, I will let you know.

It is my understanding that the Tax Freeze issue was brought up at last week's Council meeting when I was home ill. With your permission, I would like to send this email to our Council so that everyone is aware of my response. Also, please let me know if you would like to discuss early next week.

Have a good weekend.

Best regards,

David J. Harris  
City Administrator

City of Balcones Heights  
3300 Hillcrest Dr.  
Balcones Heights, TX 78201

[dharris@bhtx.gov](mailto:dharris@bhtx.gov)  
210-957-3541 voice  
210-735-4954 fax

-----Original Message-----

From: Charles White  
Sent: Tuesday, October 30, 2018 4:07 PM  
To: David Harris <[dharris@bhtx.gov](mailto:dharris@bhtx.gov)>  
Subject: Tax Freeze

Greetings David,

Over the past few days, I've spoken with the county tax assessor and state comptroller's office regarding the over 65 tax freeze. It appears, if we would have stated in the ordinance - to use the 2017 tax year as our base rate- instead of using 2018. We would have saved our seniors an increase in ad valorem rate their facing this year. Because, even with an increase in exemption from 50,000to 65,000, their Balcones Heights taxes are higher than last year.

I've come across some citizens who are rather upset. They feel like we're lairs, and we will do anything to get more money. (what their really conveying is an issue of trust).

All of this makes me think of our past budget, and the fact (I feel) we're paying a fair wage with benefits, for professional expert work. We pay for employees to attend classes and receive training, and with the years of experience our employees have, it seems - someone - would have mentioned - using 2017 as a tax base for this year. Feeding on the old does not lead to success.

It looks like taxes are forever, and although the governor increased the ad valorem rate (which will continue until 2021), for our community to survive we must find find new sources of sales tax revenue. Whether it's an old established business wishing to expand, or a new one comes in - without growth there is only decay which leads to death.

Oh, you might check with Walter, but I've been hearing for sometime now - VIA is to be taken over by San Antonio. If so, you can kiss wonderland expansion good-bye. It seems the federal government would rather fund only one source - and they've chosen

San Antonio. Doesn't make sense to me, but I've repeatedly been told this from different sources. Of course if San Antonio takes over we might have a better chance of getting 1/2 cent reduced.

Thanks, charley

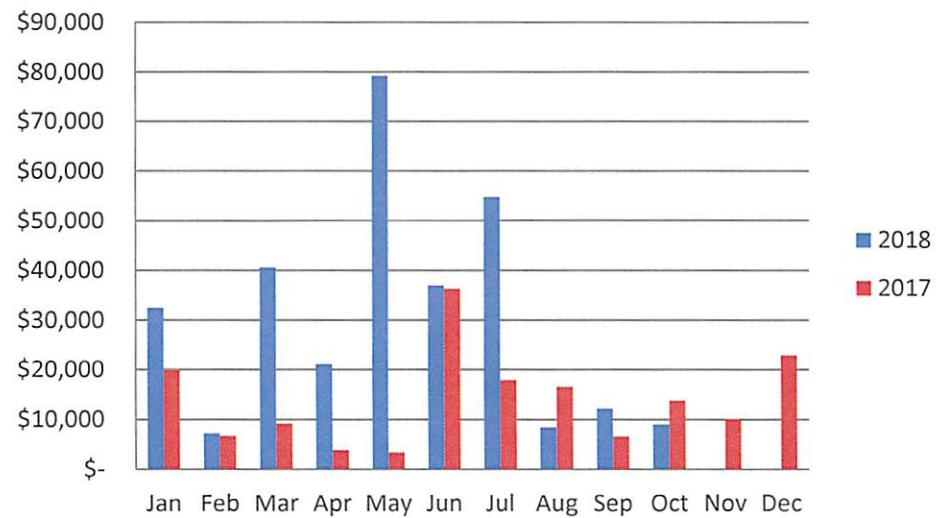
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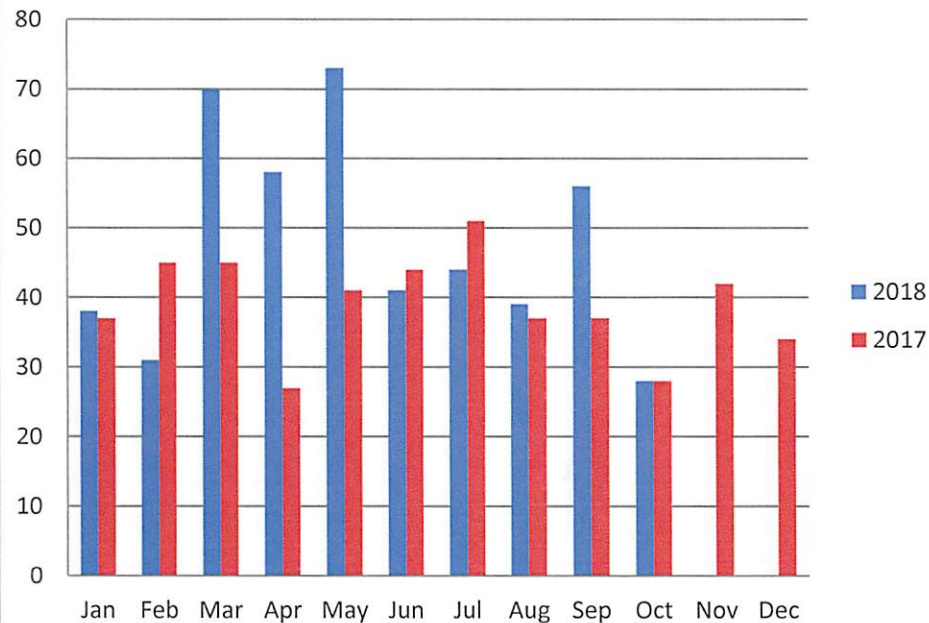
# COMMUNITY DEVELOPMENT MONTHLY COUNCIL REPORT 10/1/18 - 10/31/18

Month	Number of Permits Issued		Code Comp		Permit Fees	
	2018	2017	2018	2017	2018	2017
Jan	38	37	47	100	\$ 32,430	\$ 20,005
Feb	31	45	47	94	\$ 7,195	\$ 6,728
Mar	70	45	71	130	\$ 40,527	\$ 9,233
Apr	58	27	34	122	\$ 21,092	\$ 3,875
May	73	41	29	45	\$ 79,244	\$ 3,406
Jun	41	44	33	25	\$ 36,981	\$ 36,342
Jul	44	51	28	14	\$ 54,822	\$ 17,939
Aug	39	37	121	35	\$ 8,443	\$ 16,611
Sep	56	37	77	77	\$ 12,222	\$ 6,645
<b>Oct</b>	<b>28</b>	<b>28</b>	<b>48</b>	<b>67</b>	<b>\$ 9,033</b>	<b>\$ 13,824</b>
Nov		42		49		\$ 10,118
Dec		34		36		\$ 22,895
<b>YTD Total</b>	<b>478</b>	<b>468</b>	<b>535</b>	<b>794</b>	<b>\$ 301,991</b>	<b>\$ 167,622</b>

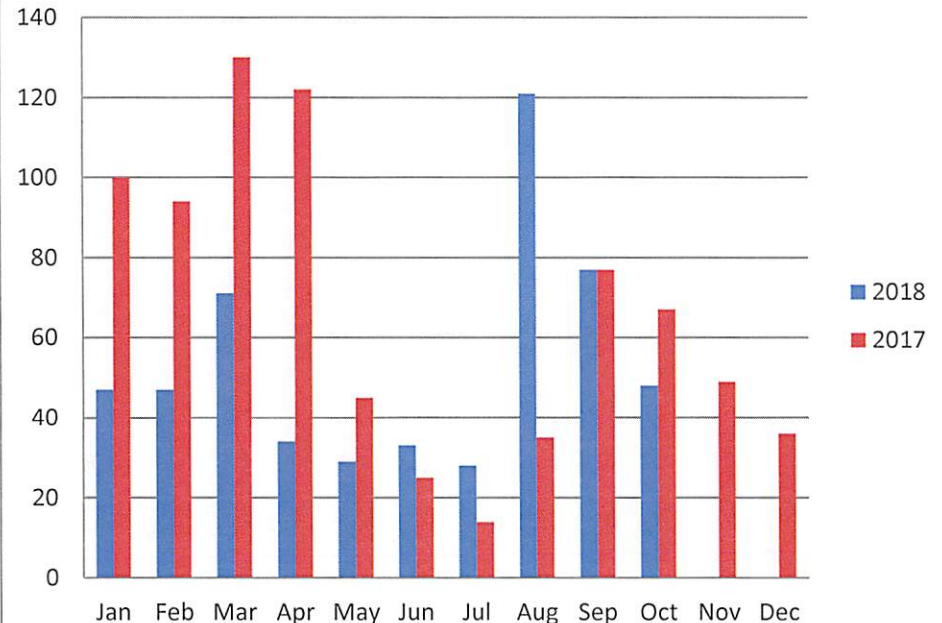
## Permit Fees



## Number of Permits Issued



## Code Compliance



**2018 - OCTOBER**  
**BUILDING DEPARTMENT INSPECTIONS**

INSPECTION DATE	PERMIT #	TYPE OF INSPECTION	ADDRESS
10/01/2018	3697	Pre-pour-walking track/sidewalk	7235 Dewhurst, Dellview Elementary
10/02/2018	PR3934	Plan Review	4522 Fredericksburg Rd., Bijou Theatre
10/3/2018	3867	Wall Sign & Pole reface Final	4017 Fredericksburg, EZ Wash
10/04/2018	3790	Final Medical Gas	6700 IH-10, Texsan Day Surgery
10/05/2018	3924	Final Plumbing	3102 Hillcrest, Magnolia Flats, Building #15-A
10/08/2018	3929	Final Plumbing for Temporary Repair	516 Gentleman Rd., Coral Gables (boiler/laundry room)
10/09/2018	3815	Electrical Final	6700 IH-10 West, Texsan-Same Day Surgery
10/10/2018	3790	Final Plumbing	6700 IH-10 West, Texsan Same Day Surgery
10/12/2018	3927	Mechanical Rough in	6800 IH-10 West, Suite 205, Education Center
10/12/2018	3926	Plumbing Rough in	6800 IH-10 West, Suite 205, Education Center
10/12/2018	3744	Construction Final	6700 IH-10 West, Texsan Same Day Surgery
10/12/2018	3791	Mechanical Final	6700 IH-10 West, Texsan Same Day Surgery
10/15/2018	3954	Electrical for Generator	485 Spencer Ln.
10/16/2018	3954	Re-inspection Electrical for Generator	485 Spencer Ln.
10/16/2018	3870	Framing for Carport	125 Concord
10/16/2018	PR3943	Plan Review	6700 IH-10 West, Methodist Texsan Temp Trailer
10/17/2018	3744	C of O Inspection	6700 IH-10 West, Texsan Same Day Surgery
10/19/2018	3613	Partial framing overhead on ceiling	6800 IH-10 West, Education Center, Suite 205
10/19/2018	3940	Final Roof	501 Balcones Heights
10/24/2018	3925	Sign(s) Final	2800 Hillcrest, Take 5
10/24/2018	3884	Gas Final	485 Spencer Lane
10/29/2018	3957	Final - tool shed in rear yard (5' rear setback/10' side setback)	108 Leisure, Jesse Cuellar
10/29/2018	3923	Wall sign Final	4515 Fredericksburg Rd., #8, Raven Insurance
10/29/2018	3922	Wall sign Final	4515 Fredericksburg Rd., #10-11, Summit Fitness
10/29/2018	3898	Electrical Overhead	6700 IH-10 West, Texsan Education Center, #205
10/29/2018	3927	HVAC Final	6700 IH-10 West, Texsan Education Center, #205
10/31/2018	3613	Overhead & Final	6700 IH-10 West, Texsan Education Center, #205
10/31/2018	3921	Wall Sign Final	4515 Fredericksburg Rd., #12
10/31/2018	3926	Plumbing Final	6700 IH-10 West, Texsan Education Center, #205



# DEPARTMENT of ECONOMIC DEVELOPMENT & PUBLIC AFFAIRS REPORT TO CITY COUNCIL: November 19, 2018

## Economic Development:

- Ongoing work with various elements of the Wonderland transit-oriented development in partnership with VIA.
- Ongoing discussions with various developers.
- Ongoing Economic Development discussion with City Councilmembers, staff, the Mayor and City Administrator to obtain input on future revenue growth through strategic economic development. The input will be used to frame a future workshop on revenue growth and economic development.

## Business Relationship Building:

- Staff worked with Wonderland of the Americas to prepare press release to announce 3<sup>rd</sup> Veterans Affairs (VA) clinic at the Wonderland property to expand its medical facility.
- Staff worked with BHPD to plan the 5<sup>th</sup> Coffee with the Cops at the Springhill Suites in Balcones Heights. Blue Santa and Mrs. Claus made an appearance.
- Staff promoting local businesses via City Facebook page:
  - Santikos Bijou Theatre undergoing a \$250,000 renovation including new seating, an online reservation system and a new kitchen. Bijou Cinema should be to full operation by mid December.
  - Goombas Pizzeria at Wonderland of the Americas for getting “Lots of Love” on YELP. Promoted daily specials.
  - Float Veterans Day Special and new Infrared Sauna.
  - Jim’s Restaurant – Outstanding Waitstaff and delicious pies for the holidays
  - Burlington Fall outfits for the whole family.
  - Chick-fil-A promotions, specials.
  - Target Bakery – “For all of your baking needs!”

## Government Relations:

- Staff working with Texas Association of Municipal Information Officers (TAMIO) to prepare for the 2019 Legislative Session.

## Community Relations:

- Staff participated in Methodist Teksan Hospital and BHPD regarding the 2<sup>nd</sup> Annual Monster Dash and Fun Run – hosting the water station.
- Staff participated in Wonderland of the Americas Halloween Candy give-away.
- Staff participated with St. Gregory the Great Catholic School to promote their Fall Festival and Trunk or Treat. BHFD and BHPD participated in candy give-away.
- Staff met with Principal and Staff at Baskin Elementary to discuss new partnership.

## Miscellaneous:

- City holiday card complete - will be mailed by December 1.

## ☐ Advertising: • Leads (generated from paid advertising):

October 2018	Texas State Travel Guide	Tour Texas
	104	631



**Santikos Bijou Theatre renovation**



**Goombas Pizzeria**



**Chick-fil-A**



**Jim's Waitstaff**



**Target Produce & Bakery**



**Coffee with the Cops Springhill**



**Trunk or Treat  
St. Gregory's**



**Baskin ES Veterans Day**



**Methodist Texsan Monster Dash**



**WOTA Halloween Candy Give-Away**



# **FIRE DEPARTMENT ACTIVITIES** **October 2018**

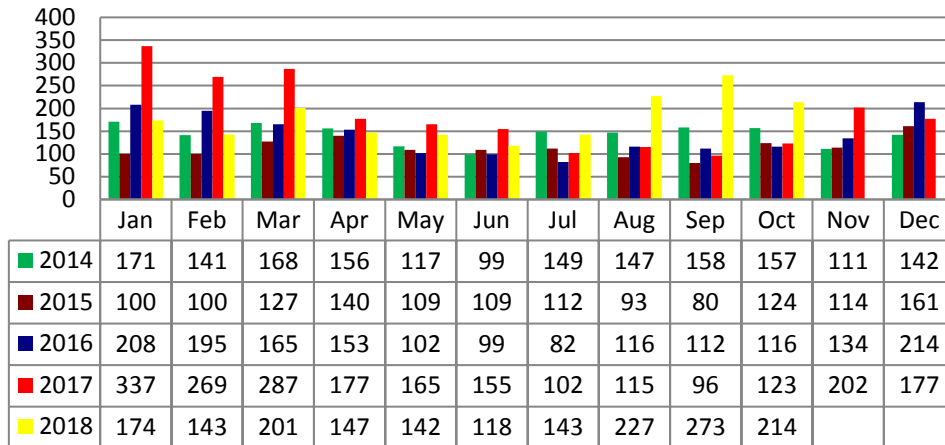
Fire Calls	3
Rescue/EMS	52
Mutual Aid CH	1
MVC	5
Asst. Public	1
False Alarm/Calls	3
Assist PD	1
Mutual Aid LV	2
<b>Total Responses</b>	<b>68</b>

Certificate of Occupancy	2
Business Inspections	8
Plan Reviews	2
Public Education Activities	6

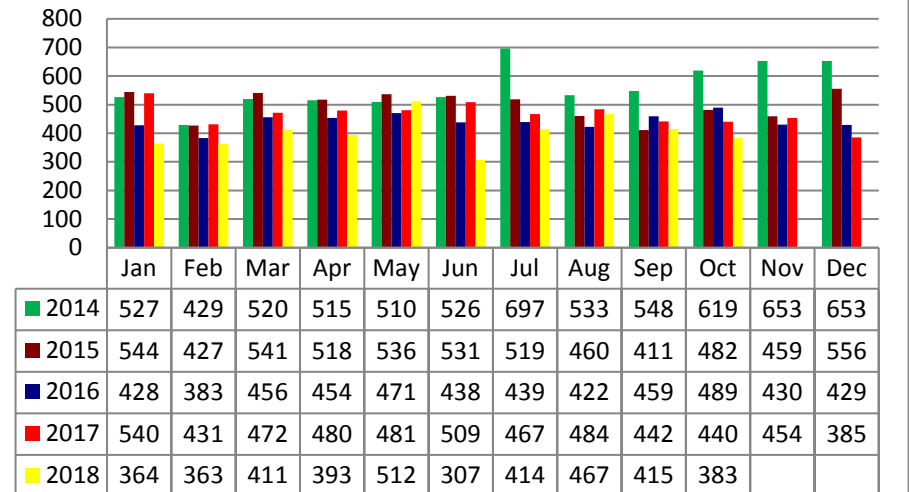
<b>Acadian Ambulance Details</b>	
Total Calls	48
Compliant Calls	83.33%
Non-Compliant Calls	8
Patient Transports	41
Average Response Time	8:46

# City of Balcones Heights Police Department

## Officer Initiated Reports Written

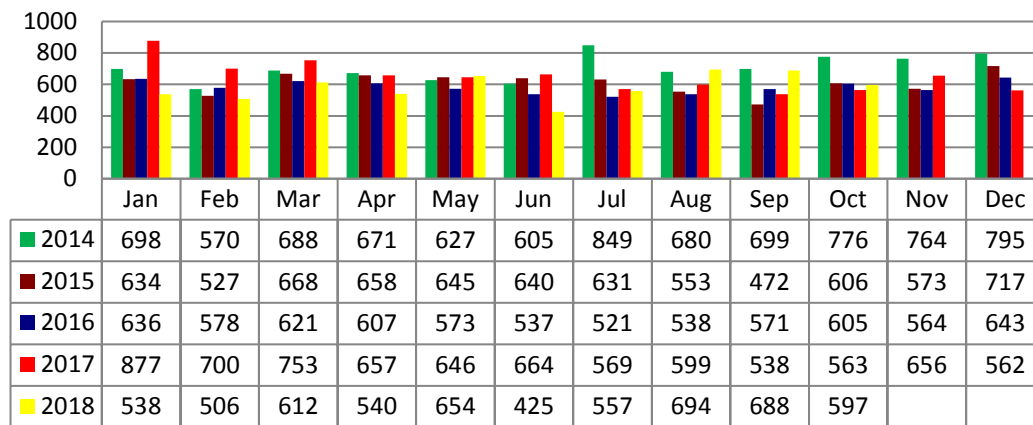


## Reports Written From Dispatched Calls



There were a total of 597 reports generated by BHPD. 214 of these were self initiated and the remaining 383 were generated by dispatch

## Total Written Reports



# Calls Day of Week/Hour Report - Balcones Heights Police

Call\_Date : 10/01/2018 00:00 - 10/31/2018 23:59

Duplicate : N

Agency : BALCONES HEIGHTS POLICE

Hour of Day	Sun	Mon	Tue	Wed	Thr	Fri	Sat	#Dispatch	#Self Init	Total	Percent
00:00 to 00:59	8	21	13	11	8	20	14	8	87	95	6.2
01:00 to 01:59	3	9	9	12	16	15	18	10	72	82	5.4
02:00 to 02:59	4	18	5	7	15	14	9	11	61	72	4.7
03:00 to 03:59	9	13	6	8	14	4	6	17	43	60	3.9
04:00 to 04:59	6	6	10	14	12	2	10	4	56	60	3.9
05:00 to 05:59	8	4	9	5	5	10	20	8	53	61	4.0
06:00 to 06:59	5	10	3	6	3	1	1	9	20	29	1.9
07:00 to 07:59	1	12	5	6	5	2	2	11	22	33	2.2
08:00 to 08:59	6	25	9	9	8	1	8	8	58	66	4.3
09:00 to 09:59	10	21	16	16	6	8	13	24	66	90	5.9
10:00 to 10:59	8	21	13	15	4	11	11	20	63	83	5.4
11:00 to 11:59	8	20	20	15	13	8	14	27	71	98	6.4
12:00 to 12:59	3	18	10	10	11	8	7	17	50	67	4.4
13:00 to 13:59	8	12	11	11	6	12	11	31	40	71	4.7
14:00 to 14:59	7	10	15	11	5	7	8	26	37	63	4.1
15:00 to 15:59	9	16	13	14	7	3	11	35	38	73	4.8
16:00 to 16:59	7	9	11	5	11	5	6	33	21	54	3.5
17:00 to 17:59	8	4	10	2	3	6	8	25	16	41	2.7
18:00 to 18:59	7	6	9	4	6	9	3	23	21	44	2.9
19:00 to 19:59	2	9	8	4	10	9	7	24	25	49	3.2
20:00 to 20:59	9	6	4	5	10	7	10	26	25	51	3.3
21:00 to 21:59	2	4	2	2	2	5	2	15	4	19	1.2
22:00 to 22:59	4	10	6	6	13	12	5	19	37	56	3.7
23:00 to 23:59	3	35	14	11	9	25	10	13	94	107	7.0
#Dispatch	66	74	76	62	44	62	60	444			
#Self Init	79	245	155	147	158	142	154		1080		
Total	145	319	231	209	202	204	214	444	1080	1524	
Daily Percent	9.5	20.9	15.2	13.7	13.3	13.4	14.0				

# Balcones Heights Police Department

## Calls - By Type

10\01\2018  
thru 10\31\2018  
Agency is: BALCONES HEIGHTS POLICE

Type	Description	# Of Calls
177	911 HANG UP	5
174	911 OPEN LINE	2
46	ABANDONED VEH	1
191	ACCIDENT-MV/PED	1
30	ACCIDENT/BLUE FORM	6
33	ACCIDENT/HIT&RUN	3
31	ACCIDENT/MAJOR	2
29	ACCIDENT/MINOR	19
152	ALARM-CO	18
42	ALARM/AUDIBLE	1
39	ALARM/BUSINESS	11
43	ALARM/MOTION	2
40	ALARM/RES	1
35	ANIMAL CALL	9
181	AOA	16
21	ASSAULT	5
23	ASSAULT/FAM	2
22	ASSAULT/PRG	1
36	ASSIST OTHER AGNY	4
37	ASSIST PUB	12
5	BURGLARY/HAB	2
3	BURGLARY/VEH	3
50	CIVIL STANDBY	2
183	COUNTERFEIT	1
13	CRIM MISCH	9
129	CRIMINAL TRESSPASS	9
59	CUTTING/STABBING	1
164	DAMAGE TO CITY PROPERTY	1
176	DECEASED	9
121	DISTURBANCE	36
63	DISTURBANCE/DOMESTIC	1
48	DISTURBANCE/NOISE	16
26	DISTURBANCE/VERBAL	19
165	DOA	2
130	EMERGENCY DETENTION	2
194	FIELD CONTACT	8
217	FIRE-ODOR/SMOKE	1
70	FOLLOW-UP	30
178	FOOT PATROL	172
127	FOUND PROPERTY	1
205	FRAUD/CHECK	3
78	HARRASMENT	5
189	HOMELESS	3
196	IMPOUND LOT	1
117	INFORMATION	35
223	INJURED OFFICER	2
212	JAY WALKING	39
210	LOST PROPERTY	2
206	MAGISTRATES OFFICE	9



Type	Description	# Of Calls
145	MED-BREATHING PROBLEMS	1
225	MED-INJURED PERSON	1
224	MED-OVERDOSE	1
143	MED-PSYCHIACTRIC	1
138	MED-SICK PERSON	3
142	MED-UNCONSCIOUS PERSON	2
115	MISSING PERSON	1
55	OFF DUTY	4
56	OUT IN DISTRICT	1
124	PAN HANDLER	2
97	PARKING VIOLATION	2
96	PATROL BY	280
158	POSSESSION MARIJUANA	1
168	PROPERTY RELEASE (IMPOUND)	7
92	PUBLIC INTOXICATION	3
221	RES-PATROL BY	108
222	RES-STOP/TALK	2
230	SPECIAL ASSIGNMENT	1
125	STALLED VEHICLE	9
111	SUICIDAL PERSON	2
204	SUPPLEMENT REPORT	3
73	SUSP/CIRCUMSTANCE	13
75	SUSP/PERSON	43
76	SUSP/VEHICLE	12
9	THEFT	28
11	THEFT AUTO	1
77	THEFT OF SERVICE	1
10	THEFT/PRG	4
79	THREATS	2
2	TRAFFIC	316
195	TRAFFIC CONTROL	5
28	TRAFFIC HAZARD	4
198	USE OF FORCE	2
233	VEH IMPOUND	39
162	VEHICLE MAINTANENCE	1
132	VEHICLE RELEASE	38
123	WALK UP	24
83	WARRANT SERVICE	1
51	WELFARE CONCERN	10
Total		1,524

### False Alarm Calls October 2018

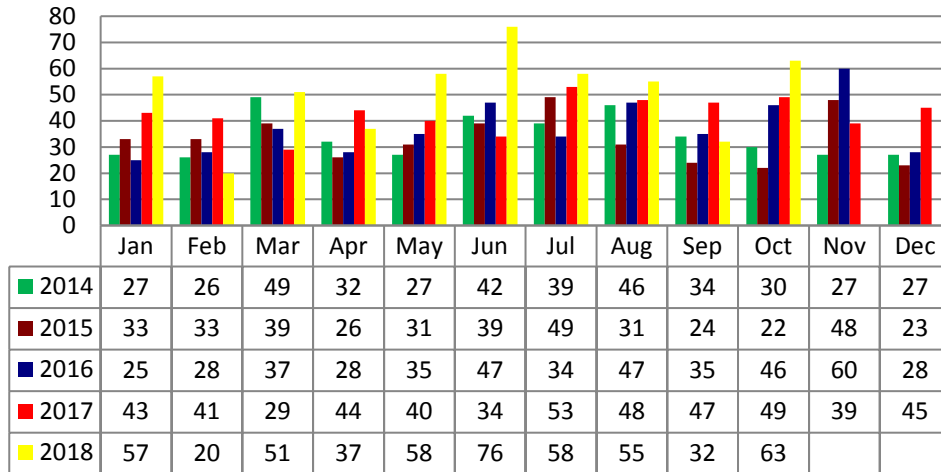
Name of Business	# of False Alarms	Date	Time	Registration	Expiration	Total
3010 Hillcrest (General Burglar Alarm)	1	10/27/2018	11:01 AM	2628	12/31/2018	1
800 Gentleman (Rear Storage Door)	1	10/6/2018	3:56 PM	1526	6/3/2015	1
A-1 Car Stereo (Door & Motion)	1	10/5/2018	10:06 AM	No Permit		1
A-Max Auto Ins (Front Entrance)	1	10/2/2018	8:58 AM	2641	12/31/2017	1
Becker Animal Hospital (Fire Alarm)	1	10/31/2018	8:49 AM	No Permit		1
Coral Gable (Storage Door)	1	10/23/2018	2:57 PM	No Permit		1
Cowtown Boots (Front Door)	1	10/5/2018	8:14 PM	2356	12/31/2016	1
Dave & Buster's (Front Motion)	1	10/10/2018	11:12 AM	2614	12/31/2017	1
Divas Nails (Glass Break Alarm)	1	10/20/2018	9:04 AM	No Permit		1
Glamour Bridal (Front Motion)	1	10/31/2018	5:39 PM	2653	12/31/2018	1
Jackson & Lujan (Motion Alarm)	1	10/21/2018	3:52 AM	2644	12/31/2018	4
Jackson & Lujan (Motion Alarm)	1	10/27/2018	12:40 AM	2644	12/31/2018	
Jackson & Lujan (Motion Alarm)	1	10/27/2018	5:24 PM	2644	12/31/2018	
Jackson & Lujan (Motion Alarm)	1	10/29/2018	3:22 AM	2644	12/31/2018	
JB Electronics (Back Door)	1	10/27/2018	9:33 AM	No Permit		1

JTG Contracting Inc (Office Door)	1	10/19/2018	9:02 AM	2659	12/31/2019	1
Jugo Juicery (Zone 4 and 2)	1	10/10/2018	7:25 AM	No Permit		1
Lifetime Recovery (General Burglar Alarm)	1	10/11/2018	7:50 AM	2123	12/31/2016	1
Methodist Texsan (Fire Alarm)	1	10/5/2018	9:57 AM	No Permit		1
Santa Fe Place (Office Door)	1	10/5/2018	4:47 PM	2596	12/31/2018	1
Santa Fe Place Apt G205 (Door & Motion)	1	10/6/2018	1:25 PM	No Permit		1
Santikos Bijou (Projector Entrance)	1	10/21/2018	9:03 AM	2654	12/31/2018	1
Sol Apartments (Office Door)	1	10/9/2018	6:41 PM	1543	6/12/2015	1
Springhill Suites (Fire Alarm)	1	10/6/2018	8:27 AM	2637	12/31/2017	1
St Greg's (Conference Door)	1	10/1/2018	7:58 AM	2142	10/16/2015	1
Take Five Oil Change (Office Motion)	1	10/3/2018	8:03 PM	No Permit		7
Take Five Oil Change (Rear Motion)	1	10/7/2018	4:26 PM	No Permit		
Take Five Oil Change (Warehouse Motion)	1	10/5/2018	7:35 PM	No Permit		
Take Five Oil Change (Warehouse Motion)	1	10/6/2018	8:23 PM	No Permit		
Take Five Oil Change (Warehouse Motion)	1	10/11/2018	7:40 PM	No Permit		
Take Five Oil Change (Warehouse Motion)	1	10/12/2018	7:27 PM	No Permit		
Take Five Oil Change (Warehouse Motion)	1	10/13/2018	7:41 PM	No Permit		

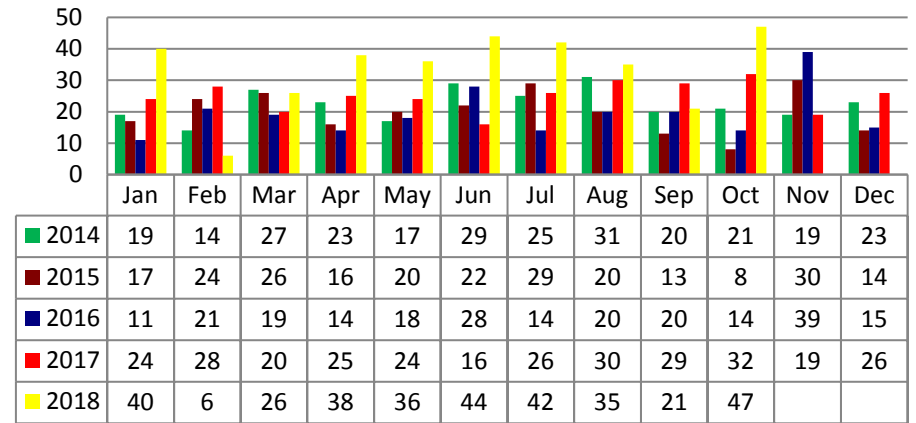
Title Max (Lobby Motion)	1	10/7/2018	2:07 PM	No Permit	4
Title Max (Lobby Motion)	1	10/7/2018	3:31 PM	No Permit	
Title Max (Lobby Motion)	1	10/13/2018	5:37 PM	No Permit	
Title Max (Lobby Motion)	1	10/13/2018	5:54 PM	No Permit	

# City of Balcones Heights Police Department - Investigations Division

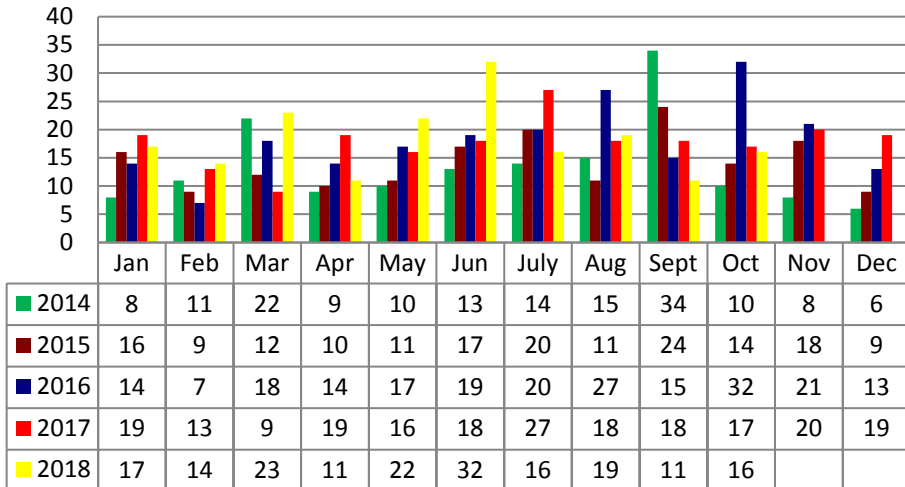
## New Criminal Cases



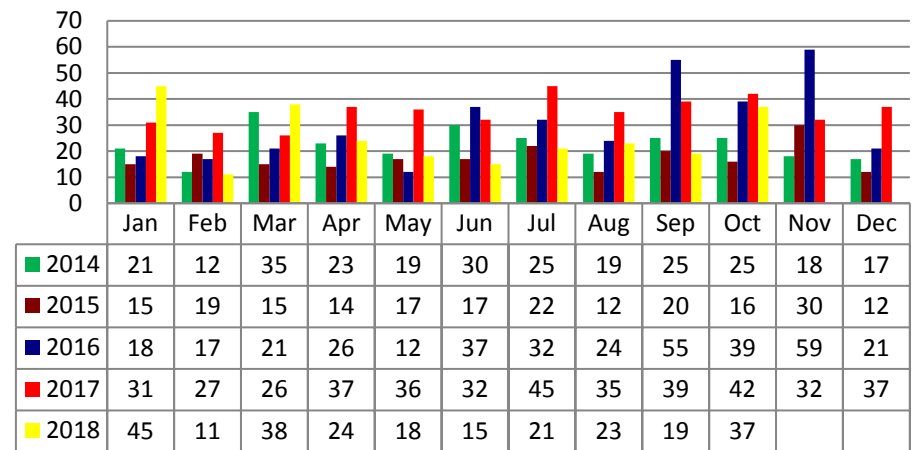
## Misdemeanor Cases



## Felony Cases



## Cases Cleared by Arrest or Exception



There were 63 new criminal cases assigned to investigations. 47 misdemeanors and 16 felonies.  
Out of the 63 cases assigned to investigators 37 cases were cleared by Arrest or Exception  
A total of 39 cases were filed w/ DA. 29 misdemeanors and 10 felonies.

**\*\*Note: Investigators may be filing cases from previous months/years which could cause the number of cases cleared to be more than the number of cases actually assigned for any given month.**

## Criminal Statistics

Rape		0
Assaults:		
Bodily Injury Family		5
Bodily Injury (non family)		0
Aggravated (non family)		0
Aggravated (family)		2
Class C -Simple Assault		1
		8
Att. Robbery:		0
Robbery:		0
Agg. Robbery:		1
		1
Burglaries:		
Buildings:		1
Residence:		2
		3
Thefts:	Shoplifting	19
	Class C \$0 - \$100	5
	Class B \$100 - \$750	11
	Class A \$750 - \$2500	3
	Felony \$2,500 < \$30,000	0
	Burglary Vehicles - See attached Map	2
	Motor vehicle parts and acces.	1
	Bicycles	0
Thefts - Bldgs:		5
	\$0 - \$100	0
	\$100 - \$750	3
	\$750 - \$2500	2
	\$2500 - 30k	0
	All other thefts:	3
	ALL UCR Thefts	30
Motor Vehicle Thefts:		0



# City of Balcones Heights Police Department



## Residential Crime Report / October 2018

<u>Date</u>	<u>Criminal Offense</u>	<u>Address</u>	<u>Case Disposition</u>	<u>Property Type</u>
<b>1815295(0)</b>	10/01/2018 02:33 Assault / Family Violence	1138 Babcock	Active	Multi-Family
<b>1815792(1)</b>	10/09/2018 22:19 Theft of a Firearm	6945 IH 10 W	Active	Multi-Family
<b>1815971(0)</b>	10/14/2018 05:31 Criminal Mischief	6945 IH 10 W	Active	Multi-Family
<b>1815989(0)</b>	10/14/2018 18:48 Theft 0-100	4210 Fredericksburg	Active	Multi-Family
<b>1816006(0)</b>	10/15/2018 03:34 Drug Paraphernalia	112 Leisure	Cleared By Arrest	Single-Family
<b>1816230(0)</b>	10/19/2018 09:57 Theft 100 - 750	4210 Fredericksburg	Active	Multi-Family
<b>1816296(0)</b>	10/20/2018 09:02 Animal at Large	1138 Babcock	Cleared By Arrest	Multi-Family
<b>1816353(0)</b>	10/21/2018 19:41 Aggravated Assault	3102 Hillcrest	Cleared By Arrest	Multi-Family
<b>1816423(0)</b>	10/23/2018 10:01 Criminal Mischief	3102 Hillcrest	Active	Multi-Family
<b>1816594(0)</b>	10/26/2018 22:47 Resisting Arrest	4210 Fredericksburg	Cleared By Arrest	Multi-Family
<b>1816705(0)</b>	10/28/2018 22:16 Criminal Mischief	4210 Fredericksburg	Active	Multi-Family
<b>1816727(0)</b>	10/29/2018 04:24 Assault / Family Violence Burglary	203 Concord	Cleared By Arrest	Single-Family
<b>1816797(0)</b>	10/29/2018 23:21 Criminal Mischief	4210 Fredericksburg	Cleared By Arrest	Multi-Family
<b>1816888(0)</b>	10/31/2018 15:42 Criminal Mischief	3230 Hillcrest	Cleared By Arrest	Multi-Family
<b>1816897(0)</b>	10/31/2018 22:40 Assault / Family Violence	1138 Babcock	Active	Multi-Family



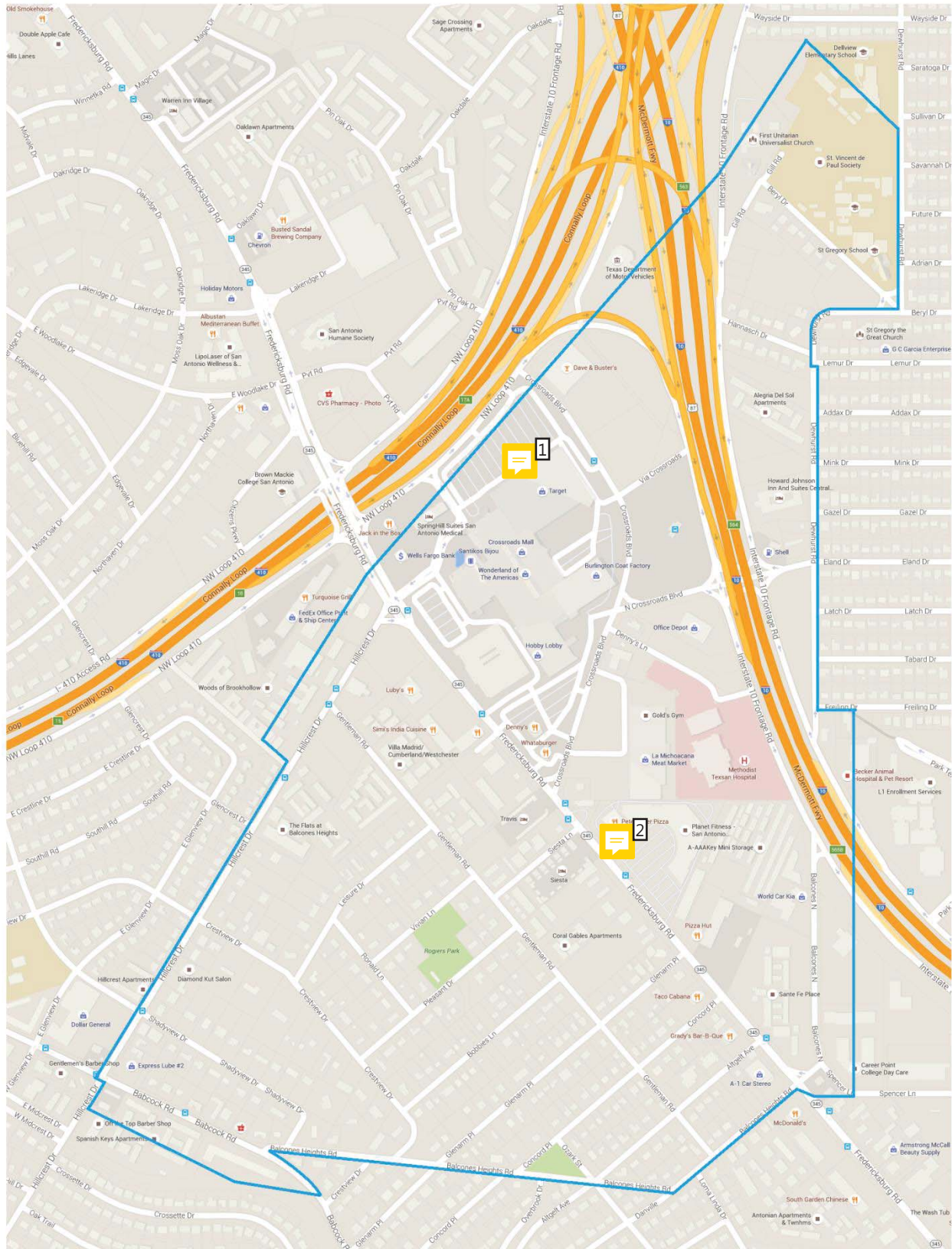
# Burglary Vehicle Report

1	<u>1815734(0)</u>	10/7/2018	Sunday	16:21	4522 Fred (Super Target)
2	<u>1815831(0)</u>	10/10/2018	Wednesday	21:51	4474 Fred (Peter Piper Pizza)

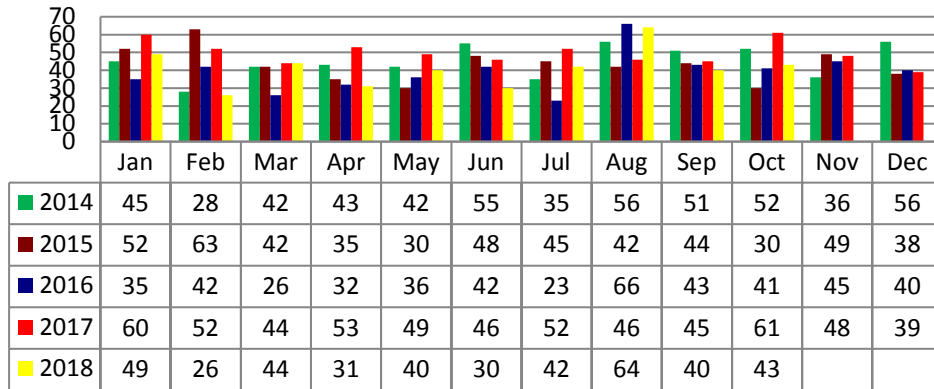


# City of Balcones Heights Police Department

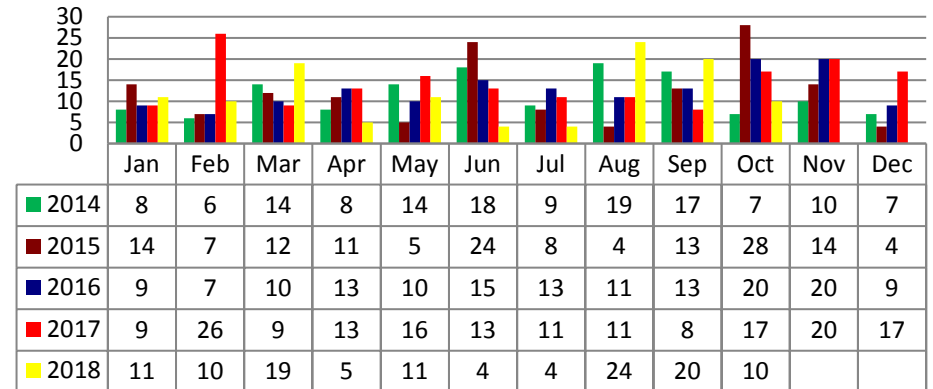
## Vehicle Burglary Map / October 2018



## Total Persons Arrested

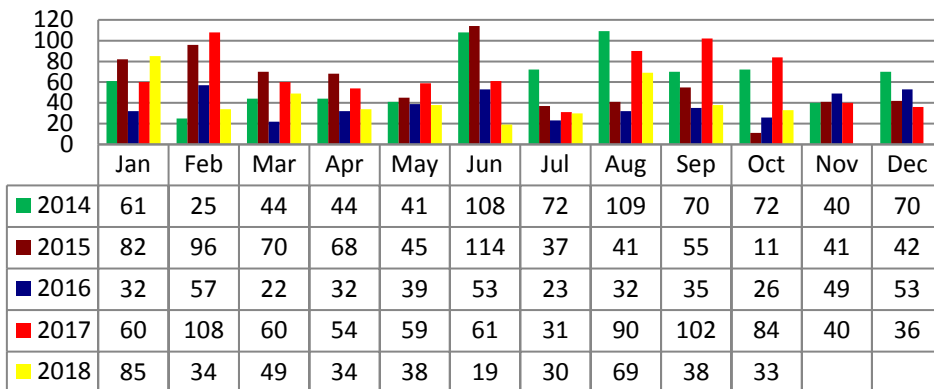


## Felony Charges

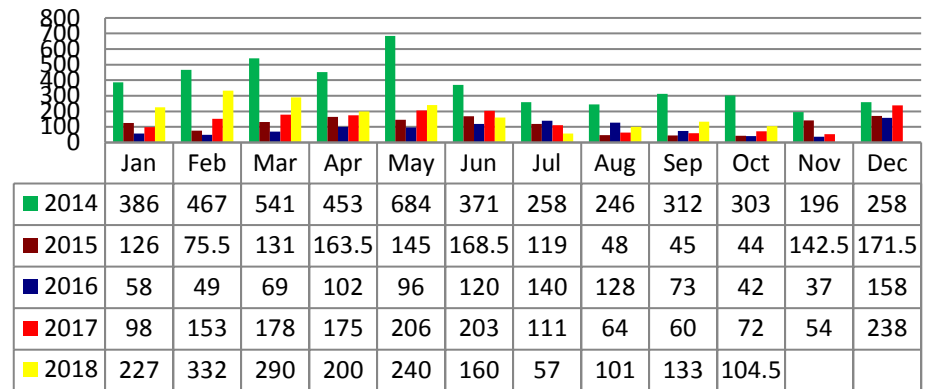


There were 43 individuals arrested resulting in 10 felonies and 33 misdemeanors.

## Misdemeanor Charges

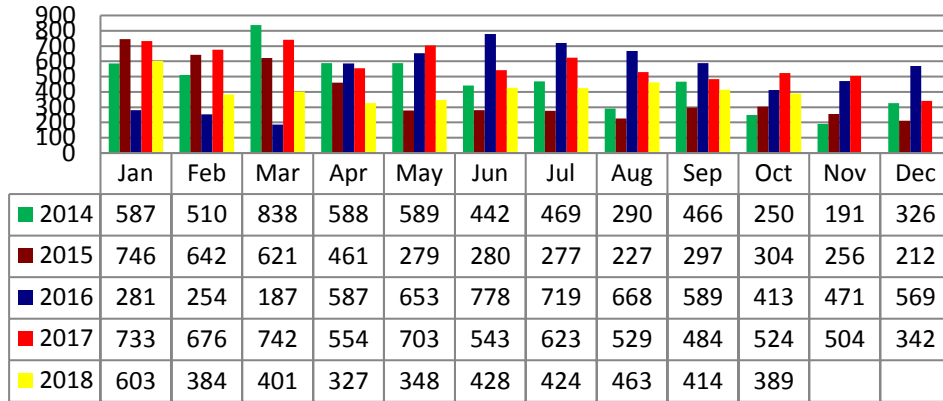


## Reserve / Part-time Hours Worked

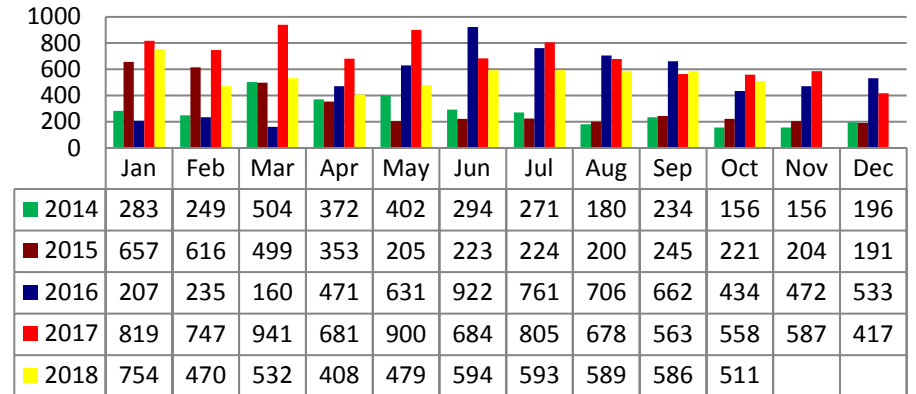


There were 7 Felony and 61 Misdemeanor warrants cleared.

## Total Traffic Contacts

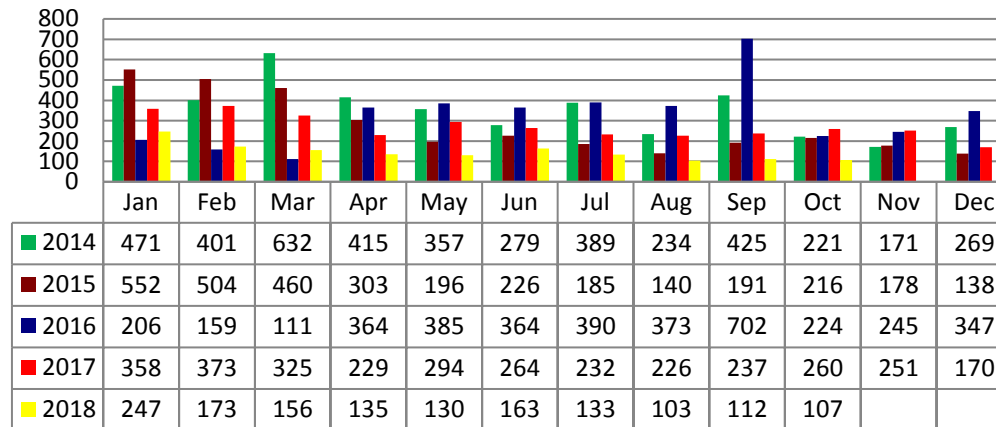


## Traffic Contacts Resulting in Citations



389 traffic contacts resulted in 511 written citations and 107 written warnings.

## Traffic Contact Resulting in Warnings





# City of Balcones Heights Police Department

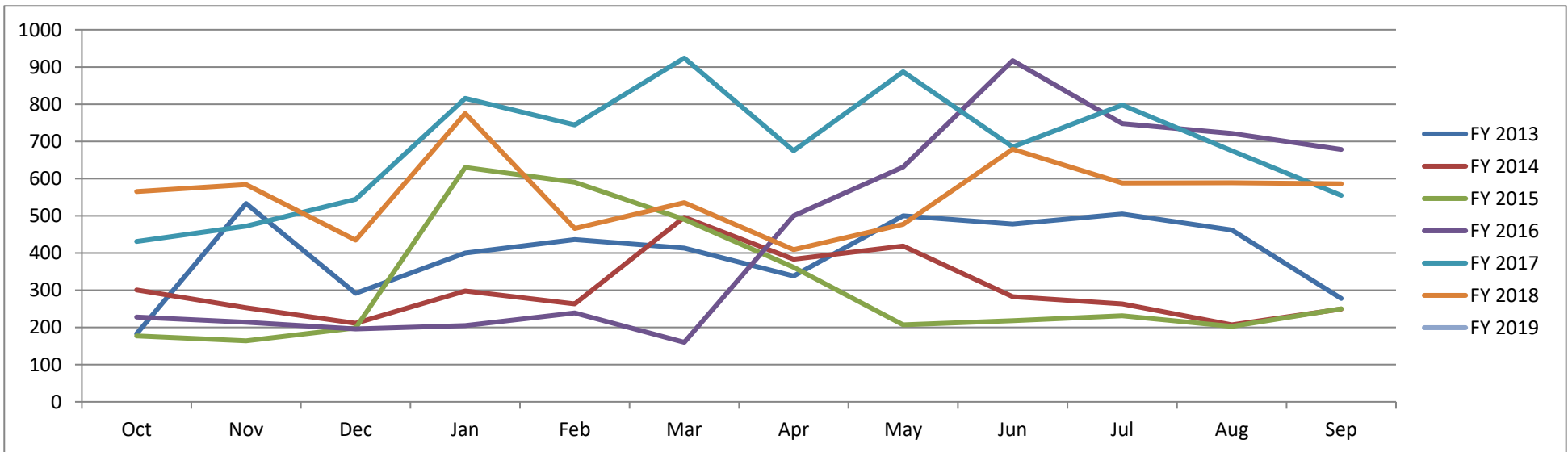
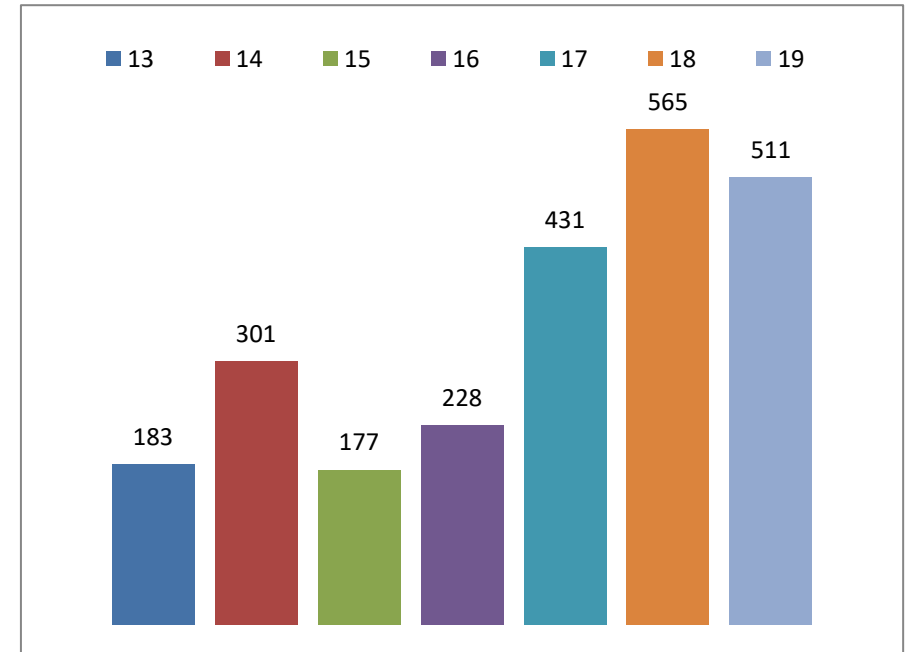
## Fiscal YTD Traffic Citations Issued



	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
Oct	183	301	177	228	431	565	511
Nov							
Dec							
Jan							
Feb							
Mar							
Apr							
May							
Jun							
Jul							
Aug							
Sep							

Oct  
Nov  
Dec  
Jan  
Feb  
Mar  
Apr  
May  
Jun  
Jul  
Aug  
Sep

YTD Total	183	301	177	228	431	565	511
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# City of Balcones Heights Police Department

## Traffic Related Arrests / October 2018



Traffic Count	Date	Case #	Officer	# Arrestees	# Fel Charges	# Misd Charges	# County Warrants	# SAMC Warrants
1	10/07/18	1815648	Wilborn	1			1	5
2	10/10/18	1815825	Conneely	1		3		
3	10/18/18	1816198	Menchaca	1	1	1		
4	10/19/18	1816228	Merta	1		2	1	
5	10/22/18	1816361	Mata	1				6
6	10/26/18	1816578	Wilborn	1			1	5
7	10/27/18	1816634	Wilborn	1				12
8	10/28/18	1816687	Wilborn	1			1	
9	10/29/18	1816765	Conneely	1			1	
10	10/31/18	1816879	Conneely	1			1	
Total =				10	1	6	6	28



**BALCONES HEIGHTS POLICE DEPARTMENT  
PHOTO ENFORCEMENT PROGRAM  
3300 HILLCREST DRIVE  
BALCONES HEIGHTS, TX 78201**



## Location Performance Summary Report

Submission Criteria

**From Violation Date:** 10/1/2018

**To Violation Date:** 10/31/2018

**Violation Type:** ALL

<u>Location</u>	<b>A</b> Violation Events	<b>B</b> (C+D+E) Violation Event Rejections	<b>C</b> Non- Violations	<b>D</b> Non- Controllable Rejections	<b>E</b> Controllable Rejections	<b>F</b> Violation Events Still In Workflow	<b>G</b> (A-B-F) Citations Issued	<b>H</b> (G/(G+E)) Issuance Rate	<b>I</b> (B/A) Rejection Percentage	<b>J</b> (E/A) Controllable Rejection Percentage
BH01 - WB FREDERICKSBURG @ HILLCREST	301	123	85	31	7	4	174	96.13%	40.86%	2.33%
BH02 - WB FREDERICKSBURG @ BALCONES HEIGHTS	335	170	138	29	3	1	164	98.20%	50.75%	0.90%
BH03 - EB FREDERICKSBURG @ CROSSROADS	127	62	47	14	1	0	65	98.48%	48.82%	0.79%
BH04 - WB BABCOCK @ HILLCREST	167	86	72	11	3	0	81	96.43%	51.50%	1.80%
BH05 - SB HILLCREST @ BABCOCK	118	48	44	4	0	0	70	100.00%	40.68%	0.00%
BH06 - WB FREDERICKSBURG @ CROSSROADS	596	144	86	53	5	3	449	98.90%	24.16%	0.84%
BH07 - EB FREDERICKSBURG @ HILLCREST	618	285	229	51	5	3	330	98.51%	46.12%	0.81%
BH08 - E/B IH10 SERVICE ROAD @ CROSSROADS	102	52	41	11	0	0	50	100.00%	50.98%	0.00%
BH09 - W/B IH10 SERVICE ROAD @ CROSSROADS	108	61	49	11	1	1	46	97.87%	56.48%	0.93%
BH10 - SEB FREDERICKSBURG RD @ BALCONES HEI	380	156	110	42	4	2	222	98.23%	41.05%	1.05%
BH11 - 4400 FREDERICKSBURG RD EASTBOUND	179	116	107	8	1	0	63	98.44%	64.80%	0.56%
BH12 - 4400 FREDERICKSBURG RD WESTBOUND	155	116	111	5	0	0	39	100.00%	74.84%	0.00%
<b>Totals:</b>	<b>3,186</b>	<b>1,419</b>	<b>1,119</b>	<b>270</b>	<b>30</b>	<b>14</b>	<b>1,753</b>	<b>98.32%</b>	<b>44.54%</b>	<b>0.94%</b>

BALCONES HEIGHTS POLICE DEPARTMENT  
PHOTO ENFORCEMENT PROGRAM  
3300 HILLCREST DRIVE  
BALCONES HEIGHTS, TX 78201



## Location Performance Summary Report

Submission Criteria

From Violation Date: 10/1/2018

To Violation Date: 10/31/2018

Violation Type: ALL

### Locations with No Events



BALCONES HEIGHTS POLICE DEPARTMENT  
 PHOTO ENFORCEMENT PROGRAM  
 3300 HILLCREST DRIVE  
 BALCONES HEIGHTS, TX 78201



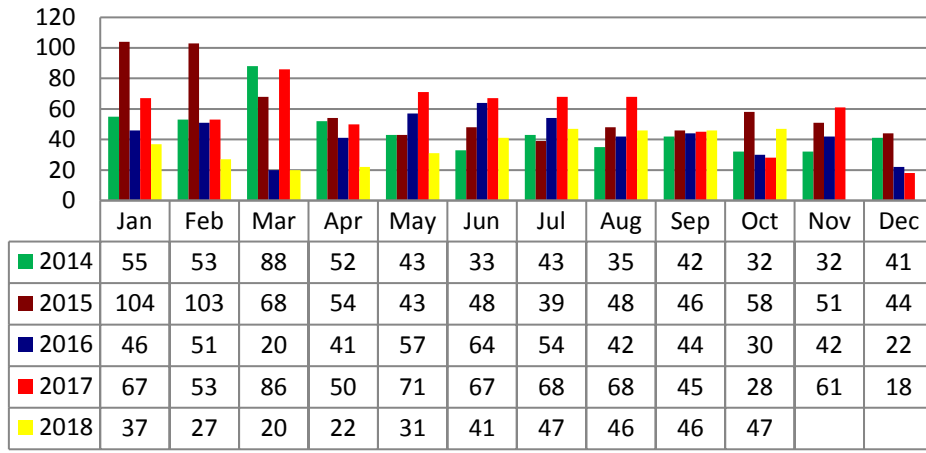
## Officer Approval Report

Submission Criteria	From Action Date: 10/1/2018	To Action Date: 10/31/2018	Violation Type: ALL VIOLATION TYPES
---------------------	-----------------------------	----------------------------	-------------------------------------

Officer	Violations Reviewed # of Violations	Violations Approved # of Accepted	Violations Rejected # of Rejected	% Approved	Hours Logged On
BEN CRUM	0	0	0	0.00	0.000
BRUCE TIMMOMS	0	0	0	0.00	0.000
DARRELL VOLZ	3	2	1	66.67	0.017
JOHN JAHANARA	0	0	0	0.00	0.000
JOYCE PENA	0	0	0	0.00	0.000
KEN ORTIZ	0	0	0	0.00	0.000
MARTIN GARCIA	0	0	0	0.00	0.000
MARTIN GARCIA	0	0	0	0.00	0.000
MIKE RUSSO	0	0	0	0.00	0.000
R. DE LA GARZA	0	0	0	0.00	0.000
RICHARD MARTIN	479	463	16	96.66	8.619
S SMITH	1,361	1,246	115	91.55	38.307
<b>Totals:</b>	<b>1,843</b>	<b>1,711</b>	<b>132</b>	<b>92.84</b>	<b>46.94</b>

Rejection Factors	Count
EMT/POLICE/FIRE/GOV/DIPLOMAT	3
LANE CHANGE-NO EVNT	1
OTHER	2
SLOW ROLL - RIGHT TURN	4
TOO CLOSE TO CITE	88
VEHICLE STOPPED - NO VIOLATION	24
VIDEO MISSING	2
VIDEO SKIPPING OR POOR QUALITY	8
<b>Total</b>	<b>132</b>

## Vehicles Towed



## Vehicles Released

